

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

April 15, 1942.

The regular meeting of the Board of Trustees was held on Wednesday afternoon, April 15, 1942, at 3:30 P. M. in the President's office. Those present were Dr. W. D. Kirkpatrick, Chairman, Verne Branigin, Secretary, Steve Saunders, and President W. W. Haggard. The minutes of the previous meeting were read and approved.

## CHANGE ORDER APPROVED FOR FILLING AND GRADING AROUND NEW BUILDING

A change order was approved for the completion of filling and grading around the Campus Elementary School Building and Robert Nordlund of Mount Vernon was engaged by M. Hoard, contractor, to do the work. It is expected that this work will be finished in a short time.

## SUSPENSION OF CONTRACT AGREEMENT WITH C. C. MOORE &amp; COMPANY, ENGINEERS

Action was taken to request Lincoln Bouillon, Consulting Engineer, to formulate an agreement to be signed by C. C. Moore & Company, Engineers, releasing us from liability for the suspension of the contract with them for the boiler room improvement project, in accordance with the action taken at the regular meeting on March 18, 1942, when upon consultation with C. A. Hulsart, Manager, and G. J. Kipper, Assistant Manager, of C. C. Moore & Company, it was decided to suspend this project for the present and store the two boilers on the campus.

## CONTRACTUAL STATUS OF FACULTY CALLED TO SERVICE IN U. S. ARMED FORCES

A policy was presented regarding the contractual status of members of the faculty called to service in the armed forces of the United States. Leaves of absence for those called to the service and the employment of substitutes for them during their absence were considered with favor. No decision was reached. Action was postponed until the May meeting.

## RESIGNATION OF JACK C. COTTON

The resignation of Dr. Jack C. Cotton, director of the speech clinical laboratories since September 27, 1937, was accepted with regret as of March 31, 1942.

## RESIGNATION OF ERNEST MC MURCHIE

The resignation of Ernest McMurchie, gardener, in the employ of the College since 1929, was accepted as of April 11, 1942.

## ROBERT IRVING EMPLOYED

Robert Irving was employed as gardener, to succeed Ernest McMurchie, beginning April 6, 1942, at a salary of one hundred-eight (\$108.33) dollars and thirty-three cents a month.

## SALARY INCREMENTS APPROVED BEGINNING APRIL 1, 1942

The following salary increments were approved, to begin April 1, 1942:

		<u>Present</u>	<u>Salary</u>	<u>Increment</u>	<u>Total</u>		
Lyle Brewer, Ph. D.,	Science Dept.	\$	2700.00	\$	100.00	\$	2800.00
Jean Ferguson, A. M.	Campus School		2000.00		100.00		2100.00
Lucy Kangley, Ph. D.	English Dept.		3100.00		100.00		3200.00
Katherine King	Campus School		1200.00		100.00		1300.00
Frank Shaver	Printer		1995.00		75.00		2070.00

SPECIAL APPOINTMENTS TO FACULTY FOR SUMMER QUARTER 1942

The following special appointments to the faculty were approved for the summer quarter 1942:

Ruby Dahlin, A. M.	Third Crade, Campus School	\$ 400.00	First Term
Maxine Dunfee, A. M.	Fourth Grade, Campus School	400.00	First Term
Aubrey E. Haan, Ph. D.	Workshop & Curriculum Course	300.00	First Term
Frederick T. Howard, A. M.	Science Department	600.00	Two Terms
Maud C. Rasmussen, A. M.	Techniques of Reading	500.00	First Term
Edith Sifton, A. B.	Workshop - Mathematics	208.33	First Term

RETIREMENT OF MARY E. RICH, DIRECTOR OF STUDENT TEACHING

The retirement at the end of the first term of the summer quarter, July 22, 1942, of Miss Mary E. Rich, Director of Student Teaching since September 1924, was approved and the following resolutions were adopted:

WHEREAS, Miss Mary E. Rich has announced her retirement to take effect at the end of this year,

WHEREAS, Miss Rich has served eighteen years as Director of Student Teaching at Western Washington College of Education with devotion and success,

WHEREAS, Miss Rich has contributed to the planning of the new Campus Elementary School Building with distinction, Therefore,

BE IT RESOLVED, That the Board of Trustees express deep appreciation to Miss Rich for her devoted service to the College in the preparation of teachers for many schools of the State of Washington and elsewhere and wish her much genuine happiness in the years to come, and

BE IT RESOLVED, That these resolutions be spread upon the minutes, and a copy be presented to Miss Rich.

RETIREMENT OF IRVING E. MILLER, CHAIRMAN DEPARTMENT OF EDUCATION

The retirement at the end of the spring quarter, June 12, 1942, of Dr. Irving E. Miller, Chairman of the Department of Education since September 1917, was approved and the following resolutions were adopted:

WHEREAS, Dr. Irving E. Miller has announced his retirement at the end of this year,

WHEREAS, Dr. Miller has served Western Washington College of Education as a member of the faculty for twenty-five years with devotion and distinction,

WHEREAS, Dr. Miller has contributed significantly to the cause of education and the training of teachers through his writings and other activities, Therefore

BE IT RESOLVED, That the board of Trustees express their deep appreciation to Dr. Miller for his devoted service to the College, the state, the local community, and the cause of education, and wish him much genuine happiness in the future years, and

BE IT RESOLVED, That these resolutions be spread upon the minutes, and a copy be presented to Dr. Miller.

APPOINTMENT OF PAUL R. GRIM, DIRECTOR OF STUDENT TEACHING

The appointment was approved of Dr. Paul R. Grim as Director of Student Teaching, to succeed Miss Mary E. Rich, beginning September 1, 1942, at a salary of three thousand four hundred (\$3400.00) dollars a year.


APPOINTMENT OF AUBREY E. HAAN


The appointment was approved of Aubrey E. Haan, Ph. D., to the Department of Education beginning September 28, 1942, at a salary of three thousand (\$3000.00) dollars a year.

BILLS WERE AUDITED AND ALLOWED AS FOLLOWS:

Voucher checks No.	34724	-	34849	Local
Voucher checks No.	16744	-	16810	Edens Hall
Voucher checks No.	4865	-	4914	Associated Students
Voucher checks N..	645	-	670	State

ADJOURNMENT

  
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 Verne Branigin, Secretary

  
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 W. D. Kirkpatrick, Chairman

