

A regular meeting of the Board of Trustees was held at the Normal School Thursday, October 26th at eight o'clock p. m. Present: Trustees W. B. Whitcomb, Dr. W. D. Kirkpatrick and Noah Shakespeare, President D. W. Waldo and the Secretary.

T. F. DOAN BEFORE THE BOARD:

Mr. T. F. Doan appeared before the Board to present his claim for an unpaid balance which he insisted was still due him for services as architect amounting to \$1,958.43. After a full discussion of the matter and on motion of Trustee Whitcomb the Board agreed to allow Mr. Doan \$669.74 in full settlement for all services to date which he agreed to accept.

DATA CONCERNING DUPAR-BLYTHE & C. A. RICHARDSON SENT TO ATTORNEY GENERAL:

The Secretary was instructed to send to the Attorney General all information concerning the controversy between Dupar-Blythe Co. and C. A. Richardson in connection with the work of Dupar-Blythe for finishing the dormitory heating contract for C. A. Richardson, ~~this~~ to obtain an opinion as to what liability, if any, there might attach to the State.

OIL AND COAL FOR HEATING DISCUSSED:

In the matter of substituting oil for coal for heating purposes Trustee Whitcomb suggested the advisability of securing reliable data on the relative heat units of the two fuels before making any change. President Waldo stated that he had talked with Mr. Condon of the State University concerning the fuel question and would report later. The President also had consulted Mr. Gibson, of the City Park Board, regarding a planting plan for the Normal grounds which would be taken up later.

SALARY OF MISS MEEK:

The President called the attention of the Board to the talk he had had with Miss Meek, who thought she was entitled to additional compensation as her contract called for 42 weeks service from September 1, 1921 to September 1, 1922 at \$175.00 per month, but that she had served 52 weeks during this period. The President recommended that Miss Meek be allowed \$500.00 for extra services. The recommendation was approved by the Board.

The President stated that in making a readjustment of salaries for certain employes in the month of September, Miss Edna Swanson, Assistant to the Recorder, had been overlooked. He requested permission to submit a new salary schedule for her and the request was granted.

The President informed the Board that he had consulted President Black and President Showalter, of Ellensburg and Cheney Normal Schools, in the matter of paying instructors for extension work, but that he would have a further conference with them.

The President's regular monthly reports to the Board of Trustees for months of September and October were filed.

Bills were audited and allowed as follows:

State vouchers No. _____ to No. _____

Revolving fund No. _____ to No. _____

Local Fund No. _____ to No. _____

The Board then adjourned.

J. L. Oslager
Secretary.

Wm. B. Shakespeare
Chairman.