

BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY

A MEETING OF THE BOARD OF TRUSTEES OF WESTERN WASHINGTON UNIVERSITY WILL CONVENE AT 1:30 P.M. THURSDAY, DECEMBER 5, 1991, IN OLD MAIN ROOM 340 FOR INFORMATIONAL PRESENTATIONS. THE MEETING WILL THEN RECESS UNTIL FRIDAY, DECEMBER 6, AT 8:30 A.M. IN OLD MAIN ROOM 340.

AGENDA FOR THURSDAY, DECEMBER 5, 1991

- 1:30 p.m. Informational Presentations
- a) Discussion of the Strategic Planning Principles
 - b) Discussion of Campus Master Plan Scenarios

AGENDA FOR FRIDAY, DECEMBER 6, 1991
8:30 A.M. OLD MAIN 340

RECONVENE

1. CONSENT ITEMS (recommended action)
 - a) Approval of the minutes of the October 3, 4, 1991 regular meeting of the board.
 - b) Approval of the minutes of the October 17, 1991 special meeting of the board.
 - c) Approval of the minutes of the November 20, 1991 special meeting of the board.
 - d) Approval of Fall Quarter Degrees
2. REMARKS FROM THE PRESIDENT
3. Resolution No. 91-09 adopting the University Strategic Action Guidelines (recommended action)
4. ACADEMIC AFFAIRS
 - a) Report on 1991 Summer Session
 - b) Summer Schedule Tuition and Fee Proposal (recommended action)

5. BUSINESS AND FINANCIAL AFFAIRS
 - a) Housing and Dining Audit
 - b) Students' Co-op Bookstore Audit
 - c) Status Report of the Housing and Dining Projects

6. ASSOCIATED STUDENTS
 - Students in Governance Assessment

7. FACULTY SENATE
 - Faculty Salary Implementation (recommended action)

8. BOARD OF TRUSTEES

9. EXECUTIVE SESSION

MINUTES
BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY
DECEMBER 5, 6, 1991

DECEMBER 5, 1991

CALL TO ORDER

The meeting of the Board of Trustees of Western Washington University was called to order at 1:45 p.m. by Chair Martha Choe.

ATTENDANCE

Trustees

Mary Kay Becker, Vice Chair
Charlotte Chalker
Martha Choe, Chair
Craig Cole
Warren Gilbert, Secretary
Larry Taylor

Western Washington University

Mark Aaserud, President of the Associated Students
Wendy Bohlke, Assistant Attorney General
Roland De Lorme, Provost/Vice President for Academic Affairs
Larry Estrada, Asst. Vice President for Student
Affairs/Diversity
Penny Glover, Administrative Assistant/Board Secretary
John Mason, President of the Faculty Senate
Kenneth P. Mortimer, President
George Pierce, Vice President for Business/Financial Affairs

INFORMATIONAL PRESENTATIONS

Discussion of the Strategic Planning Principles

Provost De Lorme presented the University Strategic Action Guidelines and asked for any public comment or suggestions. Mark Aaserud requested that the words "teaching enhancement opportunities" be added to item number 8. That addition will appear in the final document.

Discussion of Campus Master Plan Scenarios

Vice President Pierce introduced Western's Strategic Facilities Programmer, Mr. Robert Bruce. Mr. Bruce presented three conceptual schematic plans prepared by the Campus Master Plan Committee and University planning staff. During the next several months the Committee will present these three schematic plans to various groups, on and off campus, and compile comments to begin developing a single conceptual plan. Once a conceptual plan is developed, all the elements of a preliminary Master Plan will be brought together for Board review.

Visit to the Ethnic Student Center

Mr. Larry Estrada briefed the Board on the history of the Ethnic Student Center which officially opened Spring Quarter, 1991. The Center currently comprises five major student programming offices: Asian-American/Pacific Islander Student Union, Black Student Network, Native American Student Union, MEChA (Movimiento Estudiantil Chicanos de Azlan), and International Clubs. Each of these constituent organizations is student-led, has control over their own resources, and is charged with creating agendas of activities and events.

December 5, 6, 1991

RECESS

At 4:25 p.m. the Board recessed to attend a reception at the Ethnic Student Center to reconvene on Friday, December 6, 1991, at 8:30 a.m.

FRIDAY, DECEMBER 6, 1991

RECONVENE/ROLL CALL

Chair Choe called the meeting to order at 8:30 a.m. in Old Main Room 340.

Board of Trustees

Mary Kay Becker, Vice Chair
Charlotte Chalker
Martha Choe, Chair
Craig Cole
Warren Gilbert, Secretary
Larry Taylor

1. CONSENT ITEMS

MOTION 12-1-91 Charlotte Chalker moved, seconded by Larry Taylor, that the Board of Trustees of Western Washington University approve the following consent items:

- Approve the minutes of the October 3, 4, 1991 regular Board meeting.
- Approve the minutes of the October 17, 1991 special Board meeting.
- Approve the minutes of the November 20, 1991 special Board meeting.
- Upon recommendation of the faculty and subject to the completion of any unmet requirements, approve awarding the 1991 Fall Quarter undergraduate and graduate degrees to the candidates listed in the files of the Registrar and Graduate Dean.

The motion passed unanimously.

2. REMARKS FROM THE PRESIDENT

President Mortimer congratulated Chair Martha Choe on her successful campaign for Seattle City Council Position number 2.

Budget Situation

President Mortimer briefed the Board on budget reduction plans. The University received official notice from the Governor to reduce its 1991-93 biennial appropriation 2.5 percent on December 1, 1991. President Mortimer reviewed the list of items being considered for reduction. He will continue the internal consultation process and will submit an allotment reduction schedule to the Office of Financial Management before December 15.

Although the Governor's supplemental budget proposal is expected to exempt higher education from further cuts, the final outcome will depend on future revenue projections and legislative action. Western has submitted a supplemental budget request for capital funding to be used to purchase real estate.

Alumni Update

President Mortimer gave the Alumni and Foundation updates inasmuch as Dr. Froderberg was in Olympia. He reported that the Alumni Office just recently moved to a renovated house located at 709 High Street, now called "Alumni House."

Western Foundation Update

President Mortimer released the Foundation gift report for July 1 - November 30, 1991 and reviewed the contents with the Board. He noted that compared to the same time period last year, the Foundation has fewer donors but a greater gift total. He attributes the decline in donors to a change in the management of the Annual Fund. This year, it started later and will continue longer than in previous years.

3. RESOLUTION NO. 91-09 University Strategic Action Guidelines

MOTION 12-2-91 Craig Cole moved, seconded by Charlotte Chalker that the Board of Trustees of Western Washington University adopt Resolution No. 91-09 adopting the Strategic Action Guidelines.

The motion passed unanimously.

RESOLUTION NO. 91-09
WESTERN WASHINGTON UNIVERSITY
Adopting Strategic Action Guidelines

WHEREAS, the Board of Trustees has directed the University community to engage in a strategic planning process as a means to better guide its future and allocate its resources, and

WHEREAS, the Board of Trustees has received reports and/or comments from the President, the Strategic Planning Committee and its Subcommittees, the Deans of the Colleges, and other members of the University community, and

WHEREAS, the Board is committed to a course of action that will move the University toward overall excellence in its programs and people,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees:

- 1) That the Strategic Action Guidelines affixed hereto as **EXHIBIT A, Sections I-IV**, are hereby adopted;
- 2) That the Board of Trustees and those who derive their authority from the Board shall be guided in their decision-making by these Guidelines; and
- 3) That the President is directed to advance the implementation of these Guidelines throughout the University's policies, programs, operations, structure, and application of resources.

4. ACADEMIC AFFAIRS

Report on 1991 Summer Session

Dr. Larry Marrs, Dean of the Woodring College of Education, reported on the 1991 summer session. The session was a success, both financially and in the number of students taught. Faculty and administrators participated in planning the session to ensure coverage of ongoing student needs while offering sufficient creative courses to enrich the curriculum. Arrangements were made to advertise the summer session to people throughout the region, and even those not matriculated at Western were encouraged to attend during the summer.

Dean Marrs discussed the rationale for a slight tuition increase and the Board approved that increase in Motion 12-3-91.

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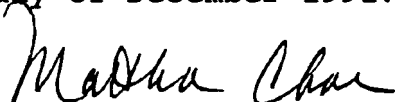
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- 2) That the Board of Trustees and those who derive their authority from the Board shall be guided in their decision-making by these Guidelines; and
- 3) That the President is directed to advance the implementation of these Guidelines throughout the University's policies, programs, operations, structure, and application of resources.

ADOPTED BY THE BOARD OF TRUSTEES AND APPROVED by the Chairperson of the Board of Western Washington University, at a regular meeting of the Board held this 6th day of December 1991.

ATTEST:



Martha Choe, Chair



Warren Gilbert, Secretary

SECRETARY'S CERTIFICATE

I, the undersigned, Secretary of the Board of Trustees of Western Washington University and keeper of the records of said board, DO HEREBY CERTIFY:

1. That the attached Resolution No. 91-09 is a true and correct copy of a resolution of the Board finally adopted at the regular meeting thereof held on the 6th day of December, 1991, and is duly recorded.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the Board of Trustees voted in the proper manner for the adoption of said Resolution; that all other requirements and proceedings incident to the proper adoption of said Resolution have been duly fulfilled, carried out and otherwise observed; and that we are authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the university this 6th day of December, 1991.



Secretary of the Board

*Approved by Board of Trustees
December 6, 1991*

**OUTLINE
STRATEGIC ACTION GUIDELINES
WESTERN WASHINGTON UNIVERSITY**

December, 1991

- I. Institutional Context
- II. Assumptions
- III. Goals
- IV. Strategic Principles and Action Strategies

PROPOSED STRATEGIC ACTION GUIDELINES

I. INSTITUTIONAL CONTEXT

Western Washington University was chartered in 1893 and began operations as a state-funded, two-year teacher training institution in 1899. Its growth and development pattern closely resembled that of other state normal schools until, in 1922, the institution's Board of Trustees invited the eighteen-year President of Western State Normal School, Kalamazoo, Michigan, Dr. Dwight B. Waldo, to serve as interim president while leading a full-scale review of the school's prospects and direction. Upon Dr. Waldo's departure the following year, Charles H. Fisher was selected to initiate a new phase of campus and curricular development. Before the end of the 1920's, the institution's faculty had initiated the development of a curriculum that drew national attention and rested upon an emphasis that would remain constant in Western's academic programs and planning. Although committed exclusively for many years to the preparation of teachers, Western adopted a curriculum that required a liberal arts core as well as pedagogical courses and practice teaching. That liberal arts core remains, having survived several adaptations of general education and the gradual extension of the institution's mission to that of a regional, comprehensive university.

Today's Western Washington University has earned a strong national reputation. Public surveys and published guides to higher education identify it as among the best public regional universities in the West. Although ninety-three percent of the University's students are listed as in-state residents and eighty-three percent come from the western side of the state, Western's faculty, staff, and administrators participate in national forums in their areas of expertise, and the University competes effectively for faculty and staff in the national and international market place. It is distinguished academically by the high quality of its students and faculty, and has distinctive, sometimes unique programs of study. The core programs, the majority of which are located in the College of Arts and Sciences, remain strong. Teacher education continues as an important University program. The College of Business and Economics and the College of Fine and Performing Arts possess accredited

programs of high quality, and Fairhaven and Huxley Colleges have earned national reputations for their distinctive programs of study.

The University derives special advantages from its location and immediate physical environment. University students, faculty, staff, and administrators enjoy the living conditions of a mid-sized city while having easy access to the large metropolitan centers of Vancouver, B.C., and Seattle. The campus itself, sharing Sehome Hill with an arboretum, is both naturally beautiful and a part of the educational experience; here, architectural excellence in a variety of styles is joined by outdoor art that has received national attention. The beauty of the campus is all the more significant because of the ongoing residential character of Western, where 3600 students live on campus and a similar number reside within one mile of the campus.

Tomorrow's Western Washington University undoubtedly will continue to emphasize the central importance of the liberal arts and, at the same time, will retain a commitment to provide professional, applied, and technical programs of high quality. Whatever the external conditions affecting Western's role and mission may be in succeeding years, the principal question is how to continue to provide the type and level of learning experience for which this University is known.

This document sets forth strategies for responding to that question. It rests upon a strategic planning phase that began over two years ago with a the President's appointment of a University Strategic Planning Committee, that included faculty, staff, administrators, and students, and was chaired by the Provost. Appointment followed consultation with the Faculty Senate Executive Council, the Associated Students, the Administrative Council, the Staff Employees' Council, and the Deans, and after a general invitation for nominations, published in FAST. The Strategic Planning Committee identified seven major areas to be embraced by planning efforts: the educational experience; the student experience; cultural and ethnic pluralism; the community; governance; environmental health, safety, and security; and information and communication services. Subcommittees were appointed to examine and report on each of these broad areas. In all, 114 members of the campus community participated actively as members of the Strategic Planning Committee and its subcommittees.

The planning process ended with submission of a final report to the President in April, 1991, after 131 public meetings of the Strategic Planning Committee and its subcommittees. (Preliminary draft summaries of the Committee and subcommittees' reports were published in FAST, with public comment requested, and, in addition, the Subcommittee on the Western Educational Experience published a draft summary in the WESTERN FRONT and met with the Academic Coordinating Commission to discuss pending curricular recommendations.) Early in the process, the President, Provost, and Executive Council of the Faculty

- a campus atmosphere that reflects a sense of community and civility in its human relations;
- a commitment to institutional integrity.

The University will emphasize policies and programs that enhance the recruitment, retention, and development of promising students, faculty, and staff. It will demonstrate its commitment to excellence in instruction, complemented by scholarly and creative endeavor.

In all of its programs, Western will proceed on the basis of a clear sense of its priorities. Facilities and resources will be distributed on the basis of the University's academic priorities.

In pursuit of coherence, the University will strengthen its commitment to a liberal education that includes at least these dimensions: analysis and communication, creative and aesthetic expressions, knowledge of civilization and of cultural pluralism, scientific and mathematical understanding, and a sense of perspective on the nature and processes of human development.

The University's policies and practices, developed through processes that seek to involve all elements of the campus community, will have as their aim the creation and sustenance of a campus atmosphere that is conducive to the furtherance of academic rigor, the spirit of free and open inquiry so necessary to an intellectual community, and human relations built upon mutual trust and respect.

In all of its programs, policies, and endeavors, the University will demonstrate a commitment to institutional integrity. This commitment will guide the University in all of its roles – as an institution of learning, an employer, a public agency, a campus community, an element of the broader community and environment, and in the wise utilization of all resources.

2. **Diversity:** Reflecting national and global realities, Western will become more diverse in its populations of students, faculty and staff and in the educational experiences it provides.

The University defines diversity as encompassing a wide variety of characteristics, including but not limited to: age, ethnicity, gender, nationality, religious and ethical beliefs, sexual orientation, socioeconomic background, and the differently abled.

The University will continue to enhance diversity by focusing on: recruitment and retention of diverse faculty, students and staff; the appointment of culturally and ethnically diverse persons to positions of leadership; increased concern about diversity in its academic programming; enhanced awareness of, and sensitivity to, diversity; and examination and revision of its policies and procedures in light of those foci.

3. **Community service:** Western strongly values the rich partnership it enjoys with the community it serves. The University remains committed to preserving and augmenting that relationship by continuing to contribute significant educational, economic, cultural and technological resources to Washington citizens, particularly within its service area.

Recognizing its role as the principal provider of upper division and graduate education in the northwest corner of the state, the University intends to continue to address responsibly and responsively the educational needs of its nearest Washington neighbors through provision of both state-funded and self-sustaining programs. It will seek, also, mutually valuable interinstitutional partnerships with other agencies in the region.

Sensitive to its civic and cultural responsibilities, the University will continue to encourage public service by its faculty, staff and students off-campus and to provide on-campus access for state citizens to its libraries, galleries, lecture and performance halls, athletic arenas, recreational facilities, and expertise.

IV. STRATEGIC PRINCIPLES AND ACTION STRATEGIES

1. **Continuing improvement in quality will be an imperative for each of the University's ongoing activities.**
 - Resources will be administered on the basis of carefully selected academic priorities.
 - Where appropriate, the University will reduce its scope of offerings to improve its depth in areas of distinction.
2. **Continuous improvement requires constant attention to outcomes. The quality of the degree granted by the University will be high and will be demonstrated by the characteristics, abilities, and skills of its graduates.**
 - Emphasis will be placed throughout the University on providing communication, critical thinking, and mathematical skills;
 - Ongoing efforts will be made to ensure that programs of study are coherent, reflect current methodologies and information, and are intellectually challenging;
 - Where faculty expertise and resources warrant, interdisciplinary courses and programs will be strengthened;
 - Continued assessment of student learning is required to effectively gauge programmatic and student success;

Senate had agreed that all recommendations relating to academic and faculty matters would be subject to review and action by the Senate governance structure; the Senate Executive Council worked through the summer months to identify such recommendations, which then were referred to appropriate committees. Subsequently, the Academic Coordinating Commission has begun acting upon the recommendations of the Western Educational Experience Subcommittee. It has appointed an ad hoc Committee on the Liberal Arts to consider the overall structure of liberal arts requirements in the light of the Subcommittee's proposed four-year emphasis on liberal arts, and has agreed to co-sponsor, with the Provost and the Associated Students, a Forum on Regenerating the Liberal Arts.

To complete the process, a distillation of planning recommendations was drafted and published in FAST. The Provost requested comment from the Vice Presidents, the Deans, faculty, both individually and through academic units, the Associated Students, the Faculty Senate, the Staff Employees Council, and the Administrators' Association. An open University forum was conducted by the Provost on November 13, 1991, with comments recorded, and the Faculty Senate, after consultation with the University Planning Council, forwarded comments and suggestions to the Provost. The present document has profited from the many constructive suggestions.

II. ASSUMPTIONS

1. The University community is, by definition, a community engaged in the active pursuit of truth—a pursuit that includes teaching, curriculum development, scholarly and creative endeavor, and service to the University and community. The University exists to promote learning and scholarship of the highest possible quality, and all parts of the institution are justified by the extent to which they support that mission.
2. The common core of Western's educational experience is the liberal arts and sciences. At the same time, the University values its historical role in preparing future teachers, in preserving unique curricular emphases, and in providing professional and applied programs built upon institutional strengths that are responsive to national, state and regional needs.
3. The University seeks to provide the best undergraduate education in the state. To help ensure excellence, the University commits itself to the recruitment and retention of the highest quality faculty and staff.
4. Western believes that the quality of the student experience is a key ingredient in University success. This view of education mandates incorporating all aspects of the student experience into a comprehensive program of learning and development. The entire University community—students, faculty, administrators, staff, alumni, retired University employees, and friends

of the institution—can contribute to the quality of the student experience. An aesthetically beautiful campus, wherein human health and safety are protected, contributes significantly to the learning environment as well. Ongoing assessment of the student experience must be undertaken to assist in student success.

5. Most of the University's on campus students will continue to be of traditional age and come primarily from western Washington. For them, as for the increasing number of entering students with non-traditional backgrounds, the University's comprehensive educational program, distinctive locale and opportunity for a residential experience will remain strong attractions.
6. Forces of external change over the next ten years will require Western to respond to an unprecedented array of challenges. Among them are the following:
 - increased pressure to expand access for students, both in on-campus and off-campus programs, with enrollment projected to reach 10,050 fulltime equivalent students by the year 2000;
 - a large number of faculty and staff retirements;
 - increased competition for admission to Western;
 - increased student financial need;
 - increased governmental regulation;
 - rising levels of specialization and technological sophistication;
 - increased diversity among all University constituencies; and
 - possible declines in the "real" level of state support, and the consequent need to seek private support monies for University initiatives.

III. GOALS

1. Quality: The University's principal goal is to maintain its primacy in providing a public undergraduate education of excellence by making ongoing improvements in the quality of each of its educational programs and services.

The key factors in creating and maintaining a learning environment committed to the pursuit of quality education are:

- a faculty and staff of the highest possible quality;
- well-prepared and highly motivated students;
- high quality support facilities, including well-equipped classrooms and laboratories, library resources, academic computing, and other learning resources;
- a clear and coherent view of what the University can and should be that informs resource allocation decisions;
- a University governance structure that encourages the participation of all of the University community;

- The University will emphasize active modes of teaching and learning, with attention paid to information seeking skills;
 - Graduate programs of study will be encouraged, particularly in fields where the University possesses special strengths, in terms of faculty, location, and resources.
3. The University will improve library holdings and access to library resources.
 4. The University will improve the technological infrastructure of the campus, including a library information system, academic computing, media, and other forms of technology.
 5. Western recognizes that the truly educated person must have an understanding of, and experience with, diversity. The University's approach to diversity will include people, policies and programs, and will embrace issues related to special talent and ability; race, gender, ethnicity; sexual orientation; International Studies; and Ethnic/Cultural studies.
 6. The quality of co-curricular programs, which include those aspects of a student's educational experience that lie outside the traditional classroom, will be ensured by focusing on key elements.
 - Further enrichment of the first-year experience (freshman and transfer);
 - Greater attention to opportunities for student involvement in learning, and added attention to internship, credit and non-credit experiences in campus activities and employment, practicums, and volunteerism;
 - Improved and extended programs in the residence halls and for students who live near campus;
 - Strengthened counselling and academic advising;
 - Enhancement and maintenance of the physical and artistic beauty of Western's campus.
 7. The University will adopt enrollment management policies and procedures that reflect its commitment to an appropriate upper/lower division mix, student demand for courses and majors, and academic program goals. Enrollment management will include, at least, the following elements:
 - Admissions goals and criteria;
 - An enrollment mix that takes cognizance of the state's racial and ethnic composition, balances freshman and transfer students, and includes a student population that is 40 percent lower division, 50 percent upper division, and 10 percent graduate level;
- Assurance of access to courses, especially gateway courses for academic majors;
 - Appropriate controls on entry to selected programs, departments, and/or colleges;
 - Enrollment targets for graduate programs;
 - Graduation rates that reflect the equitable and efficient use of University resources.
8. The university will promote professional development as a key ingredient in recruiting and retaining an active, exciting and vital faculty, staff, and administration.
 - The centrality of the teaching/learning environment as a key factor in student and faculty success, and the respective roles played by faculty, staff, and administration in sustaining and improving that environment, will be demonstrated by administrative and funding support;
 - In the case of faculty, the reward structure for tenure and promotion and the relative weight given to teaching, research and service, will be clarified;
 - A comprehensive approach to faculty professional development, including teaching enhancement opportunities, professional leaves, research grants, summer teaching grants, and travel monies, will be adopted;
 - A similarly comprehensive approach to the professional development of staff and administrators will be adopted.
 9. Structural reorganization will be used selectively to achieve improved positioning or to develop greater academic and/or administrative synergy. In each case, faculty and staff morale, university history, national developments in the affected fields, disciplinary affinities, resource utilization, and opportunities for external funding will be considered.
 10. Private support from friends and alumni will be increased to provide the University with a margin of excellence beyond that which is possible with state support. Fundraising efforts will reflect academic program priorities.

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1992 Summer Session Tuition and Fees

MOTION 12-3-91 Craig Cole moved, seconded by Charlotte Chalker, that the Board of Trustees of Western Washington University, on recommendation of the President, approve the recommended Summer Session Tuition and Fees for Summer 1992. (con't)
*Provided, further, that the President is authorized at his discretion to levy an additional enrollment fee of up to \$50 for each non-resident student.

Undergraduates:

Courses numbered 100-499	\$60 per credit
Courses numbered 500-699	\$95 per credit

Graduates (officially admitted to WWU Graduate School)	\$95 per credit
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Auditors pay regular fees

\$50 Enrollment fee for residents

*Up to \$50 non-residency fee at the President's discretion, in addition to enrollment fee paid by residents

The motion passed unanimously.

5. BUSINESS AND FINANCIAL AFFAIRSHousing and Dining Audit

Dr. Pierce reported the University has received the external audit for the Housing and Dining System from the CPA firm of Moss Adams. The report, which covers the annual period ending June 30, 1991, was released with no audit exceptions. The financial statements reflect a strong financial position. The Management Letter of reportable conditions will be mailed to the Board later this month.

Copies of the audit reports are on file in the Office of the Vice President for Business and Financial Affairs.

Students' Co-op Bookstore Audit

Dr. Pierce reported that the University received the 1990-91 external audit for the Bookstore from the CPA firm of Moss Adams. The audit does not present any findings or recommendations. Over the past five years the net income on operations was 4.5% of sales while the student rebate was 8.4% of sales.

Copies of the audit report are on file in the Office of the Vice President for Business and Financial Affairs.

Status Report of the Housing and Dining ProjectsEdens Hall South

At the last Board of Trustees meeting, the Board received a recommendation that the University proceed with the selection of a consultant team to renovate Edens Hall South into a residence hall complex using a Conventional Design/Bid process.

Since that time, University staff have begun that process. The request for qualifications has been advertised and has received over 40 inquiries from interested consultants requesting further information.

100 Bed Residence Hall is Planned for Fall 1994

The first residence hall expansion, planned for completion in 1994, must be tied to an existing common food facility. Staff is

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currently gathering topographic and geotechnical information on the two proposed sites which are located just south of the existing Ridgeway complex and south of the Fairhaven complex. Staff recommends proceeding with the selection of a consultant team to design the first 100 bed residence hall.

Viking Commons/Viking Union

The Viking Commons Dining Facility was designed in 1960 and remodeled in 1967. The kitchen and bakery require new equipment. With the renovation of Edens Hall South as a residence hall, the facility will be required to feed an additional 162 students. A financial advisor has begun the evaluation of potential sources of revenue for debt financing to address the renovation of the Viking Commons and the Viking Union.

6.

ASSOCIATED STUDENTS

A.S. President Mark Aaserud reported that in order to put together a quality assessment of students in university governance, more time would be needed. Fall Quarter has been a very busy time for the entire university community and research has not yet been concluded.

The students plan to have the assessment presentation completed for presentation at the February Board of Trustees meeting.

7.

FACULTY SENATE 1992 Faculty Salary Distribution

MOTION 12-4-91 Craig Cole moved, seconded by Mary Kay Becker, that the Board of Trustees of Western Washington University, approve the distribution of funds appropriated for salary increases effective January 1, 1992, according to the following priority listing adopted by the Faculty Senate on November 11, 1991.

That according to the new Salary Policy amending Section X of the Faculty Handbook, the following priorities for distribution of funds appropriated for salary increases effective January 1, 1992, shall be used:

1. Funding of steps to eligible faculty.
2. A Consumer Price Index adjustment of all remaining funds shall be applied as a percent increase to the salary schedule.

Other Faculty Appointments

3. Academic Librarians will receive, on the average, 3.9% on January 1, 1992. In order to achieve this objective, the dollar equivalent of 3.9% will be set aside from the amounts dedicated to fund the salary increase for exempt professional staff, academic administrators, academic librarians, counselors and teaching and research assistants."
4. Funding of a 3.9% increase to salary schedule of limited term contracts.
5. Funding of a 3.9% increase to teaching and research assistants.

The motion passed unanimously.

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EXECUTIVE SESSION

At 11:10 a.m. Chair Choe announced that the Board would go into executive session for approximately 50 minutes to discuss real estate and personnel matters.

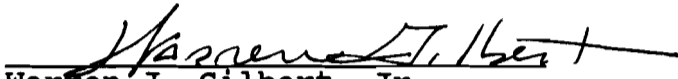
RECONVENE AND ADJOURNMENT

The Board reconvened at 12:10 p.m. and took no action. The meeting was adjourned at 12:12 p.m.



Martha Choe, Chair

ATTEST:



Warren J. Gilbert, Jr.
Secretary