

BOARD OF TRUSTEES
WESTERN WASHINGTON STATE COLLEGE
August 5, 1971

2:00 p.m.
163 Miller Hall

- I. Approval of the Minutes of the Meeting of July 1, 1971
- II. Proposed Alcoholic Beverages Policy
- III. Business Management Items
(Informational)
 - a. Lease of Tidelands (Shannon Point Marine Center)
 - b. Status of Layoff - Reduction in Force Procedure
 - c. Preliminary end of Biennium Financial Status Report for the period July 1, 1970 - June 30, 1971

(Action)

 - a. Extension of Individual's Employment beyond Retirement Age
 - b. Policies - Administrative Procedures Act
 - c. 1971-73 Operating Budget
- IV. Capital Project Items
 - a. 1971 Capital Budget Allocations
 - 1. #71-1, Land Acquisition
 - 2. #71-2, Utilities
 - 3. #71-3, Capital Improvements, Buildings
 - 4. #71-4, Capital Improvements, Grounds
 - 5. #71-5, Library, Complete and Furnish Phases I and II
 - 6. #71-6, Consolidated Warehouse & Streets
 - 7. #71-7, Applied Arts & Sciences
 - 8. #71-8, Social Sciences/English
 - 9. #71-9, Classroom/Earth Life Building
 - 10. #71-10, Tech Theater and Auditorium Remodel
 - 11. #71-11, Swimming Pool
 - 12. #71-12, Supplemental Appropriations
- V. Parking Rules and Regulations
- VI. Personnel Actions
 - a. Appointments
 - b. Recommended emeritus status
 - c. Informational Items
 - d. Leaves
 - e. Resignations

BOARD OF TRUSTEES
WESTERN WASHINGTON STATE COLLEGE
AUGUST 5, 1971

The Board of Trustees of Western Washington State College met in regular session at 2:00 p.m., August 5, 1971, in 163 Miller Hall. Present were:

Board of Trustees members	Mr. Harold C. Philbrick Mr. Patrick Comfort Mrs. Ritajean Butterworth Mr. Burton Kingsbury Mr. Robert Winston
WWSC Personnel	Charles J. Flora Robert Aegerter Donald Cole Pete Coy Tom Genne'
	H. A. Goltz Keith Guy C. W. McDonald Howard Mitchell Mary Robinson

Chairman Philbrick called the meeting to order and extended the appreciation of the Board of Trustees to Mr. Burton Kingsbury for his many contributions through the years to the Board and the College.

APPROVAL OF THE MINUTES OF THE MEETING OF JULY 1, 1971

The following correction was made to the minutes of the meeting of July 1, 1971, (that section having to do with the renovation of Old Main)

The Board directed that in the preparation of the bidding documents, the bid materials ~~accommodate~~ accomplish two separate but related concerns: the first (and absolutely essential one being) to ~~accommodate~~ provide the correction of structural and life safety defects in Phase I of Old Main

Mr. Comfort moved approval of the minutes as corrected; Mr. Winston seconded the motion; the motion passed.

PROPOSED ALCOHOLIC BEVERAGE POLICY

Dean McDonald spoke to the Board concerning the proposed alcoholic beverage policy, first proposed by the Inter-Hall Council, and now reviewed by the Student Conduct Committee and various other agencies of the college. The Policy is as follows:

- "The College prohibits the use or possession of alcoholic beverages on College Property except by persons of legal age within the following prescribed limits.
- "1. Alcoholic beverages may be used or possessed only in living unit rooms, suites or apartments. For the purposes of this policy, the College considers these to be private residences.
 - "2. Alcoholic beverages may be used or possessed in those buildings where such is approved by the Dean of Students and where a policy permitting such is ratified by a two-thirds majority of the students in residence.
 - "3. The intent of this policy is not to provide opportunities for large gatherings for the consumption of alcohol. Keggers or cocktail parties are not permitted under this policy.
 - "4. Alcoholic beverages may be used or possessed only within the confines of the Washington State Law."

After considerable discussion, Mr. Comfort moved a change in Section 2 of the policy as follows:

- "2. Alcoholic beverages may be used or possessed in those buildings where such is (first) approved by the Dean of Students and where a policy permitting such is ratified by a two-thirds majority of the students in residence."

Mrs. Butterworth seconded the amendment; the amendment to Section 2 of the Alcoholic Beverages policy passed.

Mrs. Butterworth moved approval of the proposed alcoholic beverages policy as amended; Mr. Comfort seconded the motion; the motion passed.

BUSINESS MANAGEMENT ITEMS

A) LEASE OF TIDELANDS (Shannon Point Marine Center)

Mr. Cole reported to the Board that the Department of Natural Resources has agreed to issue a lease to Western Washington State College for a term of 10 years at an annual rental of \$405 for the first 5-year period of the above lease term. The annual rental for the lease will be subject to adjustment at the end of the first 5-year period of the 10-year lease term in accordance with conditions then governing.

B) STATUS OF LAYOFF--REDUCTION IN FORCE PROCEDURES

Mr. Cole reported to the Board concerning elimination of Civil Service positions due to fiscal emergency; primarily as a result of attrition, Western has been forced to terminate only 6 or 7 Civil Service employees.

Mr. Cole also reported to the Board that of the 18 faculty positions eliminated by legislative mandate, 7 individuals have been terminated, of which two have been re-hired on a full-time basis and two have been hired back on part-time bases in their departments. The three other individuals have secured employment elsewhere, according to Dr. Webb.

C) PRELIMINARY END OF BIENNIUM FINANCIAL STATUS REPORT FOR THE PERIOD 7-1-70 - 6-30-71

Mr. Cole reported that Western ended the biennium with a balance of \$11,372, which balance has been carried forward into the current biennium.

D) EXTENSION OF INDIVIDUAL'S EMPLOYMENT BEYOND RETIREMENT AGE

Mr. Cole recommended to the Board that an extension of employment to Mr. Daniel Clark be made by the Board for one year with the rationale that he continues to perform his duties well and desires to continue working until he reaches age 70 by which time he will have served the minimum of five years required for eligibility for state retirement payments. (Mr. Clark will be 68 years of age on August 10.) Mrs. Butterworth moved that Mr. Daniel Clark's employment be extended for one year; Mr. Kingsbury seconded the motion; the motion passed.

E) POLICIES - ADMINISTRATIVE PROCEDURES ACT

Mr. Cole discussed with the Board those procedures of Western utilized in dealing with the public. Mr. Kingsbury moved that those sections of the rules, procedures, policies, time limits and other statements of authority upon which the college relies in its dealings with the public (which include prospective students, faculty and staff along with alumni) hereby be officially ratified by the Board of Trustees in accordance with the "grandfather clause" contained in Senate Bill 469 (Chapter 57, Laws of 1971 First Extra. Session) as ratified by the Governor, listed as:

USE OF CERTAIN COLLEGE FACILITIES
POLICIES GOVERNING HOUSING AT WESTERN WASHINGTON STATE COLLEGE
PROCEDURES RELATING TO ADMISSION, ENROLLMENT, REGISTRATION, ETC.
DESCRIPTIVE BOOKLET RE: ED MEDIA SERVICES
REGULATIONS GOVERNING SMOKING ON THE CAMPUS
NORMAL HOURS - WILSON LIBRARY
HOLIDAY AND INTERSESSION HOURS - WILSON LIBRARY
POLICY FOR REFERENCE SERVICE - WILSON LIBRARY
USE OF FACILITIES BY NON-CAMPUS RELATED PERSONS - WILSON LIBRARY
LOAN POLICY, NON-CAMPUS BORROWERS - WILSON LIBRARY
FRIENDS OF THE MABEL ZOE WILSON LIBRARY
FACULTY APPOINTMENT
ALUMNI ASSOCIATION/WWSC FOUNDATION
WWSC STUDENTS CO-OP STORE
POLICY RE VENDING MACHINES ON CAMPUS
COLLECTION POLICY AFFECTING IN-SCHOOL STUDENTS
COLLECTION POLICY AFFECTING FORMER STUDENTS NOT CURRENTLY ENROLLED
STUDENT RECORDS POLICY

Mr. Winston seconded the motion; the motion passed.

	<u>Appropriated</u>	<u>Proposed Allocation</u>
1. Transfer to #71-3(A) Old Main to reduce that problem	\$80,000	
2. Allow for conversions of spaces caused by Old Main remodeling-- Edens South	\$50,000	
3. Allow for conversions of spaces caused by other moves and conditions-- President's residence, AFC projects above \$2,500, Miller Hall lighting, AV darkening, Carver Gym weight room, etc.	\$27,000	
Total Proposed Allocation		\$714,000
#71-4, Capital Improvements, Grounds	\$ 100,000	\$100,000
	(Combined with buildings in appropriations bill)	
(A) Physical Ed and Rec Fields	No specific amount	10,000
(B) Street Improvements	No specific amount	-0-
(C) High Street Conversion	No specific amount	-0-
(D) Botanical Garden and Arboretum	No specific amount	5,000
(E) Project Intertie, Phase II	No specific amount	10,000
(F) South Campus; see Minor Capital Improvements	No specific amount	-0-
(G) Lighting; see Minor Capital Improvements	No specific amount	-0-
(H) Erosion Control and Planting; see Minor Capital Improvements	No specific amount	-0-
(I) Campus signs; see Minor Capital Improvements	No specific amount	-0-
(J) Campus Mapping & Surveys	No specific amount	-0-
(K) Irrigation Systems; see Minor Capital Improvements	No specific amount	-0-
(L) Minor Capital Improvements, Grounds Would include such projects, or parts of landscape projects:	No specific amount	75,000
Miller Hall		
Bypass Road - Irrigation (K)		
Carver Gym Area		
Tennis Courts		
Bike Racks		
Boiler Plant		
South College Drive Median Paths		
Waste Containers		
South Campus (F)		
Lighting (G)		
Erosion Control (H)		
Signs (I)		
Total Proposed Allocation		\$ 100,000
#71-5, Library, complete and furnish Phases I and II	\$ 369,000	369,000
#71-6, Consolidated Warehouse & Streets	-0-	-0-
#71-7, Applied Arts & Sciences	-0-	-0-
#71-8, Social Sciences/English	-0-	-0-
#71-9, Classroom/Earth Life Building	-0-	-0-
#71-10, Tech Theater and Auditorium Remodel	-0-	-0-
#71-11, Swimming Pool	-0-	-0-
#71-12, Supplemental Appropriations	600,000	
(A) Social Sciences, Phase I	500,000	500,000
(B) Building Authority Projects		
Northwest Environmental Studies Center	No specific amount	-0-
Shannon Point Marine Center	No specific amount	-0-
Heating Plant	No specific amount	5,000
(Defer until projects are closer to completion, except for Heating Plant Addition which is done.)		
(C) Auditorium/Music Building	No specific amount	50,000
Provide seating, carpet and drapes for recital hall in accordance with federal agreement.		

	<u>Appropriated</u>	<u>Proposed Allocation</u>
(D) Equipment	No specific amount	\$ 45,000
Per request and contingency.		
Bond Hall; \$1,200		
	<u>Total Proposed Allocation</u>	<u>\$ 600,000</u>
#71-13, Preplanning	\$ 50,000	50,000
#71-19(A), Transportation and Parking	-0-	-0-
	<u>TOTAL APPROPRIATION AND ALLOCATION</u>	<u>\$3,866,400</u>

Mr. Kingsbury moved that the Board of Trustees authorizes the allocation of the 1971 Capital Budget appropriation of \$3,866,400 as outlined and directs the administration to implement the projects in accordance with the operational policy and procedures of the college and related agencies; Mr. Winston seconded the motion; the motion passed.

#71-5, LIBRARY: COMPLETE AND FURNISH PHASES I AND II

Upon the recommendation of the administration, Mr. Comfort moved that the Board of Trustees authorizes the implementation of Project #71-5, Library, Complete and Furnish Phases I and II, and appoints Fred Bassetti & Company as Project Architects. The Board further requests the Division of Engineering & Architecture to negotiate the architectural agreement on behalf of Western Washington State College based upon the budget outlined on PWR #252. Mrs. Butterworth seconded the motion; the motion passed.

Mr. Philbrick declared the meeting to be an open and public hearing for the purpose of discussion of the

PARKING RULES AND REGULATIONS

Mr. Comfort moved approval of the Parking Rules and Regulations; Mrs. Butterworth seconded the motion; the motion passed.

PERSONNEL ACTIONS

Faculty appointments, effective September, 1971

Stig Westlund, Visiting Lecturer in Mathematics
Filosofie kandidatexamen, Filosofisk ambetsexamen, Filosofie licentiatexamen,
University of Goteborg (equivalent to Ph.D.)
Base nine months' salary: \$10,000

Judith S. Cohen, Instructor of Physical Education for Women
B.S., University of Minnesota; M.S., University of Wisconsin
Base nine months' salary: \$8,791

Glen P. Bevan, Lecturer in Education (half-time)
A.B., M.Ed., Wayne State University
Nine months' salary: \$5,500

David R. Guajardo, Assistant Professor, College of Ethnic Studies
A.A., San Antonio College; B.A., Southern California College; M.A., Instituto
Technologico de Estudios Superiores (Institute of Technology and Advance Studies)
Monterrey, Mexico--in cooperation with Wisconsin, Ohio Universities
Base nine months' salary: \$12,319

Michael P. Bjur, Assistant Professor of Technology
A.A., Clark College, Vancouver, Wn.; B.A. in Ed., Central Washington State
College; M.Ed. in Industrial Education, Wayne State University
Base nine months' salary: \$9,882

Eloy Apodaca, Assistant Professor, College of Ethnic Studies
B.A., University of New Mexico; MSW anticipated, 1971, University of Washington
Base nine months' salary: \$10,620

William H. Evans, Lecturer in Biology
B.A. (1968); M.A. (1971), Western Washington State College
Base nine months' salary: \$8,500

Reappointment

Lawrence E. Vance, Lecturer in Men's Physical Education

Mr. Vance was released without prejudice, effective August 1, 1971, under the directive to reduce faculty in the department. Due to a late resignation, the department proposes to reappoint Mr. Vance on a one-year basis for the academic year 1971-72.

Base nine months' salary: \$10,620

Emeritus Status

Frank N. Punches, Associate Professor of Education (Director of Placement)

Retirement was effective March 1, 1971; through an oversight he was not recommended for emeritus status. Since Mr. Punches does meet all requirements, he is now being recommended for such as Associate Professor Emeritus of Education.

Informational Items

Ronald G. Billingsley, Assistant Professor of English, notification received of completion of Ph.D., June 13, 1971

Base nine months' salary: \$11,505

Sandra L. Taylor, Assistant Professor (Counseling Center), request for one-half time assignment, academic year 1971-72

Nine months' salary: \$5,310

Timothy H. Kao, change in assignment, Assistant Controller to Controller, effective July 1, 1971

Base twelve months' salary: \$15,000

Ray S. Romine, change in title, from Dean of Men to Associate Dean of Students

Mary R. Robinson, change in title, from Dean of Women to Associate Dean of Students

Vine Deloria, Adjunct Associate Professor (September, 1971 - September, 1972)

The College of Ethnic Studies is currently establishing an Off-Campus Learning Placement in Denver, Colorado, with the Southwest Inter-Group Council, which is to be directed by Mr. Vine Deloria. Students will spend an entire quarter working and studying in Denver. The SIC is proposing to pay travel expenses and a small stipend to students in this program.

In an effort to facilitate academic instruction and supervision of students in this program, it is requested that Vine Deloria, Jr. be appointed Adjunct Associate Professor in the College of Ethnic Studies, Western Washington State College, which carries no recompense or other monetary benefits. This appointment would allow Mr. Deloria to direct the studies of students on the Off-Campus Learning Experience in Denver and to offer them independent study courses.

Leaves of Absence

Richard Brislin, Assistant Professor of Psychology, leave without pay, Spring quarter, 1972

Ray S. Romine, Dean of Men, leave without pay, August 1, 1971 - August 15, 1971

Vilis Paeglis, Lecturer, Wilson Library, leave without pay, August 1, 1971, through November 1, 1971 (approved under the President's program of Voluntary Leaves of Absence)

Resignations

Thomas F. McDonald, Associate Professor of Education, resignation effective August 20, 1971

Kermit K. Knudtzon, Controller, resignation effective August 6, 1971

Hans Lassig, Chief Accountant, resignation effective August 31, 1971

Conrad D. Hamilton, Assistant Professor of Men's Physical Education, resignation effective August 1, 1971

Phoebe M. Hamilton, Assistant Professor of Physical Education for Women, resignation effective August 2, 1971

Mr. Comfort moved approval of the requested personnel actions; Mrs. Butterworth seconded the motion; the motion passed.

The Board adjourned into executive session.

The Board reconvened in formal session.

STATUS OF BOOKSTORE RELOCATABLE BUILDING LIEN SITUATION

Dr. Howard Mitchell, Chairman of the Bookstore Board, and Mr. Cole reported to the Board on the current situation with respect to the Bookstore relocatable building and the lien situation. They asked that the Board of Trustees approve the appointment of Mr. Rodney Carrier as the Assistant Attorney General to represent the Associated Students in this matter. Mr. Winston moved that the Board recommend the appointment of Mr. Rodney Carrier as the Assistant Attorney General to represent Western Washington State College students in the matter of a Summons and Complaint to Foreclose Chattel Lien on the bookstore. Mrs. Butterworth seconded the motion; the motion passed. (It was determined that the bookstore would handle the expenses involving the attorney's fees.)

#69-2(A) HEATING PLANT EXPANSION, boiler

Mr. Comfort moved that upon the recommendation of project engineers, R. W. Beck & Associates, the Division of Engineering & Architecture, and the Administration, the Board of Trustees accepts the work performed under Contract #69-360(A) by Cole Industries, Inc., of Lynnwood, Washington, for the package boiler portion of Project #69-2(A), Heating Plant Addition, subject to the satisfactory negotiations of settlement of the pending legal claim, the terms of the contract and procedures of the Division of Engineering and Architecture. Mr. Kingsbury seconded the motion; the motion passed.

PRESIDENTIAL HOUSING ALLOWANCE

Mr. Kingsbury moved that effective as of the date the President vacates the house presently furnished by the College, he will be furnished \$500 per month; Mrs. Butterworth seconded the motion; the motion passed.

ADJOURNMENT


Chairman, Harold C. Philbrick


Secretary, Patrick C. Comfort