

AGENDA
BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY
WEDNESDAY APRIL 15, 1992, 1:30 P.m.
Old Main Room 340

1. Approval of the minutes of the February 6, 7, 1992 meeting
2. REMARKS FROM THE PRESIDENT
-Discussion of Tuition Waivers
3. ACADEMIC AFFAIRS
-Progress Report on Academic Strategic Guidelines
4. BUSINESS AND FINANCIAL AFFAIRS
 - a) Physical Master Plan Update
 - b) Housing and Dining Projects - Status Report
 - c) Edens Hall South Renovation - Award of Consultant Contract for Design (recommended action)
 - d) Ridgeway Commons Renovation, Phase II - Award of Construction Contract (recommended action)
 - e) Resolution #92-01 for Reimbursement through the Sale of Bonds (recommended action)
 - f) Child Development Center - Award of Construction Contract (recommended action)
5. EXTERNAL AFFAIRS
-Legislative Update
6. STUDENT AFFAIRS
7. FACULTY SENATE
-Family and Parental Leave Policy (recommended action)
8. ASSOCIATED STUDENTS
9. EXECUTIVE SESSION

MINUTES
BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY
APRIL 15, 1992

CALL TO ORDER

The meeting of the Board of Trustees of Western Washington University was called to order at 1:35 p.m. by Warren J. Gilbert, Jr., Secretary of the Board.

ATTENDANCE

Trustees

Craig Cole
Warren J. Gilbert, Jr., Secretary
Larry Taylor
James Waldo (by telephone connection)

Western Washington University

Wendy Bohlke, Assistant Attorney General
Roland De Lorme, Provost/Vice President for Academic Affairs
Albert Froderberg, Vice President for External Affairs
Penny Glover, Administrative Assistant/Board Secretary
Jessica Lee, ASB Vice President for External Affairs
John Mason, President of the Faculty Senate
Kenneth P. Mortimer, President
George Pierce, Vice President for Business/Financial Affairs
Sandra Taylor, Vice President for Student Affairs

President Mortimer introduced and welcomed Ms. Gayle Shipley, Western's new Director of Environmental Health and Safety. Ms. Shipley came to Western from Northwestern University where she served as chemical and biological safety officer. She will coordinate and manage all activities related to the handling of chemical and biological waste, administer campus environmental safety programs, and develop and implement technical training programs for university workers.

President Mortimer announced that the agenda would be rearranged to allow discussion of all proposed action items prior to 2:30 p.m. at which time Trustee Waldo would join the meeting by telephone.

BUSINESS AND FINANCIAL AFFAIRS

Physical Master Plan Update

Mr. Robert Bruce, Western's Strategic Facilities Programmer, reported that the Master Planning Committee has been meeting to identify priorities from among the three draft plans presented to the Board in February, plus one additional plan. Once priorities have been identified, the elements of the four concepts can be pieced together to create a "preferred" conceptual plan. The staff of the Master Planning Committee will recommend a preferred conceptual plan to the Board of Trustees in June. After the preferred conceptual plan is reviewed by the Board in June, the Environmental Impact Statement process will begin.

One aspect of the Campus Master plan process is hiring a consultant to analyze the Parking and Transportation system and study the impacts of the Master Plan concepts. Chance Management Advisors have been selected to develop the Parking and Transportation study. Final stages of contract negotiations are currently underway and a preliminary report will also be presented at the June Board meeting.

Status Report on Housing and Dining Projects

Edens Hall South

Mr. Rick Benner, Director of Facilities and Master Planning, reported that as discussed at the last Board meeting, the Edens Hall South project has been divided into two phases. The initial phase, interior demolition and asbestos abatement, is scheduled for contract award at the June Board meeting. The second phase is the actual renovation. The design of phase two will begin upon the approval of Duarte Bryant's contract at today's meeting.

Ridgeway Commons Phase II

The Ridgeway Commons Phase II project will take place in two phases. Phase IIA will occur during Summer 1992 and Phase IIB during Summer 1993. The renovation of Ridgeway Commons will begin upon approval of a construction contract at today's meeting.

100 Bed Residence Hall Fall 1994 and Fall 1995

The Housing and Dining Projects Steering Committee is pursuing the option of combining the design and siting for 100 Bed Residence Hall Fall 1994 and 100 Bed Residence Hall Fall 1995. Combining the design and siting should lower costs and give better continuity to both projects. The consultant selection process for the combined project has been completed, with Bassetti Norton Metler Rekevics Architects being chosen. The design development, contract documents and construction observation consultant contract will be brought to the June Board meeting for approval.

Viking Union/Viking Commons/Bookstore Renovation

A complete review of the options presented to date on the Viking Union/Viking Commons renovation project has been completed. It is clear from this review that the facility is in need of some degree of renovation and that only through a combined effort of planning and programming can the most cost effective and complete solution be found. It is therefore staff's recommendation that this project proceed as a consolidated effort of Viking Union, Viking Commons and Bookstore in refining program, scope of work and budget development that addresses student activities and food service needs appropriately located within the Viking Complex.

Resolution for Reimbursement Through Sale of Bonds

Mr. Greg Sundberg and Mr. Steve Ship of Puget Sound Securities presented a summary of their recent debt capacity analyses for Western Washington University inasmuch as the University is currently considering the merits of several capital projects and the refinancing of its outstanding 1991 Bond Anticipation Note. The capital projects total approximately \$22,400,000 and include the Edens Hall renovation, completion of Ridgeway Commons II, construction of Residence Halls A & B and the renovation of Viking Commons/Viking Union.

Cynthia Weed discussed the proposed resolution.

AT 2:30 P.M. TRUSTEE WALDO WAS PRESENT BY SPEAKER TELEPHONE

MOTION 4-1-92 Craig Cole moved, seconded by Larry Taylor, that the Board of Trustees of Western Washington University, upon the recommendation of the President, adopt Resolution No. 92-01, stating the intent of the Board to issue housing and dining system revenue obligations for the purpose of reimbursing a portion of the costs of certain improvements to University facilities.

The motion passed unanimously.

RESOLUTION NO. 92-01

A RESOLUTION of the Board of Trustees of Western Washington University, stating the intent of the Board to issue housing and dining system revenue obligations for the purpose of reimbursing a portion of the costs of certain improvements to University facilities.

WHEREAS, Western Washington University (the "University") by Resolution (the "Basic Bond Resolution") adopted on December 17, 1965 and the Master Resolution No. 91-6, adopted on October 4, 1991, authorizes and maintains a housing and dining system (the "System") which is in need of expansion and renovation; and

WHEREAS, a capital financing plan for expansion and renovation contemplates that expenditures for said expansion and renovation have been and will continue to be incurred from April 1992 through September 1994; and

WHEREAS, it is the intent of the University to finance the costs of said expansion and renovation, to the extent not paid from grants and other revenues, from the proceeds of sale of revenue bonds of the System;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF WESTERN WASHINGTON UNIVERSITY, as follows:

Section 1. It is the intention of the University to issue revenue obligations of the System (the "Obligations") the interest on which is excludable from gross income under Section 103 of the Internal Revenue Code of 1986, as amended, or the interest on which is not so excludable to obtain reimbursement for the expenditures the University will make for the property described in the following section. The University reasonably expects to reimburse the expenditures described herein with the proceeds of the Obligations. The maximum principal amount of Obligations expected to be issued is \$3,500,000.

This declaration of official intention is made pursuant to Section 1.103-18 of the Income Tax Regulations promulgated by the United States Department of the Treasury.

The expenditures with respect to which the University reasonably expects to be reimbursed from the proceeds of Obligations will be made from the revenues of the System.

Section 2. The reimbursement property includes expenditures anticipated to be incurred from 1991 through 1995 for the following described projects:

A. Permanent financing for the improvements (Phase I of Ridgeway Commons) by refunding the University's Housing and Dining System Junior Lien Revenue Bond Anticipation Notes, 1991;

B. Phase II of the Ridgeway Commons Area Dining Project;

C. Renovation of Edens Hall South;

D. Construction of a new Residence Hall A and Residence Hall B; and

E. Renovation of Viking Commons/Viking Union.

The foregoing are referred to herein as the "Projects."

Section 3. The Projects all consist of capital expenditures.

Section 4. The principal of, premium, if any, and interest due on the Obligations are not reasonably expected to be paid from revenues of the System.

April 15, 1992

Section 5. The University declares that it has not provided for, and does not intend to provide for, payment of the Projects by budget or other allocations that are inconsistent with this resolution.

Section 6. The University hereby directs that this resolution be continuously available for inspection as a part of the public records of the University.

ADOPTED BY THE Board of Trustees of Western Washington University, at a regular meeting of the Board held this 15th day of April, 1992.

Consultation Contract for Edens Hall south Restoration/Renovation

MOTION 4-2-92 Larry Taylor moved, seconded by Craig Cole that the Board of Trustees of Western Washington University, upon the recommendation of the President, award a consultant contract to Duarte Bryant Architecture from Seattle, Washington, for a fee of \$699,318.00, to provide design services for Edens Hall South and adjacent site.

The motion passed unanimously.

Construction Contract for Ridgeway Commons Dining Facility Renovation - Phase II

MOTION 4-3-92 Larry Taylor moved, seconded by James Waldo, that the Board of Trustees of Western Washington University, upon the recommendation of the President, award a construction contract, to Eldred & Essex Construction, Inc. from Bellingham, Washington, for a cost of \$1,591,690.00 plus tax, for the renovation of the Ridgeway Commons Dining Facility.

Craig Cole abstained from voting. The motion passed with three votes in favor and one abstention.

Child Development Center

MOTION 4-4-92 James Waldo moved, seconded by Larry Taylor, that the Board of Trustees of Western Washington University, upon the recommendation of the President, award a construction contract to Eldred and Essex Construction, Inc., from Bellingham, Washington, in the amount of \$242,000 plus tax, to remodel the Child Development Center in Fairhaven Residence Halls 11 and 12.

Craig Cole abstained from voting. The motion passed with three votes in favor and one abstention.

AT 2:45 p.m. TRUSTEE WALDO WAS DISCONNECTED FROM THE TELEPHONE AND A QUORUM OF THE BOARD WAS NOT PRESENT.

ACADEMIC AFFAIRS

Provost De Lorme announced that he would defer report on the Academic Strategic Objectives to the June meeting of the Board.

EXTERNAL AFFAIRS

Vice President Froderberg announced that because of time limitations he would dispense with the legislative update.

STUDENT AFFAIRS

Vice President Taylor reported that Western's Associated Student Cooperative Daycare Program was recognized by the United States House of Representatives recently. Western was one of 76

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ADOPTED BY THE BOARD OF TRUSTEES AND APPROVED by the Chairperson of the Board of Trustees of Western Washington University, at a regular meeting of the Board held this 15th day of April, 1992.

WESTERN WASHINGTON UNIVERSITY



Chairperson, Board of Trustees

ATTEST:


Secretary of the Board

SECRETARY'S CERTIFICATE

I, the undersigned, the duly chosen, qualified and acting Secretary of the Board of Trustees of Western Washington University (the "University"), and keeper of the records of the Board of Trustees (the "Board"), DO HEREBY CERTIFY:

1. That the attached Resolution No. 92-01 (herein called the "Resolution") is a true and correct copy of a resolution of the Board of Trustees, as adopted at a regular meeting of the Board held on the 15th day of April, 1992, and duly recorded in my office.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law, due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the Board voted in the proper manner for the adoption of said resolution; that all other requirements and proceedings incident to the proper adoption of said resolution have been duly fulfilled, carried out and otherwise observed, and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand as of this 15th day of April, 1992.


Secretary, Board of Trustees

April 15, 1992

acknowledged and will be included in a booklet highlighting exemplary programs.

FACULTY SENATE

Dr. John Mason asked that the Family and Parental Leave Policy matter be deferred to the June Board meeting. President Mortimer said that the University would proceed as if the Policy were in effect until the policy is brought to the June Board meeting.

REMARKS FROM THE PRESIDENT

Tuition Waiver Program

President Mortimer reviewed the list of 21 tuition waiver programs currently in existence at Western. The legislature recently adopted a budget that requires institutions to reduce 6.6% of its tuition waiver programs. They also made all previously mandatory tuition waivers permissive. Western has 1,468 students receiving \$1,754,000 in tuition waivers. The university will continue to consult internally about the 6.6% reduction and bring a recommendation to the Board in June.

Northwest Indian College

President Mortimer reviewed the specifics of an arrangement between Northwest Indian College (NWIC) and The Western Foundation. The Foundation has pledged \$200,000 to support a federal matching grant for NWIC. The funds will be used to create an endowment of \$600,000 to provide scholarships for graduates of NWIC who wish to further their education at Western Washington University.

The Board expressed their gratitude to the Foundation and President Mortimer for pursuing this effort and reaching such an agreement. The Board will review a resolution of appreciation for the Foundation at its next meeting.

1991-93 Operating Budget

President Mortimer discussed legislative action on the University's 1991-93 biennial appropriation. The appropriation was reduced from \$115,445,000 to \$112,280,000. It also contained specific language requiring the university to reduce travel by \$146,000 and use the savings to improve instruction. The Board will review the 1993-95 capital and operating requests at its June and August meetings.

EXECUTIVE SESSION

At 3:00 p.m. Trustee Gilbert announced that the Board would go into executive session for approximately 20 minutes to discuss real estate matters.

RECONVENE AND ADJOURNMENT

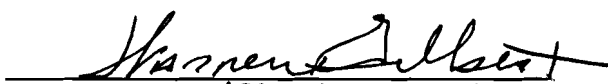
The Board reconvened at 3:20 p.m. and took no action. The meeting was adjourned at 3:22 p.m.

WESTERN WASHINGTON UNIVERSITY



Martha Choe, Chair

ATTEST:



Warren J. Gilbert, Secretary