

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

January 21, 1942.

The regular meeting of the Board of Trustees was held on Wednesday afternoon, January 21, 1942, at 3:30 o'clock in the President's office. Those present were Dr. W. D. Kirkpatrick, Chairman, Verne Branigin, Secretary, Steve Saunders, and President W. W. Haggard. The minutes of the previous meeting were read and approved.

REPORT ON PROGRESS OF CAMPUS ELEMENTARY SCHOOL BUILDING

John Paul Jones was present and reported that steam had been turned on in the new Campus Elementary School building today, and that the work of plastering was going forward. He stated that the workmanship was good. He also reported on the work on the grounds, filling and grading around the building, and stated that the contractor, M. Hoard, was delayed in beginning this work because the government had commandeered his equipment. Mr. Jones said that M. Hoard would be here at an early date to begin filling and grading the grounds around the building.

HIGHER PREFERENCE RATING NEEDED FOR BOILER ROOM PROJECT

A letter was read from Lincoln Bouillon, engineer, urging that more effort be made to secure a higher preference rating from the Office of Production Management, Washington, D. C., for steel plate for the boiler room project. It was agreed that if necessary several telegrams be sent to Congressman Henry M. Jackson, Washington, D. C., asking his active cooperation in obtaining for us the needed higher preference rating for this project.

H. C. PHILIPPI INJURED WHEN ENTERING MAIN BUILDING

The President reported that a serious accident occurred to Mr. H. C. Philippi of the Science Department on Wednesday morning January 7. A heavy snowfall and freezing weather made the walks on the campus very slippery. Mr. Philippi fell as he was about to enter the door near the Science Annex at the northeast end of the Main Building, from which he suffered a fractured hip. He is now in St. Joseph's Hospital, and it is unlikely that he will be able to return to work during this quarter. Deep regret was expressed that such a misfortune should befall Mr. Philippi, especially now when he had returned to active work, and was making a splendid recovery from his serious illness of last year.

RANDALL E. HAMM EMPLOYED AS SUBSTITUTE IN SCIENCE DEPARTMENT

Dr. Randall E. Hamm, recommended by the University of Washington, was employed to substitute in the Science Department, to teach courses in chemistry during the absence of Mr. Philippi, beginning today, January 21, 1942, for a period of one or two quarters, at a salary of two hundred (\$200.00) dollars a month.

SPECIAL COURSES INITIATED

The following special courses have been initiated in various departments of the College to meet the present emergency created by the war situation:

| <u>Department</u> | <u>Instructor</u> | <u>Reg.</u> | <u>Course Titles</u> |
|--------------------|-------------------|-------------|---|
| Health | Rundle | 12 | Home Nursing |
| Industrial Arts | Rice | 61 | Graphic Representation (Blue Print Read) |
| Mathematics | Bond | 18 | Spherical Trigonometry (Engineering Math) |
| Physical Education | Weythman | 86 | *First Aid |
| Physical Education | Army Officers | 25 | Rudiments of Military Training |
| Political Science | Cummins | 50 | *Second World War (Origins-Issues-Post-War) |
| Speech | Ramon George | 37 | Training of Radio Operators |
| Red Cross | Longley | 40 | Canteen Cooking |

*Two sections.

AUDITOR'S REPORT FOR PERIOD SEPTEMBER 1, 1939, TO MARCH 31, 1941

The first examination of the affairs and records of the College by the Office of the State Auditor, Cliff Yelle, Division of Departmental Audits, S. E. Ratliff, Chief Examiner, was carried on by Wesley H. Fry, accountant from September 1, 1941, to November 15, 1941. This examination covers the period from September 1, 1939, to March 31, 1941. The auditor's report of this examination, dated December 19, 1941, was carefully studied. The suggestions made in the report were discussed. It was agreed that they should be given consideration, and if possible put into effect.

OPINION OF ATTORNEY GENERAL TO BE RENDERED REGARDING STUDENT LOAN FUND

George W. Wilkins, Assistant Attorney General, stated in a conference with President W. W. Haggard in Olympia on December 31, 1941, that an opinion would be rendered by the Attorney General vesting in the Board of Trustees of the College full authority over the Student Loan Fund of the College. Thus, the trustees of the institution are the trustees of this fund.

INVESTMENT OF MONIES OF STUDENT LOAN FUND

The proposal was again discussed of investing in a Defense Savings Bond, Series G, five thousand (\$5000.00) dollars of Student Loan Fund money now on deposit in a savings account in the Bellingham National Bank. Two important facts were considered in connection with such an investment of these funds: (1) This bond could not be liquidated within six years without taking a loss. (2) This money may be needed for loans before the expiration of six years. Since the bank is now paying $1\frac{1}{2}\%$ interest on savings accounts, it was agreed that investment of these funds in such a bond should not be made at present.

SCHOLARSHIP AWARDS TO ENTERING FRESHMEN

The award was approved of scholarships to valedictorians of high schools in the area served by the College. It was agreed that recommendations of the Attorney General in connection with these awards be carefully observed to avoid any possibility of legal conflict; and also to follow procedures of state institutions, which have been validated through several years experience, in the making of such awards.

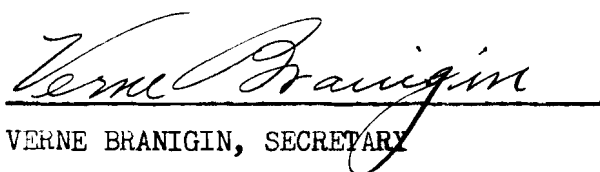
ANNUAL EDUCATIONAL MEETINGS AT SAN FRANCISCO

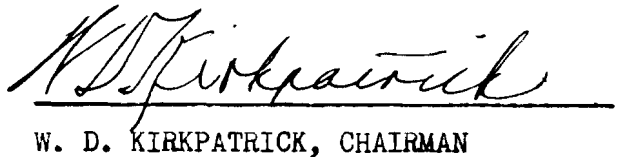
Attendance of the President at the annual meetings of the American Association of Teachers Colleges, and Association of School Administrators, in San Francisco February 20-26, 1942, with all expenses paid, was approved. Attendance of five members of the faculty who are taking part in the program at these meetings: E. A. Bond, Lyle Brewer, Paul R. Grim, M. S. Kuder, and C. C. Upshall, with expenses paid up to forty (\$40.00) dollars each, was approved.

BILLS WERE AUDITED AND ALLOWED AS FOLLOWS:

| | | | | |
|--------------------|-------|---|-------|---------------------|
| Voucher checks No. | 34272 | - | 34431 | Local |
| Voucher checks No. | 16563 | - | 16631 | Edens Hall |
| Voucher checks No. | 4635 | - | 4710 | Associated Students |
| Voucher checks No. | 494 | - | 542 | State |

ADJOURNMENT


 VERNE BRANIGIN, SECRETARY


 W. D. KIRKPATRICK, CHAIRMAN