

## State Normal School.

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Bellingham, Wash., Oct. 12, 1906.

The Board of Trustees met in special session at the office of the principal at 9 A. M.

Members present: President Edens and J. J. Donovan and Principal Mathes.

In the absence of the clerk, Principal Mathes acted as temporary secretary.

The purpose of the meeting was the consideration of the request of Miss Edna Horner for a leave of absence on account of ill-health.

After a conference of the trustees, the principal and Prof. Lull, it was moved by Mr. Donovan and declared passed by the chairman that Miss Horner be granted an indefinite leave of absence on account of the condition of her health and that she be given permission to resume her position in the Normal school at any time during the present school year, after giving the trustees and principal thirty days' notice of her desire to resume her position in the faculty, and further that she be paid her salary for the full month of October, 1906.

It was then moved and ordered that Miss Mary P. Carpenter be temporarily employed to fill the place of Miss Horner in the training school during Miss Horner's absence and paid a salary of One hundred dollars (\$100) per calendar month for each month of service actually rendered, said service to begin October 15th, 1906.

The Meeting then adjourned.

Minutes approved.

... *J. J. Edens* ...

Chairman.

.....  
Clerk

## State Normal School.

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Bellingham, Wash., Oct. 13, 1906.

The Board of Trustees convened in regular session this afternoon at 2:30 o'clock in the office of the principal.

Members present: Chairman Edens and J. J. Donovan, also Principal Mathes and the clerk, J. Wayland Clark.

The minutes of the regular meeting Sept. 20th and the special meeting Oct. 12th were approved as read.

A letter addressed to the president of the board was read from Mrs. E. K. White, expressing her thanks for the appreciation of her husband expressed in the resolutions of the board. The letter was ordered filed.

A letter from A. H. Montgomery was read asking if High street, between Cedar and Pine streets, could not be repaired as it is next to impossible to drive along that block without upsetting.

On motion of Mr. Donovan it was ordered that the clerk be directed to refer the substance of the letter to the mayor of the city and ask <sup>that</sup> if the street commissioner be instructed to make temporary repairs pending a permanent improvement.

On motion of Mr. Donovan it was ordered that the Board engage One hundred and seventy-five (175) cords of Strandell 4 ft.-slab wood of A. H. Montgomery at Three dollars and fifty cents (\$3.50) per cord, to be delivered immediately at the Normal school.

On motion of Mr. Donovan it was ordered that the bill of P. L. Cate for washing windows be allowed at the rate of thirty (30) cents an hour and that the excess of five (5) cents per hour be disallowed. Principal Mathes was authorized to send Mr. Cate a check in settlement in accordance with this resolution.

The matter of the choice of a preceptress for the school was referred to Principal Mathes to bring up at the next meeting of the faculty for their decision as to whether a preceptress is needed and, if so, how much extra time is needed on the part of one of the teachers to fulfil such duties, Principal Mathes to report back to the board.

The clerk reported that he had carefully examined the bill of C. H. Stadelman, amounting to \$450.75, for making changes in the smoke connections to a boiler in the basement and was satisfied that the material called for in the bill had been furnished.

On motion of Mr. Donevan, the clerk was instructed to inform Mr. Stadelman that in the opinion of the board the bill, in view of Mr. Stadelman's verbal statements as to the cost in his preliminary estimate, was outrageously high; that while the board believed the bill of material charged for had been furnished, they believed the charge for labor to be excessive and also believed that Mr. Stadelman had charged for labor on two sheets of steel that he had spoiled in the process of working; that further while the board might resist successfully the collection of the bill, it would be satisfied with a material reduction.

The appended letter, addressed to President Edens and signed by Washington Wilson, secretary to the Faculty Council, dated at Bellingham, Oct. 10th, was read:

"Dear sir:)) I am instructed by the Faculty council to ask your attention to the following resolution adopted by the council at a recent meeting, viz.: 'That a committee consisting of Mr. H. G. Lull, Mr. J. T. Ferrest and Mr. A. P. Romine be authorized to confer with the Board of Trustees and the Principal concerning the drafting of a law raising this institution to the rank of a Normal College, and procuring the passage of the same by the next legislature.'

"The above resolution was unanimously adopted by the Faculty Council at its meeting held Oct. 8, 1906."

Dr. Mathes was instructed by the board to report to the Faculty Council that the Board of Trustees will meet the committee at its next regular meeting and before, if possible, for a consideration of this matter.

Dr. Mathes reported the resignation of Miss Nellie A. Cooper, as secretary to the principal, and his appointment of Miss Nellie McBride to fill the vacancy created at a salary of \$55.00 per month until April.

The written resignation of Miss Cooper was filed with the clerk and the appointment of Miss McBride was sanctioned by the board. The clerk was instructed to convey to Miss Cooper the regret of the board at her resignation and to express its high appreciation of her years' of faithful service, the letter conveying such sentiments to be signed by the president of the Board and the clerk.

Principal Mathes reported the employment of Noah Davenport as fourth assistant janitor at a salary of \$9.00 per month, commencing Oct. 1st.

It was ordered that another \$100.00 be appropriated for the employment of Miss Isabel Clark as special penmanship teacher; that she be allowed \$80.00 for the months of September and October and \$40.00 per month for the remaining three months of the first semester of the present school year.

Dr. Mathes reported that he had not yet heard from the Ellensburg normal school in the matter of any rebate of library fee in cases of attendance for a part of the school year.

The clerk was instructed to request the City Council to examine Oak street from Garden to High street with a view of improving it by resolution in order that the improvement of

High street, which has been ordered, may be thoroughly effective.

Principal Mathes reported that the only absence on the part of teachers during the month of September was that of Miss Horner.

He also reported that Prof. Remine had asked for a student assistant at a salary of \$8.00 or \$10.00 per month. No action.

Principal Mathes was authorized to appoint a student guard for the building when it is open evenings at a salary of \$1.00 per night and to consult with the chief of police or the sheriff as to investiture with proper police powers.

On motion of Mr. Donovan the appended bills were allowed and ordered paid:

Maintenance Fund.			
Munro & Haskell-----	12.20		
" "-----	<u>10.80</u>	23.00	
J. N. Selby & Co.-----		32.59	
Lowman & Hanford-----		182.51	
B. B. Furniture Co.-----		16.80	
The A. N. Palmer Co.-----		9.40	
A. H. Montgomery-----		395.	
Whitcom Co. Ry. & Lt. Co.-----		38.70	
Northwest Hardware Co.-----		13.05	
C. M. Sherman-----		63.27	
R. R. Croft-----		33.50	
W. I. Baumeister & Co.-----		108.62	
Sunset Telephone & Telegraph Co.-		8.50	
D. S. Johnston & Co.-----			
	Sept. 1-----	20.00	
Do. do. Oct. 1-----	<u>20.00</u>	<u>40.00</u>	963.94
Science Fund.			
Thayer & Chandler-----		25.60	
Kerberbach & Son-----		<u>3.00</u>	28.60
Dining Hall Fund.			
B. B. Plumbing Co.-----		10.29	10.29

Minutes approved

!!!!!!... *[Signature]*  
 (Chairman)

*[Signature]*  
 Clerk.