

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

November 16, 1951

The regular meeting of the Board of Trustees was held on Friday, November 16, 1951, at 12:00 o'clock Noon at Edens Hall. Those present were Burton A. Kingsbury, Chairman, Donald Eldridge, Secretary, Mr. Harry A. Binzer, and President W. W. Haggard. The minutes of the previous meeting were read and approved.

IMPROVEMENT OF LIGHTING IN MAIN BUILDING

The improvement of the lighting in the Main Building was discussed. A survey by G. R. Kayton, electrician of the Hooper Electric Company, and Ralph Halston, electrician of the Mills Electric Company, was approved. It was thought desirable to take no action regarding the project until the survey in writing had been studied.

POSTAGE METER MACHINE

Purchase of a postage meter was again presented with the information that a second-hand meter machine may be bought from the Morse Hardware Company. It was decided to investigate the machine available at Morse Hardware Company.

JAMES HOAG'S CLAIM APPROVED

James Hoag's claim of \$1118.28 for work done on the parking strip on Highland Drive south of the present parking area back of the Mens Residence Hall was approved. The understanding was that Mr. Hoag would complete the parking strip job next spring or summer at the rates in the original proposal, and that he should be so informed in writing.

CLAIM OF FRED MC ELMON APPROVED

A claim of \$927.00 by Fred McElmon, engineer, for services in connection with the C. V. Wilder Company contract on the south campus last summer and fall was approved.

EQUIPMENT FOR TRANSPORTATION LABORATORY

Industrial arts equipment for the transportation laboratory totalling \$2757.15 was approved for the State Purchasing Department to make the purchases.

AGENDA FOR MEETING OF JOINT TRUSTEES AND PRESIDENTS

The various items on the agenda for the meeting of the Joint Trustees and Presidents of the three Colleges of Education to be held in Seattle on November 24, 1951, were discussed briefly.

LIABILITY INSURANCE FOR FACULTY, EMPLOYEES, AND STUDENTS

President Haggard presented a letter from John Spiller of the University of Washington, and the Attorney General's office, under date of November 14, 1951, stating that the Colleges need not carry liability insurance on their faculties, other employees, and students. The letter is on file in the President's office.

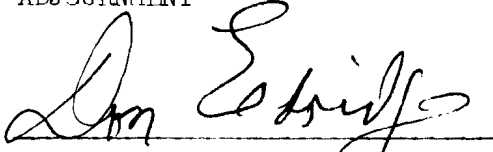
TEACHING CERTIFICATES ISSUED BY THE HIGHER INSTITUTIONS


The report on teaching certificates issued by the higher institutions of the state found in the minutes of the meeting of the State Board of Education of October 23, 1951, was presented. Western Washington College of Education issued 32% of the certificates from the five state institutions and 24% of the certificates from the fourteen state and private higher institutions.

BILLS WERE AUDITED AND ALLOWED AS FOLLOWS:

Voucher Checks No. 354 - 399 State
Voucher Checks No. 24993 - 25421 Local
Voucher Checks No. 8853 - 9012 Residence Halls
Voucher Checks No. 12502 - 12590 Associated Students

ADJOURNMENT


DONALD ELDRIDGE, SECRETARY


BURTON A. KINGSBURY, CHAIRMAN