

The Board of Trustees met at their office in the Normal School at 8 p.m. Present: Trustees Barlow, Olsen and Smith, the President and Secretary.

The reading of minutes was postponed.

MISS HAYS SPEAKS:

Miss Frances S. Hays, Dean of Women, appeared before the Board and discussed with them in detail the matter of the library books remaining charged to her, as not returned or accounted for. She also gave her views concerning the general subject of faculty relations with the library. The Board took no action in the premises. modifying former instructions.

MISS WILSON SPEAKS:

Miss Mabel Zoe Wilson, Librarian, came before the Board and explained the system of charging the withdrawal and checking the return of books in the library, and illustrated that it is next to impossible for an error to pass through the compound checking system employed, without detection.

OLD M. T. BENCHES:

Eighteen old Manual Training benches, which have been replaced by better ones, were ordered condemned and to be sold for the benefit of the Manual Training Fund at an appraised value of \$2.50 each.

MR. THOMPSON EXCUSED:

Mr. John W. Thompson, teacher of penmanship, having offered a satisfactory explanation of his absence from the meeting of the Washington Educational Association, at Seattle, Oct. 28-29th, was excused by the Board.

LONGER HOURS FOR MRS. THOMPSON:

On account of increasing needs in his office, the President recommended that the employment of Mrs. Ethel Thomson, his secretary, be extended from four hours to six hours per day and her compensation to be increased to \$60.00, commencing Nov. 15, 1915. The recommendation was adopted by the Board.

TRANSPORTATION FOR TRAINING TEACHERS:

It was ordered by the Board that the provision made Oct. 13, 1915, for payment of transportation of student teachers going out to distant schools, be construed to include training teachers accompanying them, as well.

MR. MILLER SUGGESTED FOR EDUCATIONAL DEPARTMENT.

Mr. Miller, if he can be secured, was recommended for appointment by the President to a position in the Department of Education on full time in lieu of Mrs. Edna Samson, now occupying the position on half time.

MRS. COLBY, MUSIC ASSISTANT:

On the recommendation of the President, Mrs. Jane Bellis Colby, was employed as assistant in the Music Department, services to begin Nov. 15th and she to receive a compensation of \$25.00 for the second quarter.

WIRING MANUAL TRAINING SHOP:

Proposals for the wiring of the Manual Training Shop as per the specifications of Mr. C. R. Scudder, of that Department, were presented as follows:

Clark Electric Co.	\$71.00
Puget Sound T.L.&P.Co.	45.00
S. W. Rolph	38.00

The proposal of S. W. Rolph, being lowest and best was accepted.

BILLS AUDITED AND ALLOWED:

Bills were presented, audited and ordered paid as follows:

LOCAL VOUCHERS:

A. Evans	22.28
Puget Sound T.L.&P.Co.	11.25
Sweet Grocery Co.	257.50
York Addn. Market	178.95
Mrs. David Hintz	1.10
Royal Dairy Co.	114.74
Puget Sound T.L.&P.Co.	34.80
Whatcom Dairy Co.	57.98
Ford Creamery Co.	158.40
Montague & McHugh	14.05
Northwest Hdw. Co.	37.80
Pacific Laundry Co.	21.75
B.B. Ice & Fuel Do.	2.65
D. E. Bartruff	4.70
Whatcom Dairy Co.	5.37
Bellingham Cider & Vinegar	12.35
Pacific Tel. & Telg. Co.	6.00
V. V. Dexter	9.10
Van Wyck Dairy	3.60
Richardson & Holland	15.00
Thiel & Welter	22.75
B.B.Furniture Co.	1.00
Northern Express Co.	.55
Morse Hardware Co.	7.20
City of Bellingham	6.25
Bellingham Pub. Co.	9.60
Mc Call Co.	.50
H.W.Wilson	21.00
Cheney Free Press	1.00
Lowman & Hanford	6.07
Do	2.20
Milton Bradley	3.68
American Paper Co.	4.46
Sun Drug Co.	3.00
Seth A. Atwood	2.10
The Prang Co.	1.12
Puget Sound T.L.&P.Co.	7.00
A.G.Spaulding & Bros.	4.29
Collins & Co.	5.40
Engberg's Pharmacy	4.00
Thiel & Welter	8.45
Am. Ed. Society	37.50
Northwest Hdw. Co.	.50
S. Thiel	21.15
A.W.Pingrey	13.50
Thiel & Welter	12.62
Union Print. Co.	1.25

Local Vouchers - Cont.

A. G. Spaulding & Co.	15.00
Eiler's Music House	7.50
Oliver Machinery Co.	418.00
Union Print. Co.	8.00
Union Print. Co.	1.65

STATE VOUCHERS:

Frank M. Lamborn	57.88
Bellingham Truck Co.	29.65
V. E. Johnson	86.00
Standard Oil Co.	285.30
Sweet Grocery Co.	26.86
Union Print. Co.	38.36
N.W. Journal of Ed.	22.50
B. Isings	46.70
Morse Hardware Co.	24.74
Puget Sd. T. L. & P. Co.	78.20
Milton Bradley Co.	16.00
A. N. Palmer Co.	22.75

REVOLVING FUND VOUCHERS:

Postmaster	25.00
Postmaster	20.00
A. R. Priest	9.00
Postmaster	106.80
Eliza C. Thompson	11.37
Alvin Dodd	5.25
Dr. G. W. Nash	13.90
L. B. Gloman	30.00
Hanson Berg	1.50
Ireland & Pancoast	.50
P. S. T. L. & P. Co.	11.00
H. C. Beach	10.00
Pacific Tel. & Telg. Co.	15.35
Western Union Tel. Co.	.59
Mouso's E. S. Grocery	1.00
City of Bellingham	28.30
Royal Dairy	5.08
A. C. Herre	.30
Pacific Steam Laundry	6.85
Graham Drug Co.	1.65
Montague & McHugh	7.10
Grand & McGlenen	5.00
S. W. Rolph, Agt.	1.00
Bellingham Auto Sup. Co.	14.50
Bloedel-Donovan Co.	7.92
Bloedel-Donovan Co.	7.75
T. F. Doan	1.00
Pickering Hdw. Co.	5.25
Kemphaus & Co.	2.97
Selby-Harris Co.	3.00
Dupar Bros.	1.10
Singer Sewing Machine Co.	.75
Northern Express Co.	.55
Whidby Id. S. & G. Co.	10.50
Walling Iron Works	.75
New Method Cascade Laundry	1.30
Chas. Standbra	.25
Morse Hardware Co.	.29
Northwest Hdw. Co.	1.55

Revolving Fund Vouchers - Cont.

Ernest Lusk	2.00
Bellingham Welding Co.	.50
Estimate	42.72
Union Print. Co.	5.00
Mike Ponti	4.00
Lowman & Hanford	5.62

The Board then adjourned.

J. M. Edison
Secretary

F. J. Barlow
President.