

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

December 18, 1935

The regular meeting of the Board of Trustees was held at the Normal School on Wednesday November 20, 1935. Those present were Dr. W. F. Kirkpatrick, Chairman, Mr. Verne Branigin, Secretary, Mr. Steve Saunders, and President C. H. Fisher. The minutes of the previous meeting were read and approved.

CONTRIBUTIONS OF FACULTY, OFFICE STAFF, AND EMPLOYEES TO COMMUNITY FUND

The President reported that this fall the contributions of the faculty, office staff, and employees to the Bellingham Community Fund were \$1082.00. The quota assigned to us was \$1050.00. We were the only group in the financial campaign that reached or exceeded the quota. Last year the contributions amounted to \$820.50, making an increase this year of \$261.50.

MRS. J. C. WIIK ELECTED VOICE TEACHER

Mr. Harrison T. Raymond who was a teacher of voice for a number of years in this school passed away on October 11th, 1935. He was personally highly regarded and his work was much appreciated by students and members of the faculty. Upon motion it was agreed that Mrs. J. C. Wiik of Bellingham be elected to fill the place left vacant by Mr. Raymond.

ALLOCATION OF STATE FUNDS FOR PHYSICAL EDUCATION BUILDING

A letter was read from Governor Clarence F. Martin, and also a letter from the state treasurer, Otto A. Case, saying that the sum of \$111,967.13 had been made available for the physical education building. The Federal grant was \$67,725.00, making a total of \$209,692.13.

AUDIT OF ACCOUNTS FOR PERIOD APRIL 1, 1933, TO MARCH 31, 1935

The audit of accounts made by Mr. R. P. Fraser and his assistant Mr. H. V. Pickering cost the school \$1051.94. Mr. Fraser arrived March 16, 1935, and left July 3, 1935. Mr. Pickering arrived April 1, 1935, and left May 31, 1935. The report of the audit was taken up in detail, the criticisms were noted, and the recommendations were considered. The report is on file in the Business Office.

BILLS WERE ADMITTED AND ENCLOSED AS FOLLOWS:

Voucher checks No.	273 - 339	State
Voucher checks No.	1359 - 1537	Associated Students
Voucher checks No.	24581 - 24773	Local
Voucher checks No.	11157 - 11289	Egens Hall

AT JOURNMENT

Verne Branigin
SECRETARY

W. F. Kirkpatrick
CHAIRMAN

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

December 18, 1935

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ALLOCATION OF STATE FUNDS FOR PHYSICAL EDUCATION BUILDING

A letter was read from Governor Clarence D. Martin, and also a letter from the state treasurer, Otto A. Case, saying that the sum of \$141,967.13 had been made available for the physical education building. The Federal grant was \$67,725.00, making a total of \$209,692.13.

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BILLS WERE AUDITED AND ALLOWED AS FOLLOWS:

Voucher checks No.	273	-	339	State
Voucher checks No.	1359	-	1537	Associated Students
Voucher checks No.	24581	-	24773	Local
Voucher checks No.	11157	-	11289	Edens Hall

ADJOURNMENT

SECRETARY

CHAIRMAN