

telegraph.

An order was passed fixing a conditional library fee of \$10 to be paid by each pupil attending the Normal School as per the State law.

The secretary of the Board was instructed to correspond with the State Printer and ascertain whether or not he would print the Normal School prospectus free. Board adjourned.

R. H. Darwin
Clerk.

Record Approved
R. C. Higginson
Chairman

Meeting of June 12th: - The Board was called to order at 2:15 P.M.; present R. C. Higginson, J. J. Edens, Frank C. Tegg. Minutes of the meetings of April 10th, April 14th, May 1st, May 8th, May 15 and May 31st were read and approved.

The following vouchers were passed and ordered certified to the State Auditor that warrants might issue:

Voucher No 15 - In favor of Munro, Blake and Haskell for plumbing, supplies and labor performed on the School building 1931⁰ drawn on "heating" fund.

Voucher No 16 - In favor of Chas. E. Lind \$590.35 for time sheets for work done on Normal School grounds for weeks ending June 3rd and June 10th. Grading fund.

Voucher No 17 - In favor of Morse Hardware Company \$17.85 for hardware supplied furnished Normal School. Grading fund.

Voucher No 18 - In favor of Edson and Irish \$100. Stationery furnished. Maintenance.

Voucher No 19 - In favor of R. C. Higginson \$112.00 to ~~be paid~~ for 14 days as trustee of the Normal School at \$300 per day. Maintenance.

Voucher No 20 - In favor of R. H. Darwin \$100 for services as Clerk Board Trustee

till June 15. 3 months labor at \$25.00 per month. maintenance.

Voucher No 21 - In favor of J. W. McBride \$41.66 services as janitor of School building from May 1st till June 1st 1899. Maintenance.

Voucher No. 22 - In favor of Adams and Angell \$3.00 for 1 half tone Engraving "big" Maintenance.

Voucher No 23 - In favor of Belknap Bay Improvement Co. \$73.47 for lumber furnished the school, Grading fund.

Voucher No. 24 - In favor of C. T. Mathes \$166.66 for salary as principal of the school from May 1st to June 1st. Maintenance.

Voucher No 25 - In favor of C. T. Mathes for \$42.50 for books for library. Library fund.

Voucher No. 26 - In favor of D. C. Brunner for \$500.00 as purchase price of the collection known the "Collins Museum". Museum fund.

An order was made directing the clerk to draw the warrants monthly for all fixed salaries.

The Chairman was instructed to employ Engineer A. R. Campbell to go to the school grounds and make a survey of the contemplated sewer connections and prepare an estimate of their cost for the Board.

The letter of Mary D. Carey with drawing her acceptance of the ^{Chair} Chair of English and History, to which she was elected at the last meeting of the Board, was read and it was ordered that it be accepted, her name taken from the faculty and the Clerk to notify her of the action of the Board.

Principal Mathes was instructed to see Miss Anna Graham and find out if she could teach the branches of English and History and if not then

to consider the application of Miss Baettle of Fairhaven.

The clerk read a letter from the State Printer saying that he was the only one authorized to print the prospectus of the school and that he could get it out in 7 or ten days.

Principal Mathes was instructed to take the copy of the prospectus to Olympan and supervise its printing by the state printer. He then read over in part the copy of the forthcoming prospectus.

Trustee Edens was ordered to close the deal for the purchase of the Collins Museum.

Board Adjourned.

Record Approved -

R. H. Darwin
Clerk

R. C. Higginson
Chairman

Meeting of June 15th The Board met at the office of Mr. Jere Neterer at 3:45 P.M. present J. J. Edens, Frank C. Teck and Jere Neterer, who had been appointed by Governor Rogers to succeed Mr. R. C. Higginson whose term expired June 12. Mr Neterer's term expired June 12, 1905.

Mr Edens as the oldest member of the Board, called the meeting to order and stated that the first business was the election of a Chairman as Mr Higginson, the retiring member had occupied that position. According to the established rules he said "he was entitled to that honor but owing to his residence making it inconvenient for him to serve in a capacity where the work needed so close attention, he waived any claim he might have and would favor Mr Neterer for that position. Mr Teck seconded Mr Neterer's nomination for Chairman and he was on motion declared elected.

On taking the chair Mr Neterer

said he was at a loss to know whether to thank or abuse them for the honor but would in the absence of a fair act on the first suggestion and thank them.

An order was passed authorizing Science Professor - elect F. H. Epley to purchase laboratory supplies not to exceed \$800.00.

Principal Mathews reported that owing to differences with the B. B. Imp. Co. over the rent, Mrs Alexander Campbell who had intended conducting a boarding house near the school, had gone back on her proposition. Mr Meyer was instructed to see Supt Fowler of the Company and induce him if possible to make satisfactory terms with her.

It was decided to leave open the vacancy caused by Miss Cassel's resignation as Asst. in English and History. The Board then adjourned to the School Grounds.

Arrived there a careful inspection of the premises and building was made. The following order was spread upon the minutes "That the Chairman, is authorized to purchase lumber for the construction of a sidewalk from the front of the building to High street; Also; he is authorized and empowered to award the contract for plastering two rooms and the Corridor on the 1st floor of the building, for which tenders have been asked, to the lowest bidder. Board adjourned.

Record Approved

R. H. Darwin
Clerk.

J. W. Nelson
Chairman

Meeting of June 24th. - Board met pursuant to the call of the Chairman at 4.45 P.M. present trustees Peters, Edens and Lee. Engineer Campbell presented the following approximate estimates of the cost of connection of the building with the sewer

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|--|-----------|
| "Proposed Cedar street connection | \$ 574.50 |
| " " High - Oak street " | \$ 499.50 |
| "To High street should city extend sewer to ground | 152.00 |

Chairman Peters reported that he had instructed the clerk to order Mr C. E. Rind to finish up and discontinue the work of grading the school grounds on June 24, 1899. His action was approved.

Mr. Longdon of the B. B. Electric Light Company appeared before the Board and explained the necessity of putting gas and electric fixtures in the building. The Clerk reported that per instructions of the Chairman he had instructed the gas and electric companies to make connections with the building.

Architect Lee asked the Board if they desired to heat the rooms now plastered and finished for the museum? By vote it was decided not to heat them at the present time and the contractors were ordered to close them. Also the necessary woodwork was discussed and it was decided to complete the corridor and two of the four rooms now being plastered.

The proposition of the heating contractors to substitute "Automatic air-valves" for the "Standard air-valves" provided for in the specifications at an additional cost of \$21.60, was accepted and Architect Lee was instructed to see that the change was made.

The following vouchers were ordered certified to the State Auditor that warrants might

- Voucher No 27 - In favor of R. H. Dawson for 6.75 for postage and etc. Maintenance fund.
- Voucher No 28 - favor Bellingham Bay Improvement Co. \$5.00 for "bal due on voucher #56797. Grading fund.
- Voucher No 29 - favor W. M. Frizzell Hardware Co. for \$9.55 for Hardware supplies furnished. Grading fund.
- Voucher No. 30 - favor C. E. Lind for \$485.50 for time sheets for work done on school grounds for weeks ending June 17 and June 24. Grading fund.
- Voucher No. 31 - In favor Edson and Irish for \$6.50 for "drawing and etching" Normal school maintenance.

The action of the Chairman in employing J. S. Shockey to assist Janitor M. B. Bide in doing the ground floor work was approved.

The Board decided to attend the Council meeting in a body on Monday June 26 and urge the extending of the sewer up High street to the Normal school grounds.

The Chairman reported that after consultation with the contractor he had deemed it advisable, giving to the great saving in the cost, to have the four rooms in the Northwest corner of the building and the Corridor plastered, instead of only two rooms and the Corridor as ordered by the Board at the last meeting. That he had consulted with one other member of the Board who had agreed with him and that afterwards he had had the contract drawn to cover the four rooms and Corridor. The Board approved his action and ordered the Chairman and Clerk to execute the contract.

Board Adjourned.

Record Approved

R. H. Dawson
Clerk

J. W. Nelson
Chairman

Meeting of June 30 - Board met at 11:30 P. M. pursuant to the call of the Chairman. The clerk, to whom the popular subscription list of the citizens for the purchase of the Collins Museum and its presentation to the Normal School, had been turned over reported that he had collected \$75.00.

The following vouchers were ordered certified to the State Auditor that warrants might issue:

Voucher No. 32 - favor E. T. Mathes \$30.45 stamps, telegrams and expense account maintenance fund.

Voucher No. 33 - favor E. T. Mathes \$166.66 salary as Principal School from June 1st to July 1st. Maintenance fund.

Voucher No. 34 - favor J. A. Mc Bride \$11.66 salary as janitor of the building from June 1st to July 1st. Maintenance fund.

Voucher No. 35 - favor Morse Hardware Co. \$34.30 Hardware supplies for the school. Grading fund.

Voucher No. 36 - favor Kastner and Mc Kimmon \$5.45 Blacksmithing and repairs for the school. Grading fund.

Voucher No. 37 - favor Butler and Jacobson \$11.75 Blacksmithing and repairs for the school. Grading fund.

Voucher No. 38 - favor Northwest School Journal of Ellensburg \$4.50 for 1/2 page Adv. May-June issue. Maintenance fund.

The Chairman reported that he and Justice Teek had visited the school after Contractor Lind had stopped grading the grounds and found that several things needed to be done which he enumerated to the Board.

J. S. Shockey submitted a proposition to the Board to build the fence around the grounds 3 boards high and capped for 40 or 3 boards high and not saw off ends of the
10 for \$32.00.

He further submitted a proposition to build the walks running from the building to the street; 155 feet 12 foot walks; 320 feet 8 foot walk for \$22.25.

The proposition to build the fence 3 planks high and capped for \$40.00 was accepted and the Chairman was authorized to sign the contract with him on behalf of the Board. The building of the walks was left open for future action.

The Chairman read an estimate from the Electric Light Co. on placing fixtures in the building and Mr. Bourdon of the Company appeared before the Board and explained that it only represented the cost of getting the four rooms now being finished in the same shape to attach fixtures as those already finished. The cost of placing a few lights in the third story he estimated at 5 or 6.

The question of sodding terrace around building brought and the Board decided investigate the matter.

The Chairman reported that the Street Railway Company would maintain a morning and afternoon service on its Garden street line and probably charge only a 3 cent fare.

Principal Walker reported that the school catalogues would be here Monday.

An order was made authorizing Principal Walker to expend not to exceed \$1000 for a library.

The money collected on the Collins Museum subscription fund, was ordered deposited in the Bank of Watrous subject to the check of the Chairman. The clerk was authorized to telegraph the State Printer for the cost of the Normal

School building. Board adjourned.

Meeting of July 3rd - Board Called to order at 2 P.M. - present Jerry Peters and Frank C. Teek. Architect A. Lee presented his first estimate of the work already performed by the Contractors Munro, Blake and Haskell in placing the Heating and ventilating apparatus in the building. It was as follows:

New Whatcom Wash July 1st 1899
 " To the Hon. Board of Trustees of the State Normal School at New Whatcom "

Gentlemen - In accordance with the terms of the Contract between the State of Washington and Munro, Blake and Haskell for Heating and ventilating apparatus, I hereby certify that I have estimated the work as follows:

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|--------------------------------|------------|
| Excavation and brickwork | \$ 200 00 |
| Heat and ventilating registers | 550 00 |
| Pipe coils made up | 500 00 |
| Total to this date | \$ 1250 00 |

According to the terms of the Contract the Contractors are now entitled to the above amount less 20 per cent - \$ 1000.00
 Estimate No. 1.

A. Lee Architect
 On motion the estimate was allowed and the following voucher was ordered certified to the State Auditor that a warrant might issue

Voucher No. 39 - favor of Munro, Blake and Haskell \$1000.00 for 80% of the architect's first estimate of work performed on contract for Heating and ventilating Normal School.
 Heating fund. Board Adjourned.

Record Approved -
 R. H. Dawson
 Clerk

Jerry Peters
 Chairman