

**AGENDA
BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY
FEBRUARY 2, 2001**

8:15 a.m. Old Main 340

1. INFORMATIONAL PRESENTATIONS

- a) Student Recreation Center Architects' Presentation (I)
- b) Budget Discussion (I)

10:00 a.m.

2. ACADEMIC AFFAIRS

- a) Academic Presentation - **Chemistry Department CB 260**

11:00 a.m. Reconvene - OM 340

3. CONSENT ITEMS

- a) Approval of the Minutes of the December 15, 2000, Regular Meeting of the Board (A)
- b) Approval of Winter Quarter Degrees (A)
- c) Construction Contract – Integrated Signal Distribution System Phase 2, Telecommunications Infrastructure for Humanities, Fraser Hall and Hannegan Road Site (PW 326) (A)
- d) Construction Contract – Integrated Signal Distribution System Phase 2G, Telecommunications Infrastructure for Wilson Library (PW 330) (A)
- e) Construction Contract – Buchanan Tower Re-roof and Fall Protection (PW 356) (A)

4. REMARKS FROM THE PRESIDENT

- * a) Council of Presidents' Tuition Principles (I)
- * b) Development Report (I)

5. BUSINESS AND FINANCIAL AFFAIRS

- * a) Major Capital Projects Status Report (I)
- * b) Draft Comprehensive Master Plan Status Report (I)
- c) Parking Options (I)

12:00 p.m. LUNCH BREAK - Faculty Presentations - Solarium

1:00 p.m. Reconvene – OM 340

6. STUDENT AFFAIRS

- a) Mid-Year Housing & Dining Report (I)
- b) Student Auxiliary Capital Plan (I)

7. EXTERNAL AFFAIRS

- * a) Alumni and Legislative Report, and Public Information Office Update (I)

8. FACULTY SENATE

- a) Faculty Handbook Change (Faculty Senate by-law): BL7.6. Remove responsibilities for campus computing environment from charge to University Planning Council (A)
- b) Faculty Handbook Change: Change from reviewing tenured faculty every five years to every three years while required by Western's accrediting agency (A)

9. ASSOCIATED STUDENTS

- * a) Report of Fall Quarter Activities (I)

10. BOARD OF TRUSTEES

- a) Schedule Regular Board Meeting for March 28, 2001 (A)

11. EXECUTIVE SESSION

- * Written Report
- (A) Action
- (I) Information

**BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY
February 2, 2001**

CALL TO ORDER

Vice Chair Betty Woods called the regular meeting of the Board of Trustees of Western Washington University to order at 8:15 a.m., February 2, 2001, in Old Main 340, Bellingham, Washington. Trustee Woods announced that Board Chair Mary Swenson is at home recovering from hip replacement surgery and doing well.

Board of Trustees

F. Murray "Red" Haskell
Parijat Nandi
Erik Pearson
Kevin Raymond
John Warner, Secretary
Betty Woods, Vice Chair
Grace Yuan

Western Washington University

Andrew Bodman, Provost/Vice President for Academic Affairs
Wendy Bohlke, Assistant Attorney General
Eileen Coughlin, Vice President for Student Affairs & Academic Support Svcs.
Robert Edie, Vice President for External Affairs
Amy Finkbonner, Associated Student Body President
Corey Eichner, Associated Student Body Vice President for Student Life
Penny Glover, Secretary to the Board of Trustees
Karen W. Morse, President
George Pierce, Vice President for Business and Financial Affairs
Chris Suczek, Faculty Senate President

1. INFORMAL PRESENTATIONS

- a) Architects' Presentation on Student Recreation Center

Dr. Coughlin thanked Amy Finkbonner, for work by the Associated Students to pass the student initiative last year and for continued support of the Student Recreation Center Plans.

Jack Smith, Director of Student Activities and Viking Union Operations, gave a progress report and discussed the history of the student initiative that spearheaded the Student Recreation Center project. Ed Simpson and Gail Aiken also addressed the Board on the Student Recreation Center project.

Al Bryant, a representative from BJSS Duarte Bryant, and Jim Kalvelage, a representative of Opsis Architecture, presented the schematic design plans for the Student Recreation Center. The presentation included a discussion of the design process, site design context for the current campus and master plan, and a review of a project model, plans and elevations.

- b) Discussion of WWU's 2001-03 Estimated Operating Budget Scenario

Jack Cooley, Executive Director of University Planning and Analysis, led a discussion of Western Washington University's 2001-03 estimated operating budget scenario based on Governor Locke's proposed budget and the Higher Education Coordinating Board's tuition rate recommendations.

2. CONSENT ITEMS

MOTION 2-1-2001 John Warner moved, seconded by Kevin Raymond, that the Board of Trustees of Western Washington University, upon recommendation of the President, approve the following consent items:

- Approve the minutes of the December 15, 2000 regular Board meeting.
- Approve upon the recommendation of the faculty and subject to the completion of any unmet requirements, awarding undergraduate and graduate degrees to the candidates listed in the files of the Registrar and Graduate Dean, for Winter Quarter, effective March 24, 2001.
- Award a construction contract to Emerald Builders, Inc., a General Contractor from Bellingham, Washington, in the amount of \$331,600.00 (base bid, plus alternate 2A) for the construction of the Integrated Signal Distribution System Phase 2D, Telecommunications Infrastructure for Humanities, Fraser Hall and Hannegan Road site.
- Award a construction contract to Ebernal General, Inc., a General Contractor from Bellingham, Washington, in the amount of \$575,000.00 (base bid only) for the construction of the Integrated Signal Distribution System Phase 2G, Telecommunications Infrastructure for Wilson Library.
- Award a contract to Scholten Roofing Inc., from Bellingham, Washington, for the amount of \$525,000.00 (base bid) for the construction contract to re-roof and provide fall protection for Buchanan Tower.

The motion passed unanimously.

3. REMARKS FROM THE PRESIDENT

- a) President Morse discussed Western's response to the Governor's directive on energy conservation.

On January 8, Governor Locke issued a directive to all state agencies to reduce energy consumption by 10 percent. Western had developed a conservation plan prior to this directive that is now being implemented. President Morse published a letter in the January 11, 2001 issue of FAST to bring this to the attention of university employees.

An Energy Conservation Task Force is being established to review both short-term and more lasting energy conservation efforts. Bill Managan, Assistant Director of Operations, Facilities Management, has been asked to chair this task force. He will work closely with Vice President Pierce in this effort.

- b) Legislative Visits

President Morse reported that she and other university administrators have met with many members of the legislature to discuss Western's enrollment, salary and budget issues.

- c) Development Report

President Morse reported that at the close of the calendar year, December 31, 2000, The Western Foundation had secured nearly \$2 million in private support from more than 3,700 donors. Contributions from alumni have risen 16 percent above the amount contributed by alumni during the same period in 1999.

- d) Council of Presidents' 2001 State Support, Financial Aid and Tuition Principles

President Morse circulated a copy of the Council of Presidents' 2001 State Support, Financial Aid and Tuition Principles and Preamble.

4. ACADEMIC AFFAIRS

a) Academic Presentation – Department of Chemistry

At 10:00 a. m. trustees visited the Department of Chemistry. Department Chair Mark Wicholas, faculty members Mark Bussell, David Patrick, and John Weyh, along with two chemistry students, Amber Hamilton and Diana Phillips, shared plans for funding received from Research Corporation, the Murdock Charitable Trust and Western Washington University

EXECUTIVE SESSION

At 11:15 a.m. trustees returned from the Chemistry Department and Vice Chair Woods announced that the Board would go into executive session for approximately 50 minutes to discuss real estate and legal matters.

LUNCH BREAK AND FACULTY PRESENTATIONS

At 12:10 p.m. the Board moved to the Solarium for a lunch break and faculty presentations. Dr. Janet Finlay, Psychology Department, presented information regarding her research on mental illness. Dr. Steven L. Vander Staay, English Department, discussed his research on law and society in Seattle: educational resilience in urban settings.

RECONVENE

At 1:20 p.m. the Board reconvened and continued with the regular agenda.

5. BUSINESS AND FINANCIAL AFFAIRS

a) Major Capital Projects Status Report

Student Recreation Center

The University and the architects BJSS Duarte Bryant and Opsis Architecture have completed the schematic design phase and are beginning design development. The design was reviewed by a number of University groups representing diverse constituencies and received positive response and comments. The design development phase is scheduled to be complete in May 2001.

The Student Recreation Center is programmed to include: a 3-court gym with elevated running track; a recreational/lap pool and whirlpool; a multi-activity gym; weight and fitness areas; an indoor climbing wall, a lobby with juice bar and seating; multipurpose rooms for aerobics and martial arts; locker rooms; and administrative offices for the Office of Campus Recreation. The building will be approximately 93,000 gross square feet. The maximum allowable construction cost for the building and site is \$17,180,000.

Communications Building

Zimmer Gunsul Frasca (ZGF) is continuing to work on schematic building and site plans. The schematic phase emphasizes working with the architect to assure that the facility meets the master plan and character study principles that have been adopted to guide development of the new south academic quad. The project is scheduled to be constructed and ready for use in spring quarter 2004.

Campus Services Facility

Zervas Group Architects has completed the construction bid documents and the project is set for advertising at the end of January 2001. Construction bids will be received in early March. The lowest qualified bidder will be identified and the construction contract brought to the April 2001 Board meeting for approval.

Thomco Construction Inc. continues work on Bill McDonald Parkway and 21st Street road modifications to achieve final acceptance. The project includes a storm water detention vault and underground utilities required for the new building. The roadway project includes a light controlled intersection at Bill McDonald Parkway and 21st Street and bicycle lanes along both sides of the road. Final acceptance for this part of the project is scheduled for March 2001.

Viking Union Addition and Remodel

Dawson Construction Inc. reached substantial completion of the project's first phase in December. The contractor has started Phase 2 work in the Viking Union. Current areas of work include the old Outdoor Center, Viking Commons loading dock/elevator, Multi-Purpose Room, Administrative areas, Gallery and Cashier's Office. Phase 2 work is scheduled for substantial completion in April 2001. The third and final phase, renovation of the Bookstore, will follow immediately thereafter. This final phase is scheduled for substantial completion in July 2001. The project is on schedule with no unusual outstanding issues or significant anticipated problems.

Detail project information, including renderings and project photos, is being maintained on the Union web site. <http://www.union.wvu.edu/renovation/>

Campus Infrastructure Development

David Evans & Associates (DEA) and the University have completed the design development process. DEA and the University are analyzing construction impacts of the project and plans are being made to minimize these impacts. Ritter Construction Management submitted a report detailing and evaluating schedule coordination among the five major projects being undertaken by Western over the next three years. Information from this report is being used to develop a phasing schedule for construction of the CID. Coordination meetings will continue to be scheduled with the consultants on other construction projects planned in the south campus. Landscape plans to restore the campus after construction are ongoing with Nakano Associates Landscape Architects.

University staff and the Robinson Company have reviewed the cost estimate for the project. Ideas for potential cost savings are being evaluated with the engineers and will be incorporated into the final construction documents as deemed appropriate. The CID project is on schedule to complete design so that the first construction phase could occur in the 2001/2003 biennium, with a second construction phase in the 2003/2005 biennium.

b) Draft Comprehensive Master Plan Status Report

Current Status of the Institutional Master Plan

Following the Board's approval of the Draft IMP at the December meeting, the documents were submitted to the City of Bellingham on December 27, 2000. The IMP Advisory Committee (IMPAC) held a joint work session with the City's Planning Commission January 11, 2001. This meeting was to inform the Planning Commission of the background and process the IMPAC used to develop the IMP document. A public hearing before the Planning Commission was held January 18. The Planning Commission has scheduled a continuation of the hearing February 15. Planning Commission work sessions are scheduled February 22 and March 15. A City Council hearing on the MOA is scheduled February 12, 2001.

Current Status of the Happy Valley Neighborhood Plan

Bellingham City Council members toured Happy Valley January 29, 2001 as part of their work on the Happy Valley Neighborhood Plan. Additional City Council work sessions were held January 29 and 31. Another work session is tentatively scheduled February 7, if the Council feels it is necessary.

c) Parking Options

Vice President Pierce presented an overview of Western's parking options.

Overview

The University has a total of approximately 3,500 on-campus spaces (approximately 80 of those are currently off-line due to various construction projects). Additionally, with the new 32nd Street Administrative Services Building, another 85 spaces are available for employees and visitors. The University leases 300 spaces at Civic Field, parking at the Chestnut Street offices, and parking at the new leased facility to be completed at 32nd Street. The number of on-campus parking spaces is maintained at or above 3400, as per the City-University Memorandum of Agreement enacted in 1998. Some campus parking lots are operating at full capacity during peak times, while others are experiencing increased use as campus enrollment growth continues.

The City of Bellingham's required elements of an Institutional Master Plan (IMP) include parking requirements, with provisions for the "number and kinds of parking required, the design of the parking areas, and the location of the parking areas relative to the uses they will serve, and other adjacent uses" [BMC 20.40.050 A (6)].

The Draft Institutional Master Plan has identified the need for additional facility construction to meet campus needs. This growth is estimated at approximately 1,125,000 gross square feet, or a 41 percent increase. Existing parking facilities will be impacted or displaced with this expansion. To meet these needs, and if demand warrants, the IMP incorporates plans for five structured parking garages. Another option under consideration is to acquisition of additional parking facilities off campus, with transportation to campus provided. These parking areas also could meet long-term parking for campus residents who don't qualify for on-campus parking.

Parking Management Options

Parking Garages

A recent study by an independent consultant reports that Western may pursue the option of building parking garages on campus to meet future parking needs, but at a high cost per parking space. The study projects that campus-parking fees would have to rise by at least 66 percent over a three-year period to satisfy the debt services.

Park and Ride/Storage Facility

The existing Inter-Local Agreement with Whatcom Transportation Authority provides for students to park at Civic Field and ride to campus on buses. Western leases 300 spaces at that location and average ridership approaches 700 persons each academic day.

Capitalizing on this success and anticipating future parking requirements, WWU is considering a lease/purchase of approximately 7.7 acres of nearby property with a capacity of 350 vehicles. Use of this property for this type of activity would be allowed through a Planned Development Contract process with the City of Bellingham. With improvements, the facility could accommodate an estimated 750 spaces. This property could serve Western's immediate need for city-required parking mitigation. Construction of parking garages on campus could be phased in over time. (See Item 5 d).

d) **Contract to Lease 7.7 acres on Lincoln Street**

Following discussion during the Executive Session held earlier, the Board passed the following motion authorizing the President to enter into a contract to lease 7.7 acres on Lincoln Street.

Dr. Julia Hansen, Professor of Economics and the Chair of the Transportation Planning Initiatives Task Force, reported that the committee recommends lease/purchase of the property on Lincoln Street.

MOTION 2-2-2001

John Warner moved, seconded by Kevin Raymond, that the Board of Trustees of Western Washington

February 2, 2001

University, delegate to the President authority to enter into a contract to lease, with an option to buy, 7.7 acres of real property on Lincoln Street from Sterling Realty Organization Co. of Seattle, Washington, for the term of three years.

The motion passed unanimously

6. STUDENT AFFAIRS

a) Mid-Year Housing & Dining Report

Vice President Coughlin presented the annual mid-year Housing & Dining Report. Western designs and develops residential communities to ensure reasonably-priced, high quality services linking students' living experience to an educational environment that enhances academic success. University Residences offers services that adhere to that philosophy

University Residences opened Fall 2000 with 3,857 residents, compared to 3,608 in the Fall of 1999, an increase of 249. In the residence halls, 262 additional beds were used to house students for Fall quarter: 161 in rooms converted to triple occupancy, 50 by using Fairhaven Building One (normally Conferences/Guest Housing), and 51 temporary beds with Resident Adviser staff in each building. Offers for 164 super singles to returning students were rescinded.

b) Student Auxiliary Capital Plan Recommendations

Following a detailed review and update of the Student Auxiliary Capital Plan, which included prioritization and timing of major projects including Birnam Wood and Residence Hall A, the Board was asked to endorse the following recommendations:

SUMMARY OF RECOMMENDATIONS

Residence Hall A:

Long-term enrollment projections continue to indicate that residence hall capacity will need to grow. However, given changes in projected housing demands for the near future, along with fiscal factors that impact the Capital Plan, it is recommended that only the site preparation for Residence Hall A begin at this time. By doing so, the University would be well prepared to begin construction of Residence Hall A as soon as additional capacity is required. For the proposed Capital Plan, the construction of new beds would be delayed for 1 to 3 years and reevaluated as variables impacting housing demand and fiscal capability unfold.

Birnam Wood

It is recommended that Birnam Wood be reinserted into the Capital Plan as a bond-funded project of approximately \$6 million with phased construction during the Spring/Summer of 2002 and 2003

Sprinklers and other Capital Plan Projects:

The sprinkler projects having the highest added value would remain priorities in the first few years of the Ten-Year Capital Plan, as would the Highland and Higginson Hall projects that include installation of data lines, room upgrades and asbestos abatement.

Room & Board Rates for 2001-02:

In the April 2001 meeting, the Board will be asked to approve recommended 2001-02 Room and Board Rates. Given the uncertainty of rising utility rates, it is recommended that serious consideration be given to separating utility costs from fixed room and board rates. Rates could then be increased throughout the year to adjust for utility increases, without having to accommodate this uncertainty with higher fixed rates.

Board Endorsement of Recommendations

The Board of Trustees gave a verbal concurrence to the above listed recommendations, with the understanding that the University will have the ability to put Residence Hall A back on line quickly if needed.

7. EXTERNAL AFFAIRS

a) Legislative Update

Vice President Edie updated the Board on current legislative activities. One bill of interest is HB 1384 that, if passed, would clarify circumstances under which the governing board of any public agency may hold an executive session to discuss litigation.

b) Alumni Affairs

The WWU Alumni Association and Alumni Relations staff has been working with Western's Special Events office and Legislative Affairs office to coordinate a highly visible Higher Education Day, scheduled February 15 in Olympia. President Morse and presidents of five other public baccalaureates will host more than 200 legislators, trustees, alumni, and other supporters at a full day's agenda.

Alumni continue to be involved in a wide range of other activities including a Chapter Steering Committee meeting held in Los Angeles in December, and plans for future steering committee meetings with Chapter leadership in Colorado and Whatcom County. In addition, the San Diego Chapter hosted alumni and guests at the San Diego Youth Symphony Concert, and the annual WWU Alumni Club enjoyed a ski trip to Sun Peaks, B.C.

c) Public Information Office

The Public Information Office worked with several reporters after issuing a news release regarding the University's concern over Governor Locke's operating budget proposal.

PIO continues to work with CBS Nightly News awaiting an air date for a story filmed on campus last November about alcohol and drug prevention projects, and the success of Western's WECAN program.

Sculpture Magazine ran an article in December that mentioned Western's Outdoor Sculpture Collection. It displayed a photo of Red Square and the Skyviewing sculpture. PIO director Lynne Masland wrote an editorial about the collection, which ran in the December issue of *Metropolitan Living* magazine.

The Skagit Valley Herald and Anacortes American ran feature articles about a \$1 million research grant awarded to Shannon Point Marine Center.

8. FACULTY SENATE

a) Change to Faculty Handbook, BL7.6 University Planning Council

MOTION 2-3-2001 Erik Pearson moved, seconded by John Warner, that the Board of Trustees of Western Washington University, on recommendation of the Faculty Senate, approve the deletion to the Faculty Handbook, page 62, BL7.6, University Planning Council, of Paragraph 5.

~~5.—The development of the campus computing environment as part of its regular planning responsibilities; with a particular charge to attend to computing and information needs peculiar to academicians.~~

The motion passed unanimously.

- a) Change to Faculty Handbook Section V.C. Section 2 and V.C. Section 4, Evaluation of Tenured Faculty Members

MOTION 2-4-2001 Grace Yuan moved, seconded by Red Haskell, that the Board of Trustees of Western Washington University, on recommendation of the Executive Council and the Faculty Senate, approve the revision to the Faculty Handbook, Section V.C., Section 2, Sentence 4:

The Professional Performance/Development Review includes review by department peers. This review will normally occur ~~and normally occurs~~ every five years after the faculty member receives ~~receiving~~ tenure; however, the review will occur every three years if the shorter period is required for accreditation (paragraph continues unchanged).

Section V.C., Section 4, Sentence 1:

While it is expected that tenured faculty will receive a Professional Performance Development (PP/D) Review every five years, the review period will be three years if the shorter period is required for accreditation. flexibility in this requirement is permissible. (paragraph continues unchanged)

The motion passed unanimously.

1. ASSOCIATED STUDENTS

Corey Eichner, ASB Vice President for Student Life, presented the Associated Students Report of Activities for Fall Quarter, 2000.

2. BOARD OF TRUSTEES

- a) Schedule a Regular Meeting of the Board for March 28, 2001

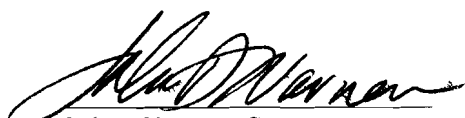
MOTION 2-5-2001 Grace Yuan moved, seconded by Red Haskell, that the Board of Trustees of Western Washington University, upon recommendation of the President, schedule a regular meeting of the Board to be held in Seattle on March 28, 2001.
The motion passed unanimously.


Notice of this additional Board meeting will be sent to the Code Reviser's Office adding this meeting to Western's 2001 schedule of regular meetings.

ADJOURN

At 2:35 p.m. the meeting was adjourned.

ATTEST


John Warner, Secretary


Mary Swenson, Chair