

on furnishing the building, grading the grounds and the erection of a dormitory after which the Board adjourned subject to the call of the Chairman.

L. H. Danvers
Clerk.

Record Approved
R. C. Higginson
Chairman

Meeting of May 1st 1899 - Board met pursuant to the call of the Chairman; present R. C. Higginson, J. J. Edens and Frank C. Teck. Chairman reported that the Clerk had failed to receive any bids for furnishing wood for the school building. "The wood," he said, could be secured from the B. B. Imp. Co. for \$2.25 per cord and Mr. E. R. Croff would draw it to the grounds for \$1.00 per cord, making its total cost delivered \$3.25 per cord. This was thought to be too high and it was decided to leave the matter open and each trustee to constitute himself a Committee of one to try and secure tenders.

Vouchers were ordered certified to the State Auditor for the issuance of warrants for claims allowed as follows:

Voucher No. 1 - In favor R. C. Higginson \$10.00 for stamps, telegrams and etc. Charged to the appropriation for maintenance.

Voucher No. 2 - favor Bladey Pub. Co. \$3.00, for publishing call for bids for "Heating and ventilating" Normal school building. Charged to appropriation for heating.

Voucher No. 3 - favor Bladey Pub. Co. \$3.40 for publishing call for bids for furnishing wood to Normal school. Charged maintenance fund.

Voucher No. 4 - favor Reville Pub. Co. \$2.10

for publishing call for bids for furnishing wood for the school building. Charged to the maintenance fund.

Voucher No 5 - favor City of New Whatcom \$20⁰⁰ for "Tap fee" city water connection. charged grading appropriation.

Voucher No 6 - favor Jasper N. Warren \$20⁰⁰. services as janitor building March of April 1899. Charged maintenance fund.

Voucher No 7 - favor Post-Intelligencer Pub Co. for publishing call for bids for "heating and ventilating Normal school building. Charged heating fund.

Chairman Higginson reported that he had had an unsatisfactory conference with President Cornwall of the Bellingham Bay Improvement Co relative to their cooperation in the grading of the Normal school grounds, adjacent streets; that he had reported this to Mr. Edens and they had ordered Engineer G. R. Campbell to prepare a diagram of the grounds as they are and the Board hire the grading of them done by day labor.

The diagram was laid before the Board and discussed. Mr. Chas. Lind submitted the following proposition in writing

"To the Honorable Board of Trustees of the State Normal school at New Whatcom - Gentlemen: In the matter of the grading of the Normal school grounds;

"I hereby agree to superintend the work, hire the labor and furnish all necessary tools and render a detailed account to the Board once a week for \$5⁵⁰ per day, on the basis of ten (10) hours work, the said sum to be payable in Warrants and all labor employed and materials furnished to be paid for in the same manner, the laborers employed to be hired at the lowest price consistent with good service. signed

Chas. E. Lind.

On motion of Mr Edens
Mr Lind's proposition was accepted.

It was ordered the the Clerk be instructed to notify local firms that the Board would receive tenders on May 8th 99 for furnishing and placing shades in the school building; said shades to be of the best hand painted opaque cloth and to have the best Stewart Hartshorn rollers.

a letter was read from President-elect Mathes formally accepting the position. also one from Mr J. A. M^r Bridge accepting the position of Janitor of the Building.

Chairman Higginson reported that Dr Mathes had written him advising him of the necessity of taking steps toward getting furniture for the building; that in accordance with the suggestion the Clerk had written 14 firms inviting them to submit estimates and samples. Board adjourned to meet at call Chairman.

L. H. Darwin
Clerk.

Record Approved
R. C. Higginson
Chairman

Meeting of May 8th 1899; Board called to order by the Chairman; present R. C. Higginson, J. J. Edens, Frank C. Teeg. The bids for placing in building and furnishing shades for the Normal school, three in number, were laid before the Board by the Clerk. The bidders were the B. B. Furniture Co, Thies and Welter and Pleasance and Hyatt. The bids opened, some discussion followed as to their merits when it was decided to have a representative of the B. B. Furn. Co appear before the Board and explain the tender of his Company

Which included an alternate to furnish shades with "pocketed rollers" and "reinforced" edges.

Mr. Dillion of the Company appeared and demonstrated to the satisfaction of the trustees the superiority of shades with "pocketed rollers" and "reinforced" edges whereupon the following order was made:

"That the contract be awarded the B. B. Turner Co. for furnishing and placing in the Normal School building, shades for all the windows in the basement, first story and the assembly rooms of the second story, the same to have "pocketed rollers" and "reinforced" edges as shown in sample and provided for in their alternate bid and to be furnished and placed in the building for \$127.50. And that they be made from the same color (green) and material as therein shown".

The clerk was ordered to secure a catalogue of the Minneapolis office and School furnishing Co., either in this city, or Minneapolis, and if in the latter place to telegraph for it.

Dr. Mathie made a statement relative to advertising in two state educational journals and he was ordered to prepare the matter and peruse its insertions in them. He further stated the necessities of the school to be: (1) Plank for laying a floor in the Model school training room; (2) That lumber should be secured for the painter to make cases for the laboratory; (3) A letter press for the principals room; The chairman was ordered to secure these and it was further ordered that he be empowered to make purchase of whatever small supplies that might be necessary from time to time.

The chairman reported,

that he and the principal had delved into the applications for positions in the faculty which lay on the desks and were now in correspondence with those who appeared to be the most suitable; Also that he had ordered Mess Messers, Bled and Haskell to make connections with the City water works. An informal discussion followed relative to the various applications for positions in the faculty after which the Board adjourned to meet at call of the Chairman.

L. A. Darwin
Clerk.

Record Approved
R. C. Higginson
Chairman

Meeting of May 15: Board met at 3 P.M. present R. C. Higginson, J. J. Edens, Frank C. Teek. An order was made authorizing trustee Edens to consummate the purchase of the J. Y. Collins museum for five hundred (\$500) dollars.

Voucher No 8; Favor Chas. E. Lind \$210.00 for time sheets for weeks ending May 6th and May 13th for grading Normal school grounds and Voucher No 9 - favor R. C. Higginson \$17.75 for letter press stamps and etc. were passed and ordered certified to the State Auditor that warrants might issue.

The proposition of raising \$500. by popular subscription in this city, and Fairhaven was discussed and the Clerk was instructed to prepare two subscriptions lists, one to be handed to Mr C. X Harraber of Fairhaven and the other for trustee Frank C. Teek of Whateley. The money so raised to be applied to the purchase of the Collins Museum. President Mathes reported that Mr Harraber would give \$50 of the amount himself. Board adjourned.

Meeting of May 24. — Board met at 10¹⁵ A.M. — present R. C. Higginson, J. Edens, Frank C. Leek. The business before the Board was the consideration of the propositions looking to the furnishing of the school building. The Board repaired to the Byrow House in a body to inspect the samples of Chapman Bros. and Co. of Seattle.

After completing the inspection the Board reassembled at their usual meeting place at 2.30 P.M. and the following order was then given to Chapman Bros and Co. of Seattle

112 desks various sizes as follows—
 42 Friction sides @ \$5.85—
 35 #1's @ \$4.25 each.
 35 #3's @ \$4.10 each.
 16 Rear—8 #1's—8 #3's @ 3.75 each.
 108 Tablet Chairs @ \$1.76 #77 each.
 192 Opera Chairs #200 @ \$2.15 each.
 1 Roller top desk #11-60 width side-5336
 1 Reading stand 20th Century @ \$10.25.

total amount \$1264.44. An order was made directing Chairman Higginson and Principal Mathes to go to Seattle or Tacoma and make such other purchases of furniture as were necessary and their judgment might dictate.

The Secretary was authorized to sign the contract with Chapman Bros and Co. for the furniture ordered from them. Board adjourned, the members proceeding in a body afterwards to the Normal School grounds to inspect them.

L. H. Darwin
Clerk.

Record Approved
R. C. Higginson
Chairman

Meeting of May 31st - Board met at 2:30 P. M. pursuant to the call of the Chairman; present R. C. Higginson, J. J. Eden and Frank C. Teck. Bills were read and vouchers ordered drawn as follows:

Voucher No 10 - favor Hue Frizzell Hardware Co. \$121.70 for material furnished, as powder and etc.

Voucher No 11 - favor H. H. Darwent \$3.10 for stamps and etc.

Voucher No 12 - favor Chas. E. Lind \$459.90 for time sheets for work done on Normal School grounds for weeks ending May 20th - 27th.

Voucher No 13 - favor R. C. Higginson \$1.85 for stationery.

Voucher No 14 - favor E. T. Mathes \$21.70 for telegrams, railroad and steamer transportation and etc.

Vouchers Number 10 and 12 were drawn on the grading fund and numbers 11, 13 and 14 on the maintenance fund.

The plastering necessary in the building was spoken of but the matter was laid over until the next meeting as was the question of sewer connections.

J. N. Nygren submitted a bid for furnishing 100 cords of wood, delivered at the school building and piled at a place to be designated by the Chairman of the Board, at \$3.25 per cord. It was accepted and the contract awarded him as per the terms of his bid.

Chairman Higginson and Principal Mathes reported that, following the instructions of the Board, they had visited Tacoma and purchased the additional furniture necessary for the Normal school through the B. B. Furniture Co. The report was accepted and approved.

Principal Mathes was instructed to have James Sutherland construct a table to suit him and should he succeed in this it could be ordered to construct others.

The following resolutions which were unanimously adopted were presented by Principal Mathes:

The election of the faculty was then proceeded with. Principal Mathes recommended the following persons for the positions below designated and they were elected as follows:

J. T. Forrest of Chehalis Wash. professor of Mathematics at \$1000 per year.

Frank H. Eply of West Superior Wis. professor of science at \$1000 per annum.

Miss Jane Cornell of Thurman Wyo. Chair of English Literature and Latin. \$900 per annum.

Miss Aodana Millett of Seattle Wash. Instructor in drawing, Elocution and Physical Culture at \$900 per annum.

Miss Mary D. Carey of New Whatcom, Wash. Assistant in English and History. 700 per annum.

Miss Sadie Rogers of Dillon Mont. Supt. of The Model School at \$1000 per annum.

Principal Mathes was instructed to notify the faculty elect of their election by

telegraph.

An order was passed fixing a conditional library fee of \$10 to be paid by each pupil attending the Normal School as per the State law.

The secretary of the Board was instructed to correspond with the State Printer and ascertain whether or not he would print the Normal School prospectus free. Board adjourned.

R. H. Darwin
Clerk.

Record Approved
R. C. Higginson
Chairman

Meeting of June 12th: - The Board was called to order at 2:15 P.M.; present R. C. Higginson, J. J. Edens, Frank C. Tegg. Minutes of the meetings of April 10th, April 14th, May 1st, May 8th, May 15 and May 31st were read and approved.

The following vouchers were passed and ordered certified to the State Auditor that warrants might issue:

Voucher No 15 - In favor of Munro, Blake and Haskell for plumbing, supplies and labor performed on the School building 1931⁰ drawn on "heating" fund.

Voucher No 16 - In favor of Chas. E. Lind \$590.35 for time sheets for work done on Normal School grounds for weeks ending June 3rd and June 10th. Grading fund.

Voucher No 17 - In favor of Morse Hardware Company \$17.85 for hardware supplies furnished Normal School. Grading fund.

Voucher No 18 - In favor of Edson and Irish \$100. Stationery furnished. Maintenance.

Voucher No 19 - In favor of R. C. Higginson \$420.00 to be paid for 14 days as trustee of the Normal School at \$300 per day. Maintenance.

Voucher No 20 - In favor of R. H. Darwin \$7.00 for services as Clerk Board Trustee