

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

August 20, 1941.

The regular meeting of the Board of Trustees was held on Wednesday, August 20, 1941, at 3:30 P. M. in the President's office. Those present were Dr. W. D. Kirkpatrick, Chairman, Verne Branigin, Secretary, Steve Saunders, and President W. W. Haggard. The minutes of the previous meetings were read and approved.

REPORT ON HEATING PLANT IMPROVEMENT

Lincoln Bouillon, engineer, made the following report on progress of plans and specifications for the installation of two new boilers and other aspects of the improvement of the heating plant:

Specifications will be ready to submit to contractors soon after September 1. The boilers will be one of the following three kinds: Riley, Babcock-Wilcox, or Combustion Engineering. The cost of installation should not exceed thirty thousand (\$30,000.00) dollars.

Mr. Bouillon presented sketches of the boilers. He requested a survey of the grounds adjacent to the heating plant. He stressed the necessity of our securing a preference rating for materials from the Office of Production Management in Seattle to avoid delays in the installation of the boilers.

PROGRESS OF CONSTRUCTION OF CAMPUS ELEMENTARY SCHOOL BUILDING

John Paul Jones submitted a report on the progress of the construction of the campus elementary school building. He stated that in spite of a shortage of labor, the contractor having been able to secure only seven brick masons, work on the building is moving along satisfactorily. Some changes in cabinet work were discussed. It was agreed that Dr. Kirkpatrick and Mr. Branigin approve change orders which the architects will submit on cabinet work.

FINANCIAL STATEMENT: ESTIMATE OF COST OF CAMPUS ELEMENTARY SCHOOL BUILDING

Mr. Jones presented the following financial statement, an estimate of the cost of the campus elementary school building, first, second, and third operations, as of August 19, 1941. A copy of this statement, with details, is on file in the President's office:

First Operation (Contract completed)	\$ 24,347.86	
Architects' fees	<u>3,646.02</u>	
Total - First Operation		\$ 27,993.88
Second Operation - Total contracts	\$ 128,526.99	
Sales Tax, estimated net, 3% on payments after May 1	800.00	
Architects' fees	<u>10,928.92</u>	
Total - Second Operation		\$ 140,255.91
Third Operation - Total Contracts	\$ 156,960.18	
Architects' fees	3,803.14	
Sales Tax, 4% on Contract total	<u>4,708.81</u>	
Total - Third Operation		<u>\$ 165,472.13</u>
Final estimated cost of First, Second, and Third Operations		<u><u>\$ 333,721.92</u></u>

RELEASE OF FUNDS FOR COMPLETION OF BUILDING

The President reported receipt of a letter under date of July 31, 1941, from Governor Arthur B. Langlie authorizing the release of one hundred and sixty thousand (\$160,000.00) dollars for the completion of the campus elementary school building and equipment from our appropriations for that purpose, Chapter 234, Laws of 1941. This letter is on file in the President's office.

## RESIGNATION OF FLORENCE E. JOHNSON

Florence Johnson Kirkpatrick submitted her resignation as Dean of Women and Social Director at Edens Hall on Tuesday August 5, 1941, to take effect November 19, 1941.

## RESIGNATION OF EDWARD F. WILLIS

Edward F. Willis, Ph. D., who was elected on June 19, 1941, to serve on the faculty in the Department of the Social Sciences for the academic year 1941-42, beginning September 29, asked for a release from this appointment, owing to circumstances beyond his control which he explained in a letter to President Haggard. Dr. Willis' letter of resignation is on file in the President's office.

## NEW MEMBERS OF FACULTY ELECTED FOR ACADEMIC YEAR 1941-42

Allice Lorraine Powers, A. M., Dean of Women, and Social Director at Edens Hall, beginning September 22, 1941. Salary \$2,000.00 a year, and apartment and meals.

Robert Holtman, Ph. D., Department of Social Sciences. Salary \$2400.00 a year.

Maxine Northrup, A. M., substitute teacher for the fall quarter 1941, beginning September 15, in charge of Social Studies in the Campus Junior High School. Salary \$200.00 a month.

## W. P. A. MEN WITHDRAWN FROM ATHLETIC FIELD IMPROVEMENT

The Works Progress Administration withdrew their men from the athletic field improvement. At a later date they will assist in landscaping the grounds around the new campus elementary school building.

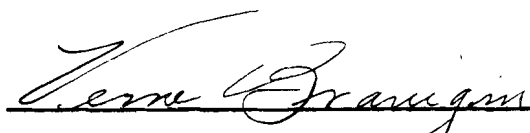
## PROPOSAL TO INVEST STUDENT LOAN FUND SURPLUS IN GOVERNMENT BONDS

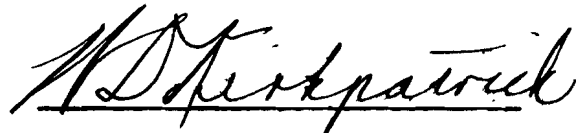
A proposal was discussed to invest in government bonds the surplus money in the Student Loan Fund now held in a savings account in the Bellingham National Bank to improve the returns on the Fund. It was suggested that all information relative to the establishment of the Student Loan Fund be assembled, and that this proposal be discussed further at the next meeting.

## BILLS WERE AUDITED AND ALLOWED AS FOLLOWS:

Voucher checks No	33454	-	33578	Local
Voucher checks No.	16223	-	16293	Edens Hall
Voucher checks No.	4248	-	4303	Student Association
Voucher checks No.	245	-	271	State

## ADJOURNMENT

  
 Verne Branigin, Secretary

  
 W. D. Kirkpatrick, Chairman