

**AGENDA  
BOARD OF TRUSTEES  
WESTERN WASHINGTON UNIVERSITY  
FRIDAY, JUNE 14, 2002**

**Time: 8:30 a.m.**  
**Location: Old Main 340**

Introduction of:

- 2002-03 Associated Student Body President Allison Smith
- Members of the WWU Women's Crew team, 2<sup>nd</sup> Place NCAA Division II, National Championship

**1. BOARD OF TRUSTEES**

a) Resolutions:

- No. 2002-04 Recognizing Service of Board Member Jeffrey R. Kelly (A)
- Resolution of Appreciation (A)

b) Consent Items:

- Approval of Minutes of the April 12, 2002 Meeting of the Board (A)
- Approval of Spring Quarter Degrees (A)
- Construction Contract for Miller Hall and Arntzen Hall Fire Detection Upgrades (PW 406) (A)

c) Election of Officers (A)

d) December 2002 Board Meeting Date (A)

e) Facility Survey Update (I)

f) Board Self-Assessment (I)

**2. INFORMATIONAL ITEMS**

a) Academic Instructional Center Predesign Architectural Presentation

**3. PRESIDENT**

- \* a) Development Report (I)
- b) 2003-05 Draft Operating Budget Request (I)
- c) Council of Presidents Activities (I)

**4. ACADEMIC AFFAIRS**

- a) University Planning Council 2003-04 Contingency Plan (A)
- b) College Restructure Study Update (I)

- c) Academic Presentation – Huxley College, OM 340

**LUNCH – Solarium**

**5. BUSINESS AND FINANCIAL AFFAIRS**

- \* a) Major Capital Projects Status Report (I)
- b) Draft Capital Budget Request (I)
- \* c) Government Accounting Standards Board (GASB) Format for University Financial Statements (I)
- d) Personnel System Reform Act of 2002 Overview (I)

**6. STUDENT AFFAIRS**

- a) Services and Activities Fee Level and Distribution (A)
- b) Washington Student Lobby (I)
- c) Student Technology Fee (I)

**7. EXTERNAL AFFAIRS**

- \* a) External Affairs Report (I)

**8. FACULTY SENATE**

- \* a) Year-End Report from Faculty Senate President (I)
- b) Revisions to Faculty Handbook (A)
- c) Revisions to *Policy and Procedural Guidelines for Misconduct in Research and Scholarship*, Appendix G (A)

**9. ASSOCIATED STUDENTS**

- a) Washington Student Lobby (A)
- b) Student Technology Fee (A)

**10. EXECUTIVE SESSION**

- \* Written Report
- (A) Action
- (I) Information

**WESTERN WASHINGTON UNIVERSITY  
BOARD OF TRUSTEES  
MINUTES  
June 14, 2002**

**CALL TO ORDER**

Chair Mary Swenson called the regular meeting of the Board of Trustees of Western Washington University to order at 8:35 a.m., June 14, 2002, in Old Main 340, Bellingham, Washington.

**Board of Trustees**

F. Murray "Red" Haskell  
Kevin Raymond  
Anita Sheety  
Mary Swenson, Chair  
John Warner, Secretary  
Betty Woods, Vice Chair  
Grace Yuan

**Western Washington University**

Karen W. Morse, President  
Suzanne Baker, Assistant Secretary to the Board of Trustees  
Andrew Bodman, Provost/Vice President for Academic Affairs  
Wendy Bohlke, Assistant Attorney General  
Eileen Coughlin, Vice President for Student Affairs & Academic Support Services  
Robert Edie, Vice President for External Affairs  
Kathleen Kennedy, Faculty Senate President  
George Pierce, Vice President for Business and Financial Affairs  
John Purdy, Faculty Senate President-Elect  
Elizabeth Sipes, Secretary to the Board of Trustees  
Allison Smith, Associated Student Body President

**INTRODUCTIONS**

Corey Eichner introduced Allison Smith, his successor as Associated Student Body President. Chair Swenson thanked Eichner for the fine job he did during the past year.

Faculty Senate President Kennedy introduced John Purdy as Faculty Senate President-Elect. Chair Swenson thanked Kennedy for her help with faculty issues over the past year. Swenson noted the care that Kennedy took in relaying comments to the Board from faculty and staff shortly after the events of September 11, 2001.

Past student trustee Jeff Kelly introduced new student trustee Anita Sheety. Kelly noted Sheety's intelligence and her ability to learn quickly.

Lynda Goodrich, Director of Athletics, introduced the women's crew team that took 2<sup>nd</sup> place in the inaugural NCAA Division II Championship. Goodrich said that this was the first competition for Division II, and that Western was narrowly beaten by UC Davis. Goodrich noted that Western has one of the oldest established women's crew programs in the country; in 1980 women's crew became a women's varsity sport at Western. John Fuchs, women's crew coach, introduced the rowers to the Board. Trustee Haskell said how proud he was of the team and recognized the team's positive attitude.

Jack Cooley, past Executive Director of University Planning and Analysis, introduced his successor Paula Rustan. He said that Rustan previously was the Director of Budget Operation in the Oregon university system.

**1. BOARD OF TRUSTEES**

**a) Resolution No. 2002-04 Recognizing the Service of Board Member Jeffrey R. Kelly**

Trustee Yuan read the resolution recognizing the service of Board member Jeffrey R. Kelly.

**RESOLUTION NO. 2002-04**

A RESOLUTION OF THE BOARD OF TRUSTEES OF  
WESTERN WASHINGTON UNIVERSITY  
RECOGNIZING THE SERVICE OF BOARD MEMBER  
JEFFREY R. KELLY

WHEREAS, JEFFREY R. KELLY, of Renton, Washington, has served as a member of the Western Washington University Board of Trustees from June 2001 to May 2002; and

WHEREAS, JEFFREY R. KELLY has the distinction of being the fourth student appointed by the Governor to the Board of Trustees of Western Washington University; and

WHEREAS, JEFFREY R. KELLY, brought with him leadership qualities developed while earning his Eagle Scout award and dedication to community service while participating in the Big Brothers Big Sisters of Whatcom County and Pacific Northwest Trails Association; and

WHEREAS, JEFFREY R. KELLY has contributed his time and commitment to the University at considerable personal sacrifice while preparing to graduate from Western in the next academic year with a computer science degree; and

WHEREAS, JEFFREY R. KELLY helped enhance the stature and future potential of Western Washington University through his participation in numerous activities and decisions affecting the University;

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of Western Washington that JEFFREY R. KELLY be and is hereby honored for outstanding service and dedication to the University and is extended the gratitude and best wishes of the entire University community.

MOTION 6-1-2002            Grace Yuan moved that the Board of Trustees of Western Washington University adopt Resolution 2002-04 Recognizing the Service of Board Member Jeffrey R. Kelly.

The motion passed unanimously.

President Morse thanked Kelly for his service and presented him with a plaque and gift. Kelly stated that his experience as a student trustee over the past academic year was very challenging and very educational. Kelly stated he had a positive experience and expressed his gratitude to the Board.

**b) Resolution No. 2002-06 Honoring the Contributions of Jack Cooley, Executive Director of University Planning and Analysis**

Trustee Warner read the resolution honoring the contributions of Jack Cooley, Executive Director of University Planning and Analysis.

**RESOLUTION NO. 2002-06**

A RESOLUTION OF THE BOARD OF TRUSTEES OF  
WESTERN WASHINGTON UNIVERSITY  
HONORING THE CONTRIBUTIONS OF  
JACK COOLEY  
EXECUTIVE DIRECTOR OF UNIVERSITY PLANNING AND ANALYSIS

WHEREAS, Jack Cooley, executive director of university planning and analysis at Western Washington University, has announced his intention to retire from that position June 30, 2002; and

WHEREAS, Jack Cooley has served Western Washington University in a variety of increasingly responsible positions since his first appointment during the administration of Western President Jerry Flora; and

WHEREAS, Jack Cooley brought to his service at Western enriching experiences as student body president of Linfield College, as recipient of a master's degree in public administration, and as a 20-year veteran of and retired commander in the United States Navy; and

WHEREAS, Jack Cooley has participated in or led development of 17 biennial operating budget requests under the direction of six Washington state governors for five Western presidents through three major recessions and at least as many economic downturns; and

WHEREAS, Jack Cooley has steadily assumed larger leadership roles -- from assistant to the business manager to financial planning officer, from business manager to budget director, from assistant vice president for business and financial affairs to his current assignment as executive director of university planning and analysis; and

WHEREAS, Jack Cooley has earned acclaim as one of Washington's most creative, resourceful, conservative and efficient budget masters; and

WHEREAS, Jack Cooley is recognized on campus and in Olympia for his wise fiscal guidance and adept financial leadership; and

WHEREAS, after his retirement as executive director of university planning and analysis, Jack Cooley has agreed to continue serving the University part-time as senior consultant and fiscal advisor to President Karen W. Morse; and

WHEREAS, the Board of Trustees has consistently relied on the guidance and wisdom of Jack Cooley for more than three decades; and

WHEREAS, the Trustees gratefully acknowledge contributions made by Jack Cooley and welcome opportunities to continue working with him in his new assignments;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Western Washington University officially acknowledges 34 years of dedicated and effective service by Jack Cooley to public higher education and extends to him congratulations and best wishes as he prepares to assume new responsibilities.

MOTION 6-2-2002            John Warner moved that the Board of Trustees of Western Washington University adopt Resolution 2002-06 Honoring the Contributions of Jack Cooley, Executive Director of University Planning and Analysis.

The motion passed unanimously.

Cooley thanked the Board and said that being associated with Western was one of the most rewarding professional experiences in his life. Cooley noted the excellent leadership and dedication of President Morse and the Board of Trustees.

Trustee Yuan said that she appreciated the time that Cooley spent over the years to explain to Board members the complicated concepts of the state budget.

Trustee Raymond thanked Cooley for his humility, good nature and sense of humor in addition to the quality work his office does.

Cooley expressed his gratitude to his staff in Planning and Analysis.

**c) Resolution No. 2002-05 Welcoming Trustee Anita Sheety**

**RESOLUTION NO. 2002-05**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
WESTERN WASHINGTON UNIVERSITY  
WELCOMING TRUSTEE ANITA SHEETY**

WHEREAS, on June 10, 2002, Governor Gary Locke appointed Anita Sheety of Longview, Washington, to serve a one-year term on the Western Washington University Board of Trustees; and

WHEREAS, Anita Sheety is an enrolled senior in good standing at Western Washington University and has a double major in Liberal Studies and in Classics and Ancient History; and

WHEREAS, Anita Sheety brings to her appointment as a trustee leadership qualities developed while holding the positions of president and vice president in 4-H clubs, and

WHEREAS, Anita Sheety brings to her appointment as a trustee dedication to the community by participating in numerous volunteer positions, including Highland Convalescent Center and the Cowlitz River Club; and

WHEREAS, Anita Sheety was nominated by an Associated Students committee to serve as a student member of the Western Washington University's Board of Trustees; and

WHEREAS, Anita Sheety has declared her commitment to serve as a member of the Western Washington University Board of Trustees;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Western Washington University officially extends a warm welcome to Anita Sheety as she begins her term on the Board.

MOTION 6-3-2002 Betty Woods moved that the Board of Trustees of Western Washington University adopt Resolution 2002-05 Welcoming Trustee Anita Sheety.

The motion passed unanimously.

**d) Consent Items**

MOTION 6-4-2002 Grace Yuan moved that the Board of Trustees of Western Washington University approve the following consent items:

- Approve the minutes of the April 12, 2002 Board of Trustees meeting.
- Approve the awarding of undergraduate and graduate degrees, upon recommendation of the faculty and subject to the completion of any unmet requirements, to the candidates listed in the files of the registrar and graduate dean, for spring quarter, effective June 15, 2002.
- Award a contract to H. E. Mills Electric Company, of Bellingham, Washington, in the amount of \$314,200 for the construction of Miller Hall and Arntzen Hall Fire Detection Upgrades. This amount includes the Base Bid and Alternates 1, 2, and 8.

The motion passed unanimously.

**e) Election of Officers**

Pursuant to the Board of Trustees Rules of Operation, Section 050(1), the Board shall elect a Chair, Vice Chair and Secretary for two-year terms.

Trustee Yuan nominated Betty Woods to serve as Chair of the Board of Trustees.

MOTION 6-5-2002 Grace Yuan moved that the Board of Trustees of Western Washington University elect Betty Woods as Board chair as nominated, to be effective at the close of this meeting.

The motion passed unanimously.

Trustee Woods nominated John Warner to serve as Vice Chair of the Board of Trustees.

MOTION 6-6-2002 Betty Woods moved that the Board of Trustees of Western Washington University elect John Warner as Board Vice Chair as nominated, to be effective at the close of this meeting.

The motion passed unanimously.

Trustee Warner nominated Kevin Raymond to serve as Secretary of the Board of Trustees.

**MOTION 6-7-2002** John Warner moved that the Board of Trustees of Western Washington University elect Kevin Raymond as Board Secretary as nominated, to be effective at the close of this meeting.

The motion passed unanimously.

President Morse thanked Mary Swenson for her service as Board Chair. She stated that Swenson's positive leadership was greatly appreciated by the university.

**f) December 2002 Board Meeting Date**

At the October 2001 Board of Trustees meeting, the Board passed two sets of possible dates for the December 2002 Board meeting.

**MOTION 6-8-2002** Grace Yuan moved that the Board of Trustees of Western Washington University establish the dates of December 12 and 13, 2002 for the December 2002 Board meeting and that the dates of December 5 and 6, 2002 be released.

The motion passed unanimously.

**g) Facility Survey Update**

Vice President Pierce reported that the Board's President's Residence sub-committee met with the Demarche consultants on June 13, 2002. He said that the consultants would provide to the Board, at the August 2002 meeting, a presentation on the results of the survey.

**h) Board Self-Assessment**

Trustee Woods requested that Board members complete the self-assessment survey in their Board notebooks and mail them to her by June 28, 2002. She said that the surveys would also be sent to past trustees Jeff Kelly and Erik Pearson for their input. The results of the self-assessment would be discussed at the August 2002 Board meeting.

**2. INFORMATIONAL ITEMS**

**a) Academic Instructional Center Predesign Architectural Presentation**

Vice President Pierce introduced project manager, Ed Simpson. Pierce said that due to state budgetary issues, the predesign had been delayed. Work was recently expedited since the predesign is required by July 1, 2002, at the Office of Financial Management.

Simpson introduced Greg Stack, a design principal with the firm of Northwest Architectural Company, Seattle, Washington, and Jim Kalvelage, a design principal at Opis Architecture in Portland, Oregon. Kalvelage was the design lead and principal for the Student Recreation Center. Simpson handed out photos illustrating the different views of the sites being considered.

Kalvelage said that the Academic Instructional Center is made up of the departments of Psychology and Communication Sciences and Disorders, general campus classrooms, lecture halls, and computer labs. Building size is estimated at approximately 105,000 square feet.

Kalvelage described the two building sites being considered. Site B is located south of the Communications Facility. The advantages of this site is the close proximity to the East College Way parking lot and that it reinforces the Institutional Master Plan by removing cars from the academic core. Site C is located to the south of Parks Hall. The advantage to this site is its connection to Parks Hall. A possible enclosed bridge could link the Academic Instructional Center and Parks Hall.

Trustee Yuan suggested the architects look at options for the placement of the building at Site B, even if that would involve relocating the university sculpture, "Rock Rings".

Trustee Raymond asked about overall-project costs. Simpson stated that costs would be approximately between \$50 and \$55 million.

Trustee Warner stated the importance of looking at the long-range layout and taking steps to move progressively in that direction.

Trustee Haskell said that he felt by selecting Site B the university keeps more options open than by selecting Site C.

Tim Wynn, Director of Facilities Management, said that staff prefer Site C for two reasons: one that it best accommodates the programs within the building and two there is concern about moving the "Rock Ring" sculpture at Site B. There was discussion of moving the Rock Ring sculpture.

Trustee Raymond stated he appreciated the staff's sensitivity to the sculpture, but would encourage the designers to look at other options.

Wynn summarized that what he heard from the Board there was a preference for Site B. He said that in moving forward with programming and budgeting, it would be helpful to clarify a preference. Board members concurred that there was a sense of support for Site B, but encouraged staff to consider cost and the long-term impact of Western's campus master plan.

### **3. PRESIDENT**

#### **a) Development Report**

President Morse provided Board members with a written Development Report, which included an update on recent activities of the Western Washington University Foundation.

#### **b) 2003-05 Draft Operating Budget Requests**

President Morse introduced Jack Cooley, Executive Director of University Planning and Analysis, to present the draft operating budget request for the 2003-2005 biennium.

Cooley provided a summary of the 2003-05 operating budget request that is currently under development. He said the dollar amounts reflect an estimate of the General Fund that will be presented to the Board in August.

Cooley reviewed Western's six-year salary plan and explained a matrix of possible 2003-05 tuition increases as they offset state general fund appropriations. Cooley said that the university is presenting a request for the next biennium for a moderate increase in tuition level.

President Morse addressed the issues of enrollment. She said that there needs to be careful consideration of accepting more students and how much over-enrollment the institution can tolerate in the light of possible future budget cuts.

Trustee Yuan said that a proposed initiative, Initiative 791, would have potential implications for higher education. Vice President Edie stated that institutions could analyze its impact, but that state law prevents the Board from advocating one side or the other.

#### **c) Council of Presidents**

President Morse reported on the meeting of the Council of Presidents in May, which was attended by trustees, regents and presidents from around the state.

Trustee Woods provided a summary of the meeting. Woods said that the group agreed to create and voice a united message to the public and various legislative constituencies that there is a crisis in higher education. All six of the higher education institutions in the state will work together to identify, communicate and provide solutions to address that crisis. It was agreed that the group would meet again at the end of June.

Woods said that three sub-committees were formed and that Western is represented on all three. The first sub-committee, of which Trustee Yuan is a member, will develop a statement of need of a competitive higher education system. The second is a leadership cultivation plan on which Trustee Woods serves. The third committee is a long-term outreach communication strategy on which President Morse serves.



Trustee Warner asked how this coalition would work together with the Higher Education Coordinating (HEC) Board. President Morse said that the university primarily is involved with the HEC Board in setting and supporting legislative agendas.

Provost Bodman stated that in a recent HEC Board meeting he attended, one of the discussion items was the 2004 Master Plan. In the preliminary materials they provided to Western, the financing of higher education would be a top priority item within their Master Plan.

Vice President Edie stated that it would be helpful if the HEC Board would support the institutions' requests for additional funding.

President Morse said that representatives from the Washington Round Table also participated in the Council of Presidents meeting. The Round Table brought forward two issues: (1) the role of the WASL and the Certificate of Mastery and (2) focused discussion on what is happening in higher education. It was determined that additional meetings with the Washington Round Table would be beneficial, so they might better understand the impact state policy has on higher education.

#### **4. ACADEMIC AFFAIRS**

##### **a) Academic Presentation - Huxley College of the Environment**

Provost Bodman introduced Dr. Brad Smith, Dean of Huxley College of the Environment, and noted that this is the fifth presentation in the series on the state of the colleges.

Dean Smith introduced presenters from Huxley College: Dr. Gigi Berardi, Chair of the Department of Environmental Studies; Dr. Jack Hardy, Chair of the Department of Environmental Sciences; Cindy Pree, staff; Katie Frankhauser, major in Environmental Science and a minor in Music; Nat Fisher, Environmental Policy major.

Dean Smith noted that Huxley was established in 1968 as one of the pioneer environmental colleges in the nation. He said that the College is ideally located for studying the environment. Huxley attracts dynamic students, and the number of out-of-state students is very high. Huxley has gained national visibility due to its unique programs.

Trustee Warner asked what types of occupations Huxley graduates choose. Dean Smith said it varied greatly but that graduates often go into a variety of major industries, forestry or parks, and many continue their education to obtain advanced degrees in law or medicine.

Smith detailed the principles guiding Huxley College:

- Highest Quality Education
- Interdisciplinary Partnerships
- Innovative Teaching and Learning: Teaching Our Scholarship
- Applied Research and Scholarship
- Local/Global Community Involvement

Smith highlighted student projects in the field of Geographic Information Systems (GIS), the tribal partnership with Northwest Indian College, and student work with water quality issues at Lake Whatcom.

Smith noted the many awards and honors received by Huxley magazine, *The Planet*. The Department of Journalism and Huxley jointly produce this publication. He said that each magazine has a theme orientated to a local issue and presents the issue with multiple perspectives.

Smith introduced Huxley students who provided a synopsis of their educational experiences at Huxley.

##### **b) University Planning Council 2003-04 Contingency Plan**

MOTION 6-9-2002                      John Warner moved that the Board of Trustees of Western Washington University receive the 2003-2004 Contingency Plan and recommendation of the University Planning Council as adopted by the Faculty Senate at its meeting of May 6, 2002.

The motion passed unanimously.

### c) College Restructure Study Update

Provost Bodman said that the university's discussion of restructuring the colleges has been underway for the past 15 months. He said that the six colleges of the university have remained unchanged for 25 years. He noted the generalized problem of an unbalanced structure. One of the six colleges is very large with 57 percent of the faculty and 20 of the 37 departments in one administrative unit. The five other colleges comprise 17 of the 37 departments and 43 percent of the university's faculty.

Bodman said that approximately one year ago, two external consultants were brought in to provide advice regarding the restructure. In April of this year, a plan was brought forward for campus-wide discussion. A proposal was presented that would merge the current College of Fine and Performing Arts with the social sciences and humanities components of the College of Arts and Sciences and that a new College of Science and Technology would be created.

Bodman noted that the process for college restructuring is outlined in detail in the Faculty Handbook. He highlighted two areas: (1) the Provost is responsible for bringing forward these changes and (2) the policies and the processes are to be developed by the Provost in association with two of the standing committees of the Faculty Senate, the Academic Coordinating Commission (ACC) and the University Planning Council (UPC). With the cooperation and consent of the two committees and of the academic deans, a series of public hearings was held and members of the campus community were encouraged to submit written and verbal testimony. All testimony was made available to the UPC and ACC.

Bodman said that the following issues were identified:

Concern About the Role of the College of Fine and Performing Arts. There was a perception that the restructure could downplay the role of the arts on campus.

Concern About Resources. The original proposal stated that there would be no shifting or reallocation of resources. However, from the testimony heard, it was clear that many people assumed that any change would lead to certain units being allocated fewer resources. Although inaccurate, this concern was consistent throughout the public hearings.

Concern About Compromising the Mission of the University. There were concerns that if the university were to make structural changes it would compromise the mission of the university. An argument was made that by breaking up a college of liberal arts into several components, the university's strong reputation in this area might be seriously impacted.

Concern Regarding the Creation of the Larger College. The provost said that there were concerns that the creation of the College of Fine Arts, Social Sciences and Humanities, might imply the university was enhancing the position of science on the campus and downplaying the role of the humanities and the social sciences. Bodman stated that in order to be a successful university, Western has to have healthy arts, healthy social sciences, healthy humanities and healthy sciences. Without good health in each of those areas, he believes the university's liberal arts mission would be jeopardized.

Bodman said that he received input from faculty, staff, students, parents, alumni, emeriti, and from various governing bodies. The University Planning Council and the Academic Coordinating Commission were concerned with the proposal he brought forward. Both groups endorsed the preservation of the College of Fine and Performing Arts and did so with near unanimity. There was more division on the creation of the College of Science and Technology.

Taking all available advice into consideration, the provost provided the following recommendations to President Morse:

1. The university should retain the College of Fine and Performing Arts; and,
2. The university should move forward with the formation of two new colleges: A College of Science and Technology and a College of Humanities and Social Sciences.

Bodman discussed the transitional arrangements that would be required should the university move forward with his recommendations. Within the two prospective colleges, the provost suggests forming transition teams so that over the next academic year an appropriate infrastructure for the colleges could be developed (policies, procedures, and by-

laws). He stated that there would be an appropriate and equitable distribution of resources for the two colleges.

Bodman said his hope is that the new collegiate structure, including the two new colleges with deans, would be in place by September 2003. He noted that if a decision was made after December 2002, it would be difficult to undertake timely searches for new deans.

Trustee Warner asked what the next step would be. The provost said the next step would be to continue discussions with the departments that have expressed reservations about their placement. He also said he would work with faculty governance on the process of developing transitional arrangements.

Trustee Woods asked when the provost would bring the proposed restructure to the Board for consideration. The provost recommended that the proposal be brought before the Board no later than the December 2002 Board meeting.

Faculty Senate President Kennedy suggested that waiting until the December Board meeting would allow more time for discussion of the issues surrounding the restructure. She stated that the faculty would prefer not to rush to a decision on this matter.

The trustees said that they would encourage a thorough discussion on the issues of the restructure and would allow plenty of opportunity for people to speak and provide their perspectives on the issue.

President Morse suggested that discussion regarding the restructure occur at the August and October 2002 Board meetings and that a possible meeting in November be held if needed in order for final consideration to be brought to the Board at the December 2002 meeting.

President Morse asked Board members if there were any particular questions that the university should pursue as the discussion takes place. Trustee Warner requested data that details the organization as it is currently and what it would look like under the new proposal. Trustee Woods said she would like to know how the restructure would benefit students. Trustee Swenson suggested scheduling a date in November as a placeholder for a possible November meeting.

## **5. BUSINESS AND FINANCIAL AFFAIRS**

### **a) Major Capital Projects Status Report**

Vice President Pierce provided Board members a written report on the status of major capital projects. He also handed out the most recent issue of *The Shape of Things to Come*.

Trustee Yuan asked Vice President Pierce about the use of alternatives for the exterior metal finishes on the Communications Building. Tim Wynn, Director of Facilities Management, provided samples of the copper siding after the patina has aged and brick used for the building. He presented two manufacturers of a zinc alternative: Rheinzink and VM Zinc. He noted that either material could be used without any altering of the construction drawings. Wynn said that taking a look at it from the standpoint of the brick, both of them go equally well on the structure. He stated that the copper was his preference.

Trustee Warner asked why the copper was preferred over the other metal. Wynn stated that he believed it was more a factor of appearance rather than maintainability or durability. Wynn explained that the copper and metal were put into the bid as alternates so that a choice could be made prior to award.

Trustee Yuan stated that she was concerned about scratching on the copper and the durability of the material since it was going on the side of the building rather than the roof.

Wynn said that as far as the performance level was concerned, both were going to be the same.

### **b) Draft Capital Budget Request**

Renée Roberts, Director of Capital Budget, presented information on the draft Capital Budget Request. Roberts said that the members of the Capital Budget Advisory Committee are the provost, vice presidents, representatives of the Faculty Senate, the University

Planning Council, the Associated Students, the Exempt Professional Staff Organization and the Staff Employees Council. She stated that the committee endorsed the plan she brought forward.

Roberts summarized the Draft 2003-2005 Capital Request and the ten-year capital plan. Roberts explained that the university is required to present capital requests within the context of the ten-year plan to Olympia. Roberts provided a brief description of the types of projects and explained the funding sources. Roberts said that the final request would be brought to the Board for action at the August meeting.

**c) Government Accounting Standards Board (GASB) Format for University Financial Statements**

Vice President Pierce provided a written report on the new Government Accounting Standards.

**d) Personnel System Reform Act of 2002 Overview**

Vice President Pierce presented an overview of the Personnel System Reform Act of 2002. Pierce introduced Cheri Hayes, Associate Director of Human Resources, who is presently serving as Interim Director of Human Resources.

Pierce stated that the Act covers two specific areas: civil service reform and collective bargaining reform. Civil service employees at Western are currently covered by five bargaining units and represented by three unions. The impact of this legislation will be the requirement for full scope collective bargaining, rather than the civil service reform that affects only non-represented employees.

Pierce said that the Washington Personnel Resources Board is required to review the classification, allocation and re-allocation rules for all classified members of the state. That review is ongoing and it must be completed by July 1, 2003. The Department of Personnel (DOP) will begin implementation of the new classification system on January 1, 2005.

Civil service rules are being worked on and reviewed right now. The authority to adopt the rules will move from the Washington Personnel Resources Board to the Director of DOP effective July 1, 2004.

Pierce also explained the appeal process and contracting out. Services that could not be contracted out under the existing law may be contracted out through a competitive bidding process, effective July 1, 2005, if certain criteria are met.

Pierce provided an overview of Collective Bargaining Reform. One of the main concerns, he said, is the bargaining process itself. Higher education institutions have the option to negotiate agreements with the labor organizations representing their employees or the negotiations could be negotiated by the Governor's Office.

Vice President Edie emphasized the major change in the way collective bargaining is handled with classified staff in this state. He said that Western has a critical decision to make: whether the Governor's Office will negotiate agreements or we negotiate locally, or a coalition of regional universities is created to bargain.

**6. STUDENT AFFAIRS**

**a) Services and Activities Fee Level and Distribution**

Vice President Coughlin brought forward a motion to approve 2002-2003 Services and Activities Fee rates and distributions, including the Music Copyright Fee, the Housing and Dining System, Associated Students, Athletics, Campus Recreation, and Department Related Activities.

MOTION 6-10-2002

John Warner moved that the Board of Trustees of Western Washington University, upon the recommendation of the president as proposed by the Services and Activities Fee Committee, increase the S & A Fee for the 2002-2003 academic year by 8 percent for undergraduate students and 3 percent for graduate students. Furthermore, to restore the S & A Fee for summer to 65.15 percent of the academic year per credit rate and approve distributions for Summer 2002 as outlined in the attached.

The motion passed unanimously.

**b) Washington Student Lobby**

Vice President Coughlin recognized the work that had been done on the Washington Student Lobby (WSL) by past AS President Eichner; current AS President Smith; Mary Carlson, Assistant Vice President for Business and Financial Affairs; and, Connie Copeland, Director of Academic Advising Services/Special Assistant to the Vice President for Student Affairs. Coughlin said that she supports WSL and feels that the students worked hard to find a solution that would work for everybody.

**7. ASSOCIATED STUDENTS**

**a) Washington Student Lobby**

AS President Smith provided background information on the Washington Student Lobby. She said that the AS was proposing that the institution waive the requirement of 25 percent participation by students, as stated in the policy, to allow for continued access to the student fee collection system.

MOTION 6-11-2002      Red Haskell moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the petition of the Associated Students of Western Washington University to waive the requirement of 25 percent participation by students to allow for continued access by the Washington Student Lobby to the student fee collection system through the use of a positive check-off process.

The motion passed unanimously.

**8. STUDENT AFFAIRS**

**a) Student Technology Fee**

Vice President Coughlin stated that she supports the recommendation being brought forward by the Associated Students to increase the Student Technology Fee from \$10 to \$15.

**9. ASSOCIATED STUDENTS**

**a) Student Technology Fee**

MOTION 6-12-2002      Betty Woods moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, increase the Technology Fee from \$10 to \$15 per quarter, imposed upon students enrolled in six (6) or more credits on the main campus each regular academic and summer quarter during the period from September 1, 2002 through June 30, 2004, with authority delegated to the President to make expenditures through such processes as he or she may establish for the purpose of providing students with access to computer and other forms of technology.

The motion passed unanimously.

**10. EXTERNAL AFFAIRS**

**a) External Affairs Report**

Vice President Edie provided Board members a written report of the activities of Alumni Relations, Public Information Office and Legislative Affairs.

**11. FACULTY SENATE**

**a) Year-End Report from Faculty Senate President**

Faculty Senate President Kennedy provided a written report to the Board that summarized the activities of the Faculty Senate for the 2001-2002 academic year.

**b) Revision to Faculty Handbook**

MOTION 6-13-2002 John Warner moved that the Board of Trustees of Western Washington University, upon the recommendation of the president, approve revisions to ByLaw 7 *Committees, Councils, and Commissions* of the Faculty Handbook as adopted by the Faculty Senate at its meeting of May 6, 2002. (Copies of the changes are available in the office of the Faculty Senate.)

The motion passed unanimously.

MOTION 6-14-2002 John Warner moved that the Board of Trustees of Western Washington University, upon the recommendation of the president, approve revisions to ByLaw 12 *Senate Elections* of the Faculty Handbook as adopted by the Faculty Senate at its meeting of May 6, 2002. (Copies of the changes are available in the office of the Faculty Senate.)

The motion passed unanimously.

MOTION 6-15-2002 John Warner moved that the Board of Trustees of Western Washington University, upon the recommendation of the president, approve revisions to Article IV of the Constitution *Elections Officer (pages 61 and 63)* of the Faculty Handbook as adopted by the Faculty Senate at its meeting of May 6, 2002. (Copies of the changes are available in the office of the Faculty Senate.)

The motion passed unanimously.

**c) Revisions to *Policy and Procedural Guidelines for Misconduct in Research and Scholarship*, Appendix G**

Faculty Senate President Kennedy said that the revisions to the *Policy and Procedural Guidelines for Misconduct in Research and Scholarship*, requested by the dean of the Graduate School and approved by the faculty senate, bring our policy up to Federal guidelines.

MOTION 6-16-2002 Betty Woods moved that the Board of Trustees of Western Washington University, upon the recommendation of the president, approve the revisions to Appendix G, "Policy and Procedural Guidelines for Misconduct in Research and Scholarship" of the Faculty Handbook as adopted by the Faculty Senate at its meeting of May 6, 2002. (Document is available in the office of the Faculty Senate.)

The motion passed unanimously.

**12. EXECUTIVE SESSION**

At 3:00 p.m. the Board adjourned into Executive Session for approximately 15 minutes to discuss pending legal matters.

**a) Indemnification**

MOTION 6-17-2002 John Warner moved that the Board of Trustees of Western Washington University, adopt Resolution No. 2002-07 authorizing indemnification of Josef Bailey, et ux; Jeff Turner, et ux; in their individual and official capacities concerning U.S. District Court, Western District of Washington, No. CV02-1104R.

The motion passed unanimously.

**RESOLUTION NO. 2002-07**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
WESTERN WASHINGTON UNIVERSITY  
AUTHORIZING INDEMNIFICATION**

WHEREAS, a legal action, as designated below, has been commenced involving this institution of higher education; and

WHEREAS, the officers and employees of the institution designated below have requested the board to authorize their defense under RCW 28B.10.842; and

WHEREAS, the Board has made a determination that such designated individuals were acting in the performance of his or her duties and in good faith;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Western Washington University hereby specifically finds that the individuals designated below acted within the scope of authority and in good faith with regard to the conduct alleged by the plaintiff to be wrongful, and the Board specifically authorizes defense and approves indemnification by the State pursuant to RCW 28B.10.842.

DONE in an open meeting by the Board of Trustees of Western Washington University this 14th day of June, 2002.

**Title of Action:** Albert Nieboer, Plaintiff, vs. Josef Bailey, and Jane Doe Bailey, and, Jeff Turner, and Jane Doe Turner, and Western Washington University, State of Washington, Defendants. U.S. District Court, Western District of Washington, No. CV02-1104R

**Individuals Indemnified:** Josef Bailey and Jeff Turner, and the spouses of the named individuals

**b) Amendment to President's Contract for Housing Allowance**

Vice President Pierce provided background on the President's housing situation. He said that currently the university is leasing a facility at Brighton Crest. In May 2002, the owners of the Brighton Crest home informed the university that they intended to sell the home. Western had a 2-year lease agreement on the home with an option for a third year, which was binding. President Morse, independently, expressed an interest in buying the Brighton Crest home. The Board recognizes the desirability of avoiding moving the President from the current residence and then requiring a second move should a permanent university residence be established.

Pierce said that if the Board terminates the lease, it could cease making lease payments and instead provide a housing allowance for the President, with the following stipulations:

- There is no additional cost to the university.
- The housing allowance will cease when President Morse is no longer president.
- President Morse will move to any permanent university presidential housing if that is available during her presidency.
- President Morse would continue to be obligated to do hosting in her home, and the university hosting arrangements with the Brighton Crest community would remain unchanged.

Pierce said that the university will proceed with the presidential survey and analysis of permanent housing options for Western's presidents.

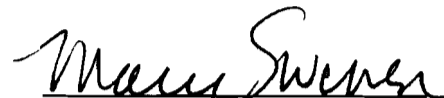
Trustee Swenson commented that this is a cost neutral recommendation and that the arrangement will cease when President Morse is no longer president -- which we hope will be a long time from now. When and if the Board is able to move forward with a Western house the President understands that the President would need to move into it. Swenson indicated that the university worked hard with the Brighton Crest community to minimize disruption to them in establishing the President's residence there.

MOTION 6-18-2002      Red Haskell moved that the Board of Trustees of Western Washington University, upon the recommendation of George A. Pierce, Vice President for Business and Financial Affairs, amend the President's Contract to provide for a housing allowance in lieu of provided housing, pending establishment of an official


residence through purchase, construction or rental, in keeping with Resolution No. 88-03. Further, that the Chair of the Board of Trustees be and is hereby authorized to execute the contract amendment on behalf of the Board of Trustees, such expense to be no greater than the level made prior to such amendment.

The motion passed unanimously.

The Board adjourned at 3:25 p.m.

  
Mary Swenson, Chair

ATTEST:

  
John D. Warner, Secretary



**ATTACHMENT A**

**Proposed S & A Fee Distribution  
Summer of 2002**

It is proposed that the funds be split on a percentage basis after Housing and Dining receives \$32.00 per full-time student and \$6.40 per part-time student. The proposed distribution is based on the same percentages as the Summer of 2001.

<u>Constituency</u>	<u>2001 Actual Percentage Split</u>	<u>2002 Proposed Percentage Split</u>
Associated Students	67.35%	67.35%
Campus Recreation	4.27%	4.27%
Department Related Activities	28.38%	28.38%

<u>Constituency</u>	<u>Summer 2001 Actual Distribution</u>	<u>Summer 2002 Projected Distribution</u>
Housing and Dining	\$ 52,109	\$ 48,600
Associated Students	70,348	94,100
Campus Recreation	4,460	6,000
Department Related Activities	<u>29,643</u>	<u>39,700</u>
<b>Total</b>	<b>\$156,560</b>	<b>\$188,400</b>

**ATTACHMENT B**

**Summer S & A Fees**

**Proposed Change in the  
Timing of Board Approvals**

The Board of Trustees approves S & A Fee Levels in June of each year, well after tuition and fee levels for Summer Session have been advertised. So that proper fees can be advertised, it is proposed that the Board of Trustees begin to approve the fee level for the upcoming academic year and the summer following that year rather than the previous summer. To change to this schedule, the Board would approve the Summers of 2002 and 2003 at this meeting. The S & A Fee Committee will still recommend distribution of summer fee dollars (to constituencies) in June of each year for the upcoming summer (e.g. distribution of Summer 2003 dollars will be recommended in June of 2003.)

**Proposed Fee Levels  
Summer of 2002 and 2003**

Historically, revenue to support S & A programs in the summer has been generated by the Summer Session transferring \$6.45 per student credit hour for all on-campus fee-paying students to the S & A Budget. When this rate was established it represented 65.15% of the per credit rate for the academic year and reflected the level of student programming offered in the summer. The proposed rate for Summer 2002 of \$7.81 per credit restores the original relationship to the academic year rate and is projected to provide \$188,400 for Summer 2002. The proposed rate for Summer 2003 maintains the 65.15% relationship to the academic year. The S & A Fee Committee will monitor the level of student services provided and utilized each summer to ensure that the 65.15% ratio remains appropriate.

	<u>Actual Fee Summer 2001</u>	<u>Proposed Fee Summer 2002</u>	<u>Proposed Fee Summer 2003</u>
Undergraduate	\$6.45 per credit	\$7.81 per credit	\$8.27 per credit
Graduate	\$6.45 per credit	\$7.81 per credit	\$7.99 per credit

**ATTACHMENT C**

**Academic Year 2002-2003**

**Proposed Fee Increase  
2002-2003 Academic Year**

Increase the S & A Fee for the 2002-2003 academic year by 8% for undergraduate students and 3% for graduate students. Per RCW, the rate increase may only apply to the portion of the S & A Fee not already pledged to bond debt (\$32 per quarter per full-time student and \$6.40 per quarter per part-time student.)

Therefore, the "effective" percentage increase for the Academic Year 2002-03 is 5.9% for undergraduates and 2.2% for graduate students. The proposed new fee levels are as follows:

	<u>2001-02 Actual</u>	<u>2002-03 Proposed</u>
Undergraduates	\$360/quarter	\$381/quarter
Graduates	\$360/quarter	\$368/quarter

**Proposed S & A Fee Distribution  
2002-2003 Academic Year**

- I. 3.5% distributed to the Student Loan Fee as required by law.
- II. Music Copyright Fee to be allocated in the amount of \$8,120.
- III. Housing & Dining System to receive minimums as required by bond covenants for debt service. This amounts to \$32.00 per full-time student and \$6.40 per part-time student.
- IV. Housing & Dining to receive a one-time allocation of \$5,000 for student leadership development.
- V. Remaining funds to be distributed on the following percentage basis:

<u>Constituency</u>	<u>2000-2001 Actual Percentage Split</u>	<u>2001-2002 Proposed Percentage Split</u>
Associated Students	51.68%	51.68%
Athletics	25.47%	25.47%
Campus Recreation	5.76%	5.76%
Department Related Activities	17.09%	17.09%
<u>Constituency</u>	<u>2001-2002 Actual Distribution</u>	<u>2002-2003 Projected Distribution</u>
Associated Students	\$1,371,931	\$1,458,348
Athletics	676,175	718,766
Campus Recreation	152,877	162,507
Department Related Activities	<u>453,682</u>	<u>482,259</u>
<b>Total</b>	<b>\$2,654,665</b>	<b>\$2,821,880</b>

**RESOLUTION NO. 2002-04**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
WESTERN WASHINGTON UNIVERSITY  
RECOGNIZING THE SERVICE OF BOARD MEMBER  
JEFFREY R. KELLY**

WHEREAS, JEFFREY R. KELLY, of Renton, Washington, has served as a member of the Western Washington University Board of Trustees from June 2001 to May 2002; and

WHEREAS, JEFFREY R. KELLY has the distinction of being the fourth student appointed by the Governor to the Board of Trustees of Western Washington University; and

WHEREAS, JEFFREY R. KELLY, brought with him leadership qualities developed while earning his Eagle Scout award and dedication to community service while participating in the Big Brothers Big Sisters of Whatcom County and Pacific Northwest Trails Association; and

WHEREAS, JEFFREY R. KELLY has contributed his time and commitment to the University at considerable personal sacrifice while preparing to graduate from Western in the next academic year with a computer science degree; and

WHEREAS, JEFFREY R. KELLY helped enhance the stature and future potential of Western Washington University through his participation in numerous activities and decisions affecting the University;

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of Western Washington that JEFFREY R. KELLY be and is hereby honored for outstanding service and dedication to the University and is extended the gratitude and best wishes of the entire University community.

PASSED AND APPROVED by the Board of Trustees of Western Washington University at its regular meeting on June 14, 2002.

  
Mary Swenson, Chair

ATTEST:

  
John Warner, Secretary

**SECRETARY'S CERTIFICATE**

I, the undersigned, Secretary of the Board of Trustees of Western Washington University and keeper of the records of said Board, DO HEREBY CERTIFY:

1. That the attached Resolution No. 2002-04 is a true and correct copy of a resolution of the Board finally adopted at the regular meeting thereof held on the 14th of June 2002, and duly recorded.
2. That said meeting was duly convened and held in all respects in accordance with law and, to the extent required by law, due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the Board of Trustees voted in the proper manner for the adoption of said Resolution; that all other requirements and proceedings incident to the proper adoption of said Resolution have been duly fulfilled, carried out and otherwise observed; and that we are authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the University this 14th day of June, 2002.

  
John Warner, Secretary

**RESOLUTION NO. 2002-05**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
WESTERN WASHINGTON UNIVERSITY  
WELCOMING TRUSTEE ANITA SHEETY**

WHEREAS, on June 10, 2002, Governor Gary Locke appointed Anita Sheety of Longview, Washington, to serve a one-year term on the Western Washington University Board of Trustees; and

WHEREAS, Anita Sheety is an enrolled senior in good standing at Western Washington University and has a double major in Liberal Studies and in Classics and Ancient History; and

WHEREAS, Anita Sheety brings to her appointment as a trustee leadership qualities developed while holding the positions of president and vice president in 4-H clubs, and

WHEREAS, Anita Sheety brings to her appointment as a trustee dedication to the community by participating in numerous volunteer positions, including Highland Convalescent Center and the Cowlitz River Club; and

WHEREAS, Anita Sheety was nominated by an Associated Students committee to serve as a student member of the Western Washington University's Board of Trustees; and

WHEREAS, Anita Sheety has declared her commitment to serve as a member of the Western Washington University Board of Trustees;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Western Washington University officially extends a warm welcome to Anita Sheety as she begins her term on the Board.

PASSED AND APPROVED by the Board of Trustees of Western Washington University at its regular meeting on June 14, 2002.

  
Mary Swenson, Chair

ATTEST:

  
John Warner, Secretary

**SECRETARY'S CERTIFICATE**

I, the undersigned, Secretary of the Board of Trustees of Western Washington University and keeper of the records of said Board, DO HEREBY CERTIFY:

1. That the attached Resolution No. 2002-05 is a true and correct copy of a resolution of the Board finally adopted at the regular meeting thereof held on the 14th of June 2002, and duly recorded.
2. That said meeting was duly convened and held in all respects in accordance with law and, to the extent required by law, due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the Board of Trustees voted in the proper manner for the adoption of said Resolution; that all other requirements and proceedings incident to the proper adoption of said Resolution have been duly fulfilled, carried out and otherwise observed; and that we are authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the University this 14th day of June, 2002.

  
John Warner, Secretary

**RESOLUTION NO. 2002-06**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
WESTERN WASHINGTON UNIVERSITY  
HONORING THE CONTRIBUTIONS OF  
JACK COOLEY  
EXECUTIVE DIRECTOR OF UNIVERSITY PLANNING AND ANALYSIS**

WHEREAS, Jack Cooley, executive director of university planning and analysis at Western Washington University, has announced his intention to retire from that position June 30, 2002; and

WHEREAS, Jack Cooley has served Western Washington University in a variety of increasingly responsible positions since his first appointment during the administration of Western President Jerry Flora; and

WHEREAS, Jack Cooley brought to his service at Western enriching experiences as student body president of Linfield College, as recipient of a master's degree in public administration, and as a 20-year veteran of and retired commander in the United States Navy, and

WHEREAS, Jack Cooley has participated in or led development of 17 biennial operating budget requests under the direction of six Washington state governors for five Western presidents through three major recessions and at least as many economic downturns; and

WHEREAS, Jack Cooley has steadily assumed larger leadership roles -- from assistant to the business manager to financial planning officer, from business manager to budget director, from assistant vice president for business and financial affairs to his current assignment as executive director of university planning and analysis; and

WHEREAS, Jack Cooley has earned acclaim as one of Washington's most creative, resourceful, conservative and efficient budget masters; and

WHEREAS, Jack Cooley is recognized on campus and in Olympia for his wise fiscal guidance and adept financial leadership; and

WHEREAS, after his retirement as executive director of university planning and analysis, Jack Cooley has agreed to continue serving the University part-time as senior consultant and fiscal advisor to President Karen W. Morse; and

WHEREAS, the Board of Trustees has consistently relied on the guidance and wisdom of Jack Cooley for more than three decades; and


WHEREAS, the Trustees gratefully acknowledge contributions made by Jack Cooley and welcome opportunities to continue working with him in his new assignments;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Western Washington University officially acknowledges 34 years of dedicated and effective service by Jack Cooley to public higher education and extends to him congratulations and best wishes as he prepares to assume new responsibilities;

PASSED AND APPROVED by the Board of Trustees of Western Washington University at its regular meeting on June 14, 2002.

  
Mary Swenson, Chair

ATTEST:

  
John Warner, Secretary

### SECRETARY'S CERTIFICATE

I, the undersigned, Secretary of the Board of Trustees of Western Washington University and keeper of the records of said Board, DO HEREBY CERTIFY:

1. That the attached Resolution No. 2002-06 is a true and correct copy of a resolution of the Board finally adopted at the regular meeting thereof held on the 14th of June 2002, and duly recorded.
2. That said meeting was duly convened and held in all respects in accordance with law and, to the extent required by law, due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the Board of Trustees voted in the proper manner for the adoption of said Resolution; that all other requirements and proceedings incident to the proper adoption of said Resolution have been duly fulfilled, carried out and otherwise observed; and that we are authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the University this 14th day of June, 2002.

  
John Warner, Secretary

**RESOLUTION NO. 2002-07**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
WESTERN WASHINGTON UNIVERSITY  
AUTHORIZING INDEMNIFICATION**

WHEREAS, a legal action, as designated below, has been commenced involving this institution of higher education; and

WHEREAS, the officers and employees of the institution designated below have requested the board to authorize their defense under RCW 28B.10.842; and


WHEREAS, the Board has made a determination that such designated individuals were acting in the performance of his or her duties and in good faith;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Western Washington University hereby specifically finds that the individuals designated below acted within the scope of authority and in good faith with regard to the conduct alleged by the plaintiff to be wrongful, and the Board specifically authorizes defense and approves indemnification by the State pursuant to RCW 28B.10.842.

DONE in an open meeting by the Board of Trustees of Western Washington University this 14th day of June, 2002.

  
\_\_\_\_\_  
MARY SWENSON, Chair

ATTEST:

  
\_\_\_\_\_  
JOHN WARNER, Secretary

**Title of Action:** Albert Nieboer, Plaintiff, vs. Josef Bailey, and Jane Doe Bailey, and, Jeff Turner, and Jane Doe Turner, and Western Washington University, State of Washington, Defendants. U.S. District Court, Western District of Washington, No. CV02-1104R

**Individuals Indemnified:** Josef Bailey and Jeff Turner, and the spouses of the named individuals

I, Wendy K. Bohlke, Assistant Attorney General, Senior Counsel, assigned to the university, have reviewed the facts and circumstances involving the request for indemnification and I concur in the determination by the Board of Trustees.

  
\_\_\_\_\_  
Wendy K. Bohlke, AAG, Senior Counsel

\_\_\_\_\_  
Deputy Attorney General June \_\_\_\_, 2002


Indemnification  
Approved  Disapproved

**SECRETARY'S CERTIFICATE**

I, the undersigned, Secretary of the Board of Trustees of Western Washington University and keeper of the records of said Board, DO HEREBY CERTIFY:

1. That the attached Resolution No. 2002-07 is a true and correct copy of a resolution of the Board finally adopted at the regular meeting thereof held on the 14th of June 2002, and duly recorded.
2. That said meeting was duly convened and held in all respects in accordance with law and, to the extent required by law, due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the Board of Trustees voted in the proper manner for the adoption of said Resolution; that all other requirements and proceedings incident to the proper adoption of said Resolution have been duly fulfilled, carried out and otherwise observed; and that we are authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the University this 14th day of June, 2002.

  
\_\_\_\_\_  
John Warner, Secretary