

WESTERN WASHINGTON STATE COLLEGE
BOARD OF TRUSTEES
INFORMAL MEETING
February 9, 1967
131 Education Building
4:00 p.m.

1. Report concerning Health Service (Dean Hitchman)
2. Disciplinary Procedure and Drug Policy (Dean Hitchman)
3. Married Student Housing (Mr. Goltz)
4. Board and Room (Mr. Nusbaum)
5. Appointment of Trustees (Mr. Bricker)
6. Faculty personnel actions
 - a. Retirements
 - b. Appointments
 - c. Recommended promotions
 - d. Appointments to the summer session 1967
 - e. Resignations
 - f. Requests for leave
 - g. Informational items

5:30 Refreshments at the President's house

6:00 Dinner in the Gold Room of Ridgeway Dining Hall

WESTERN WASHINGTON STATE COLLEGE
BOARD OF TRUSTEES
FORMAL MEETING
February 9, 1967
131 Education Building
7:30 p.m.

1. Approval of the minutes of the meeting of January 13, 1967
2. M. S. Program in Geology
3. Drug Policy and Disciplinary Policy
4. Board and room
5. Capital projects report
 - a. Selection of architect for the library addition
 - b. Old Main schematic presentation
 - c. Addition to the Viking Union (Ralph Anderson)
 - d. Student housing needs
6. Faculty personnel actions
 - a. Retirements
 - b. Appointments
 - c. Appointments to the summer session 1967
 - d. Resignations
 - e. Requests for leave
 - f. Informational items
7. Report by the President on the legislative session

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
WESTERN WASHINGTON STATE COLLEGE
February 9, 1967

The Board of Trustees of Western Washington State College met in regular session at 7:30 p.m., February 9, 1967, in 131 Education Building.

Present:	Board of Trustees	Mrs. Bernice Hall Mr. Marshall Forrest Mr. Burton Kingsbury Mr. Joseph Pemberton
	WWSC Staff	Harvey C. Bunke Harold Goltz Joe Nusbaum J. Arnold Bricker Richard Reynolds Professor Robert Lawyer Dean J. Alan Ross Professor Don Easterbrook
	Olympia Representative	Fred Crook
	Architects	George Bartholick Ralph Anderson

In the absence of Chairman David Sprague, Mrs. Hall chaired the meeting.

APPROVAL OF THE MINUTES OF THE MEETING OF JANUARY 13, 1967

The minutes of the meeting of January 13, 1967 were approved.

M.S. PROGRAM IN GEOLOGY

Dean Ross and Professor Easterbrook presented to the Board the M.S. program in Geology for approval. Mr. Kingsbury moved approval of the program; Mr. Pemberton seconded the motion; the motion passed.

DRUG POLICY AND DISCIPLINARY POLICY

Mr. Kingsbury moved approval of the drug policy; Mr. Pemberton seconded the motion; the motion passed (incorporated in the disciplinary policy).

Mr. Forrest moved approval of the disciplinary policy as amended; Mr. Pemberton seconded the motion; the motion passed (see attachment for both policies).

CAPITAL PROJECTS REPORT

a) 65-7(A) Capital Improvements, Buildings - Old Main, Phase II

Mr. Bartholick presented the plans to the Board on the sprinkler system to be installed in Old Main. Mr. Forrest moved that the Board of Trustees approve the schematic design for Phase II of Project 65-7(A) as presented by Architect George Bartholick and authorize the calling for bids on the sprinkler system plan and the continuation of the preliminary design phase of the remainder of the project. Mr. Pemberton seconded the motion; the motion passed.

b) 65-7(B) Capital Improvements, Buildings - Haggard Hall

Mr. Pemberton moved that the Board of Trustees accept the recommendation of the administration and project architect James Zervas that the work performed under Contract #66-208G by Coastal Constructors, Inc., be accepted as complete as of February 4, 1967, subject to contract requirements. Mr. Forrest seconded the motion; the motion passed.

c) 65-7(C) Capital Improvements, Buildings - Carver Gymnasium - Locker Room

Mr. Pemberton moved that the Board of Trustees accept the recommendation of the administration and project architect James Zervas that the work performed under Contract #66-205G by Erickson Construction Company be accepted as complete as of February 7, 1967, subject to contract requirements; Mr. Forrest seconded the motion; the motion passed.

d) 65-13 Student Facility - Addition to the Viking Union

Mr. Ralph Anderson appeared before the Board with plans for the Viking Union Addition. Mr. Goltz reported that the Auxiliary Enterprises Committee recommends to the Board that an additional amount of \$125,000 be added to the project budget to permit the project to be bid as programmed. After considerable discussion, Mr. Kingsbury moved the addition of the \$125,000 to the project budget with the understanding that the project architect would look into the matter of expenditures for the parking area at the site of the addition. Mr. Forrest seconded the motion; the motion passed.

e) 65-14 Selection of architect for the Library Addition

Mr. Forrest nominated Mr. Fred Bassetti as the project architect for the library addition. Mrs. Hall seconded the motion; the motion passed with Mr. Kingsbury and Mr. Pemberton voting no. (Mr. Bunke informed the Board that Mr. Sprague had indicated his wish to vote in favor of Mr. Bassetti.)

f) Married Student Housing Needs

Mr. Goltz reported the recommendation of the Auxiliary Enterprises Committee that a feasibility study of graduate student housing be undertaken. Mr. Goltz recommended that Mr. Bartholick conduct the architectural portion of the study. Mr. Pemberton moved that a feasibility study be made of graduate student housing with a maximum budget of \$2,000 and that results of the study be reported back to the Board at the March meeting or as soon thereafter as possible. Mr. Kingsbury seconded the motion; the motion passed. Mr. Forrest asked that such a study include comparison of the price of rental units now available in Bellingham.

FACULTY PERSONNEL ACTIONS

a) Retirements, resignations, requests for leave

The Board noted the retirements of

Miss Mabel Hodges, Assistant Professor of Education, effective Fall quarter 1967

Dr. David McDonald, Associate Professor of Education, effective April 1, 1967

The Board noted the following resignations:

Professor Philip T. Spaulding, Assistant Professor of Sociology-Anthropology, effective end of Spring quarter, 1967

Mr. C. Arthur Dimond, Instructor of Music, effective end of Spring quarter, 1967

Requests for leave:

Professor Thomas Osborn, Assistant Professor of Music, academic year 1967-68

Professor Don J. Easterbrook, Associate Professor and Chairman of the Department of Geology, Summer 1967

Informational Items:

Peter J. Elich, Acting Chairman, Department of Psychology, effective January 1, 1967

James H. O'Brien, Acting Chairman, Department of English effective February 1, 1967

Mr. Kingsbury moved approval of the following appointments:

Kenneth M. Symes, Assistant Professor of English
B.A., M.A., Utah State University; Ph.D. expected from University of New Mexico

Base nine months' salary: not less than \$9,167

William L. Edgerton, Associate Professor of English
A.B., M.A., Ph.D., University of Pennsylvania

Base nine months' salary: not less than \$10,184

William M. Dickson, Associate Professor of Political Science
B.A., University of Minnesota; M.S., Utah State University;
Ph.D., Stanford University

Base nine months' salary: not less than \$10,546

George S. Kriz, Assistant Professor of Chemistry
B.A., University of California, Berkeley; Ph.D., Indiana University

Base nine months' salary: not less than \$8,209

Charles Keserich, Assistant Professor of History
B.A., University of Washington; M.A., University of California,
Berkeley; Ph.D., Washington State University

Base nine months' salary: not less than \$8,834

Eugenia C. Beldin, Lecturer in Education (Winter quarter 1967 only)
B.A., Albany State Teachers College; M.A., Syracuse University

Base salary: \$650.00 for the quarter

Mr. Forrest seconded the motion; the motion passed.

Mr. Kingsbury moved approval of the following Summer Session 1967 appointments:

Robert C. Aukerman	Education	3 weeks	\$1200	
Donald D. Biederman	Geology	9 weeks	1850	
Claude E. Hill	Industrial Arts	6 weeks	1100	
Harold E. Kloes	Education	6 weeks	1200	
James Reed	Education	6 weeks	1200	
Jack F. Utting	Speech	6 weeks	1300	
Richard A. Warner	Economics	6 weeks		State Department of Education Funds

REPORT FROM THE PRESIDENT ON THE LEGISLATIVE SESSION

Mr. Bunke reported to the Board on the various activities in Olympia.

ADJOURNMENT

Bernice E. Hall
Bernice E. Hall, Vice-Chairman

Burton A. Kingsbury
Burton A. Kingsbury, Secretary

February 9, 1967

GENERAL COLLEGE REGULATIONS

When a student enrolls at Western Washington State College, the College and the student enter into an agreement of mutual responsibility. The College is obligated to advise students of established policies and procedures as well as to provide participation and representation for the students in those matters with which they are directly concerned. The student is expected to accept established college policies, to respect the laws of the city and state, and to act as a responsible member of the college community.

THE LAW AND ITS APPLICATION

Within the framework of public law, and subject at all times to it, exist the special rules and regulations which explain the relationships between individuals and the College. By law, the student must be assured of his rights as a citizen. Among these rights are due process of law and the first ten amendments to the United States Constitution. By law, the College has the authority to refuse admission to or expel a student for violating its regulations. While college officials have this authority according to state code, they are also responsible in disciplinary cases to educate and counsel wherever possible in preference to punishment. Disciplinary action is intended to be the result of serious and thorough deliberation in which the interests and rights of the student, College and community are considered, and where justice is served.

At Western, the responsibility for establishing and enforcing college regulations affecting student behavior is widely shared by students and the administration. However, the primary responsibility for consideration of breaches of conduct rests with the Dean of Men and the Dean of Women, under the direction of the Dean of Students and the President of the College. To assist in the reconciliation which is required when student behavior conflicts with the rules, the following bodies have been established.

RESIDENCE HALL COUNCILS

Each residence hall has its own student group which considers appropriate action for violations of their own regulations and rules by residence hall residents. These councils are generally made up of the hall officers and other student representatives.

DISCIPLINARY COMMITTEE

Whenever a college rule is violated, the Dean of Men, or the Dean of Women may present the case to the Disciplinary Committee and recommend appropriate action. The Disciplinary Committee is made up of the Dean of Students, two faculty representatives appointed by the Faculty Council, one of whom should, if possible, have professional counseling competence but who is not a member of the Counseling Center Staff, and two students nominated by the Associated Student President and approved by a two-thirds vote of the Legislature. All appointments for each academic year shall be made during the preceding spring quarter. The Committee will be convened by the Dean of Students, who shall also act as chairman.

ACADEMIC DISHONESTY BOARD

Written accusations shall be reviewed by the Dean of Students in consultation with the faculty members and students involved. Should an impasse occur, an ad hoc

committee appointed and chaired by the Dean of Students shall review the evidence and reach a decision. The Committee shall be composed of not less than four members, at least one of whom shall be a student. The Committee's decision may be appealed to the Academic Dean.

COLLEGE DISCIPLINARY REGULATIONS

Students attending Western are governed by the laws of the State of Washington, Whatcom County, and the City of Bellingham. Concurrent with these are the rules of the College and its residence halls, Associated Women Students, and other campus organizations, to which the respective members are subject. The following rules pertain to the entire student body.

Academic Dishonesty. Plagiarism, cheating on examinations and other acts of academic dishonesty are considered serious breaches of honor and are dealt with by the Academic Dishonesty Board. (See also Academic Honesty below.)

Property Damage. In any case where college or personal property is damaged, the student or students involved shall be expected to pay a just compensation. If there is any malicious intent involved, disciplinary action may be taken.

Alcoholic Beverages. Because of existing state laws on the subject, college policy involving the use of intoxicants is simple and clear-cut. Immediate and severe disciplinary action may be taken when a student consumes or possesses intoxicants on college property, in college residence halls, in college approved off-campus houses, or at college-sponsored functions, either on-campus or off-campus; or appears on campus or at college-sponsored functions after having consumed alcoholic beverages and is in a condition that brings discredit to the individual or to the College.

Drugs. In view of existing legal restrictions and evidence concerning the effects of hallucinogens and other drugs, the College cannot in any way condone their medically uncontrolled use by students.

The College believes that students should have full access to all reliable information concerning drug usage and will take positive steps to bring it to their attention.

When a student possesses, manufactures, sells, or causes someone else to use these drugs on college property, in college residence halls or college-inspected off-campus houses, or at college-sponsored functions--whether on-campus or off-campus; or when a student appears on campus or at college-sponsored functions in a condition that has been brought about through the deliberate use of these drugs, he becomes subject to severe disciplinary action.

Theft. When theft of personal or public property is involved, severe college disciplinary action may be taken.

PROCEDURAL RIGHTS OF STUDENTS

In correlation with the above policies, the students have procedural rights that are recognized and guaranteed by the College.

1. All students held to be in violation of established college policy shall have the opportunity to be heard before the Disciplinary Committee. The student may request a public hearing before this committee:

2. In no case is it deemed proper action by the College to suggest waiver of this right in favor of withdrawal from the College or other restriction without a Disciplinary Committee hearing.
3. All students required to appear before a disciplinary board shall be notified in writing as to why their appearance has been requested.
4. In all disciplinary meetings, the student shall enjoy the right to speak on his own behalf.
5. Student representation on the Disciplinary Committee may be waived by the student appearing before the committee.
6. The Disciplinary Committee and the student may call any resource persons they wish to speak concerning the case.
7. Any decision of the Disciplinary Committee is final unless the student wishes to appeal the decision to the President of the College or a committee appointed by the President, which shall consist of the Chief Justice of the ASB Judicial Board and two tenured faculty members not members of the Disciplinary Committee.
8. A student shall not be dismissed from the College while his appeal to the Disciplinary Board decision is pending.
9. Under no circumstances shall a student be made to feel that refusal to render information will of itself increase the degree of penalty.
10. Established college regulations apply to a student only when he is on college property, is participating in or directly affecting a college-sponsored function, or is representing or claiming to represent the College in an official capacity. Where college regulations do not apply, and when a student is charged with violation of public or criminal law the college may become involved only at the student's request. In no case should college involvement include acceptance of disciplinary responsibility in lieu of civil action. The Disciplinary Committee may re-examine students convicted by civil authority only in cases of unusual gravity where the welfare of other students or the college community might be jeopardized. Only the Disciplinary Committee has the authority to call for such a re-examination.

All college policies pertaining to student behavior shall be made readily available in writing for student reference. Full records shall be made of the Disciplinary Committee's deliberations. These records are to be kept on permanent file in the Office of the Dean of Students, and may not be open to public inspection. However, the student who has been subject to disciplinary action may request that a written account of the hearing be made available. This account shall be provided within four days following the request. Any action by an appeal board shall be made available in writing within four days upon request. It shall include:

- a) A statement of charges;
- b) A listing of participants in the disciplinary action;
- c) A summary of the evidence presented;

- d) A clear designation of the action taken;
- e) A statement of further recourse available.

CHANGES IN POLICIES AND REGULATIONS

The above provisions constitute a joint student-faculty effort. They are a product of careful deliberation. The responsibility for successful implementation or change must be shared by students, faculty, and administrative personnel.

All students have the right to participate in disciplinary policy changes through any orderly channel.

Approved by: Board of Trustees

2/9/67