

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

FEBRUARY 18, 1960

The regular meeting of the Board of Trustees for February was held February 18, 1960, in the Student Union Building. Present were Mr. Joseph Pemberton, Mr. Marshall Forrest, Mrs. Bernice Hall, Mr. Stephen Chase, Mr. David Sprague, and President James L. Jarrett.

APPROVAL OF MINUTES

The minutes of the meeting of January 14 were approved.

LEAVES OF ABSENCE

- (a) Dr. James O'Brien, sabbatical, school year 1960-61.

Dr. O'Brien has requested a sabbatical leave for the school year 1960-61 to continue his study of three Irish poets; President Jarrett recommended approval of the leave; Mrs. Hall moved the approval of this leave; Mr. Forrest seconded the motion; the motion carried.

- (b) Dr. William A. Gregory, February 26 through June 10

Dr. Gregory has been invited to assist in setting up a professional art theater in Detroit. Mr. Forrest moved this request for leave without pay be granted; Mrs. Hall seconded the motion; the motion carried.

RESIGNATIONS

- (a) Miss Eleanor Chesarek, Assistant Professor of Music, effective end of current school year. Mr. Sprague moved for acceptance of this resignation; Mrs. Hall seconded the motion; the motion carried.

- (b) Mr. Edward Arntzen, as Chairman of the Department of Social Studies. Mr. Arntzen has requested that he be permitted to serve as Professor of History without the administrative duties connected with departmental chairmanship. President Jarrett commented on Mr. Arntzen's long, faithful, and excellent service to the College and that he is much appreciated by his colleagues and the administration. Mr. Forrest moved that the following resolution be incorporated into the Board minutes. Mrs. Hall seconded the motion; the motion carried.

WHEREAS, Mr. Edward J. Arntzen has recently requested that he be relieved of departmental chairmanship duties in order to devote himself entirely to his Professorship of History, and

WHEREAS, Mr. Arntzen has served as Social Studies Department Chairman since 1933 devoting much time and effort to the performance of his duties,

THEREFORE, BE IT RESOLVED that the Board of Trustees of Western Washington College of Education express their deep appreciation for the service he has rendered to the College in building and leading a strong academic department; and that this expression is to be made a part of the minutes of the meeting of the Board of Trustees and that a copy be transmitted to Mr. Arntzen.

- (c) Harlan Bartram, as Assistant Professor of Mathematics; Mr. Forrest moved acceptance of this resignation; Mr. Sprague seconded the motion; the motion carried.

APPOINTMENTS

- (a) Professor Edwin Clapp, Professor of English, September 1960. It was noted that Dr. Clapp is one of the outstanding scholars and administrative heads in the Department of English at the University of Utah. President Jarrett stated that one of the ways in which Dr. Clapp will be of especial use to this College is through his long experience with the humanities general education program. Mr. Forrest moved approval of Dr. Clapp's appointment; Mr. Sprague seconded the motion; the motion carried.

(b) Mr. A. Graham Collier, Associate Professor of Art, September 1960. Mr. Collier is presently Master of Art at Lancing College, Sussex, England. Mr. Sprague moved approval of Mr. Collier's appointment; Mrs. Hall seconded the motion; the motion carried. #7000

(c) Mrs. Evelyn Hinds, Instructor in Music, September, 1960. Mrs. Hinds is to be the replacement for Miss Chesarek. Mr. Forrest asked how much time Mrs. Hinds will spend in the campus school. President Jarrett replied that there would be some supervisory work connected with the position but the majority of Mrs. Hinds' time will be spent in the campus school. Mr. Sprague moved that the appointment be made; Mr. Forrest seconded the motion; the motion carried. #5200

(d) Keith Michael, Lecturer in Speech, February 19, 1960 - June 10, 1960. Mr. Michael is the replacement for Dr. Gregory. He has had experience as a director and in stage design. Mr. Sprague moved the appointment be made; Mr. Chase seconded the motion; the motion carried.

APPOINTMENT OF CHAIRMEN OF DEPARTMENTS

President Jarrett recommended the following appointments as Chairmen for new departments created out of the Department of Social Studies:

- Dr. Keith Murray, Chairman, Department of History
- Dr. Howard Critchfield, Chairmen, Department of Geography
- Dr. Erwin Mayer, Chairman, Department of Economics, Business and Government
- Dr. Herbert Taylor, Chairman, Department of Sociology-Anthropology

Mr. Sprague moved the approval of these appointments; Mr. Forrest seconded the motion; the motion passed.

MR. THIRY'S CONTRACTS FOR PLANNING ADDITIONS TO THE LIBRARY

Mrs. Hall moved that these contracts be signed by the Chairman and Secretary of the Board after the contracts have been studied; Mr. Chase seconded the motion; the motion carried.

PLANS FOR THE PRESIDENT'S HOUSE

Mr. James Zervas appeared before the Board with the preliminary drawings for changes in the President's house. The architects are requesting Board approval of these preliminary plans at this time in order to set bid openings for April. Mrs. Hall moved that the plans be accepted; Mr. Sprague seconded the motion; the motion carried.

HEALTH CENTER

The chairman of the Personnel & Guidance Committee and the chairman of the Space Utilization Committee have requested the Board to consider using the lower floor of Edens Hall as a health center at such time as the Commons is completed. Appropriations from the State for the conversion of this space must be sought in 1961. President Jarrett commented that use of this space is a good solution to the problem of infirmary facilities for the students. Some time ago Dean McDonald was conferring with the local hospitals to see if a plan could be worked whereby the College could use their facilities, but such a plan was not feasible. Mr. Forrest moved general approval of this plan; Mr. Chase seconded the motion; the motion carried.

APPLICATION FOR PUBLIC HEALTH GRANT

The experimental project proposed by Mr. C. F. Emanuel is now ready for submission to the U. S. Department of Public Health. The owner of the property on Lopez Island (the site selected by Mr. Emanuel as best suited for his purposes) has agreed to lease the property to the College for five years on \$1.00 per year basis, with option to renew for another five years. Mrs. Hall moved approval of this project subject to availability of funds; Mr. Chase seconded the motion; the motion carried.

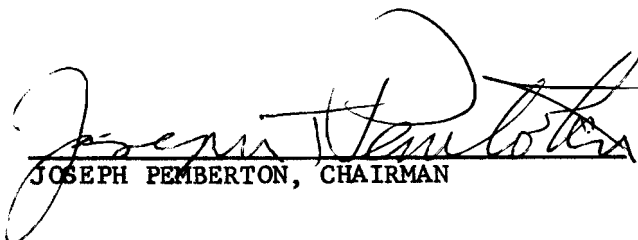
Mr. Goltz appeared before the Board, requesting the Board's approval for the interior decorator to do some designing for the commons and the dormitory additions. The Board asked that this consideration be held over until the March meeting.

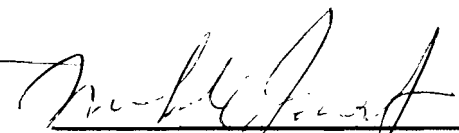
Dr. Mitchell appeared before the Board with the lease agreement for the bookstore property recommended for acceptance by the lending agency. Mrs. Hall moved that the Board lease property consisting of Lot 9 and the southwesterly 25 feet of Lot 10 as specified in the lease agreement to the Associated Student Body for the construction of a bookstore and that the Secretary be directed to execute the lease between the Board of Trustees of Western Washington College of Education and the Associated Student Body of Western Washington College of Education. Mr. Chase seconded the motion; the motion carried.

Mr. Forrest moved that approval be given to the gas contract and that the engineers be authorized to negotiate a change order to convert two additional boilers to gas, not to exceed a cost of \$20,000; Mrs. Hall seconded the motion; the motion carried.

Mrs. Hall moved that the Board of Trustees go on record in support of Bellingham Civic Athletic field; Mr. Forrest seconded the motion; the motion carried.

ADJOURNMENT


 JOSEPH PEMBERTON, CHAIRMAN


 MARSHALL FORREST, SECRETARY