

BOARD OF TRUSTEES  
WESTERN WASHINGTON STATE COLLEGE

March 3, 1977  
Western Washington State College  
Miller Hall 163

3:00 p.m.

1. Approval of the Minutes of the Meetings of the Board of Trustees of January 6 and February 3, 1977
2. Report - Why Students Leave Western - C. W. McDonald
3. Report on College of Fine and Performing Arts - Dean William A. Gregory
4. Business Management Items

Action

- A. Food Service Contract

Informational

- A. Capital Project
    1. Report on Construction Contract for #75-3, Auditorium/Music Building
  - B. Classified Staff Retirees
5. Items from the Board
    - A. Election of Officers
    - B. April Board meeting - location
  6. Tenure and Promotion Recommendations
  7. Items from the President
  8. Personnel Actions
    - Appointments/Reappointments
    - Informational Items
    - Leaves of Absence
    - Resignations/Terminations

EXECUTIVE SESSION

BOARD OF TRUSTEES  
Western Washington State College  
March 3, 1977

The Board of Trustees of Western Washington State College met in regular session at 3:00 p.m. on March 3, 1977, in Miller Hall 163 on the campus of Western Washington State College. Present were:

Board of Trustees	Mr. Ark G. Chin Mr. Paul B. Hanson Dr. Robert Fernald Mr. Jerrold Manley
WWSC Personnel	Paul J. Olscamp, President Thomas Anderson, Assistant Attorney General Michael Barnhart, Executive Assistant to the President Gerald Brock, Business Manager Donald Cole, Vice President for Business Affairs Pete Coy, Director of Housing and Dining James Davis, Dean, College of Arts and Sciences Maurice Foisy, President, AFT James Hildebrand, Chairperson, All-College Senate Harry Jackson, President, AAUP C. W. McDonald, Vice President for Student Affairs Eric Nasburg, Director, Facilities Development James Schwartz, Director, Public Information Office James Talbot, Vice President for Academic Affairs and Provost
WWSC Student	Bruce Ayers, President, Associated Students

and others totaling perhaps 30

#### BUSINESS MEETING

The meeting was called to order by Vice Chairman Paul B. Hanson.

Mr. Hanson added his greetings to those extended by Mr. Chin to the new Trustees at the February Board of Trustees' meeting and welcomed Dr. Fernald and Mr. Manley to the Board.

#### APPROVAL OF MINUTES

The minutes of the January 6, 1977, and February 3, 1977, meetings of the Board of Trustees were presented for approval. Mr. Hanson read into the record a letter from Mrs. Ritajean Butterworth, former Chairman of the Board, referencing two corrections to the minutes of the January 6, 1977, meeting as follows: 1) page 1, first sentence in the item under Approval of the Minutes, insert the word become before ". . . effective only upon acceptance by the Governor," and 2) page 2, the motion to approve the amended minutes of the Board of Trustees, substitute Mr. Winston as second, rather than Mr. Comfort.

Motion            Mr. Chin moved approval of the corrected minutes of the January 6, 1977, meeting of the Board of Trustees; seconded by Dr. Fernald, the motion passed unanimously.

Motion            Dr. Fernald moved approval of the minutes of the February 3, 1977, meeting of the Board of Trustees as presented; seconded by Mr. Manley, the motion passed unanimously.

Mr. Hanson commented on the announcement of Dr. Keith Murray's retirement effective the end of Spring Quarter 1977, which was carried as a personnel action item in the minutes of February 3, 1977, meeting of the Board of Trustees. The Vice Chairman expressed thanks on behalf of the Board for the many years of outstanding service given to Western Washington State College and the State of Washington by Dr. Murray.

#### REPORT - WHY STUDENTS LEAVE WESTERN

Vice President for Student Affairs C. W. McDonald presented a report on the enrollment history of WWSC and the results of a study made in 1972 showing why students leave Western. Handouts delineating the reasons for student withdrawals from WWSC Fall

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Quarter 1976 and Winter Quarter 1977, as compared to Fall and Winter Quarters 1975-76, were distributed to Board members; and Vice President McDonald reviewed the significant aspects of these studies. At their request, Trustees will be provided with further information concerning the reasons for withdrawal from Western by upper division students.

#### REPORT ON COLLEGE OF FINE AND PERFORMING ARTS

At the request of President Olscamp, who explained that Dean Gregory had been unexpectedly called out of town just prior to today's meeting, the report by Dean Gregory was deferred until a later meeting.

#### BUSINESS MANAGEMENT ITEMS - ACTION

##### A. Food Service Contract

Vice President Cole reviewed the process through which the college developed the proposed recommendation to negotiate a contract to provide campus food service operations. He advised the Board that a committee consisting of the Directors of the Viking Union, General Services, and Purchasing, the Business Manager, and chaired by the Director of Housing and Dining, Pete Coy, was established to set up an examination process whereby various food service options could be considered. The committee was later expanded to include three students; one student representing each of the major dining halls, selected by the Inter-Hall Council; and one student representing the users of the snack bar-cafeteria selected by the Student Facilities Committee. As a result of the comprehensive study by the Food Service Contract Committee, the proposal by Saga Food Service Incorporated was rated best overall in comparison with the other two competing firms.

Motion            Dr. Fernald moved that the Board of Trustees of Western Washington  
03-03-07            State College directs the President or his designee to negotiate a contract (providing that the terms and conditions of the contract are acceptable to the President or his designee) for the campus food service with Saga Food Service, Incorporated; seconded by Mr. Chin, the motion passed unanimously.

##### B. Capital Project

###### 1. #74-1, Acceptance of Contract for Arts/Technology Remodel

Vice President Cole advised the Board concerning the remodel of the first floor of the Arts/Technology Building in the amount of \$123,467. This project is the final part of the capital project to finish the Environmental Studies Center building, remodel Arts/Technology and provide equipment for Technology and Home Economics. The project was designed by the Bumgardner Partnership, architect.

A time delay of 65 days was granted for the project due to delay in material and electrical equipment. The facility was sufficiently complete for use by the beginning of winter quarter.

The project received final inspection on February 11, 1977. Change orders for the project will amount to \$7,066.01, or 5.72 percent of the contract.

Motion            Mr. Manley moved, That upon the recommendation of the architect, The  
03-04-07            Bumgardner Partnership of Seattle, Washington, and the administration, the Board of Trustees of Western Washington State College directs the President or his designee to request the Division of Engineering and Architecture to accept Project #74-1, Arts/Technology Remodel, and the work performed by Newland Construction Company, contractor, under Contract No. 74-694, as complete as of February 18, 1977, subject to completion of the punch list items and the procedures of the Division of Engineering and Architecture and the provisions of the contract; seconded by Dr. Fernald, the motion passed unanimously.

#### BUSINESS MANAGEMENT ITEMS - INFORMATIONAL

##### A. Capital Project

###### 1. Report on Construction Contract for #75-3, Auditorium/Music Building

Vice President Cole presented a summary of the negotiations successfully concluded with W. G. Clark Construction Company for deductions to the above-named project. The total cost of the contract awarded was \$1,588,166. The beginning project contingency is \$60,000.

The primary change in the project was the elimination of the small lobby addition on the south end of the building. The deletions are minor changes which have minimal effect on the planned building use.

Mr. Chin pointed out that objections on the part of the other contractors bidding on the job could have caused considerable delay; the fact that they did not object facilitated the negotiations process. Vice President Cole noted that attorneys for the General Administration Services, Division of Engineering and Architecture, in addition to Assistant Attorney General Thomas Anderson, participated in the process. Mr. Anderson spoke to the expressed concerns of the Trustees, stating that the college gave notice to the other two bidders that the terms of the contract were to be negotiated with W. G. Clark Construction Company of Seattle; they had the opportunity to object and did not. Wick Construction Company sent a notice to the college indicating their pleasure with the procedure.

#### B. Classified Staff Retirees

Vice President Cole announced the retirement of four classified staff during the month of March:

1. Grace E. Larsen, Custodian in the Housing Department, will retire from the college on March 31, 1977. Ms. Larsen retires after ten and one-half years with Western.
2. Mrs. Ann Drake, Program Assistant I, in the Bureau for Faculty Research, will retire March 31, 1977. Mrs. Drake has been with Western since October, 1968.
3. Mr. Donald Hatton, Mail Carrier Lead, will retire on April 1, 1977. Mr. Hatton has been employed at Western since March, 1972.

#### ITEMS FROM THE BOARD

##### A. Election of Officers - Action

Mr. Hanson announced that, in accordance with action taken at the December 6, 1976, meeting of the Board deferring election of officers until March, 1977, an election would be held. The following Trustees were nominated as officers: Mr. Hanson as Chairman, Mr. Chin as Vice Chairman, and Dr. Fernald as Secretary.

Motion                    A unanimous ballot was cast for Mr. Hanson as Chairman, Mr. Chin  
03-05-77                    as Vice Chairman, and Dr. Fernald as Secretary.

##### B. April Board of Trustees Meeting - Location

It was agreed that the Board of Trustees' April meeting would be held in Seattle.

C. Mr. Hanson deemed worthy of note Representative A. N. "Bud" Shinpoch's praise for President Paul Olscamp's budget presentation at the House Appropriations Committee hearing in Olympia on Wednesday, February 2, 1977. He quoted Representative Shinpoch, Chairman of the Committee, as stating that this was the finest presentation he had heard from any institution of higher education. Mr. Hanson complimented President Olscamp, Vice President Cole, and the staff who provided the budget figures and supporting information for Western's presentation.

#### TENURE AND PROMOTION RECOMMENDATIONS - ACTION

President Olscamp presented the following recommendations for tenure or promotion, and recommended their approval, effective July 1, 1977.

#### PROMOTION

##### ASSOCIATE PROFESSOR TO FULL PROFESSOR

##### College of Arts and Sciences

<u>Department</u>	<u>Name</u>
Chemistry	George Gerhold
English	Ken Symes
Mathematics/Computer Science	Thomas Read
Physical Education	Chappelle Arnett
Psychology	George Cvetkovich Robert Thorndike

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PROMOTION  
ASSOCIATE PROFESSOR TO FULL PROFESSOR  
School of Education

Department

Education

NameStephen Margaritis  
Alden Nickelson

PROMOTION  
ASSISTANT PROFESSOR TO ASSOCIATE PROFESSOR  
College of Arts and Sciences

Department

Mathematics/Computer Science

Name

Norman Lindquist

Huxley College

Gil Peterson

PROMOTION  
INSTRUCTOR TO ASSISTANT PROFESSOR  
Wilson Library

Steven Campbell

TENURE ONLY  
College of Business and Economics

Department

Business Administration

Name

Eugene Owens

Huxley College

Lynn Robbins

Motion  
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Dr. Fernald moved that the Board of Trustees approves the recommended promotions or tenure; seconded by Mr. Manley, the motion passed unanimously.

## ITEMS FROM THE PRESIDENT

Dr. Olscamp announced that Fairhaven College will co-sponsor a symposium on Individual Freedom and the Government, with the special theme of William O. Douglas - the Humanist as Lawyer, April 15-17, 1977. The symposium is supported in part by a \$12,000 grant from the Washington State Commission for the Humanities.

Also, Fairhaven College has been selected to receive a \$3,500 Metropolitan Life Educational Grant for its proposal to promote the idea of responsibility and ethics in business practices. Dr. Joseph Bettis, Dean of Fairhaven College, was notified that the proposal was one of seven selected for an award.

Dr. Olscamp reported on the impact of the Governor's Executive Order 77-2 on State Expenditure Reduction as it relates to budgeting and operations for the college for the remainder of the biennium. The President stated that if funds must be returned, there is no alternative but to reduce the budgets for student employment and the Fairhaven Bridge Project.

The current status of the higher education budget was reviewed by Dr. Olscamp, who noted that he considered the 10 percent increase in faculty salaries included in Governor Ray's budget recommendations to be inadequate.

Reporting on other legislative matters, Dr. Olscamp stated that he is optimistic about the final passage of the name-change bill, SB 2085, which is currently waiting action in the Senate Ways and Means Committee; a parallel bill, HB 472, is being

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considered in the House. The academic scholarship proposal has been included in the Governor's budget recommendations and as such the chances for passage of academic scholarship legislation are quite good, but there is not much political support for foreign student scholarship legislation at this time.

Dr. Olscamp will be attending the American Council on Education, Commission on Academic Affairs, meeting in Washington, D.C., on March 10 and 11. He will also meet with various granting agencies in the capitol which have grant applications pending for Western.

#### PERSONNEL ACTIONS - INFORMATIONAL

The following personnel items were presented to the Board of Trustees for information only. No action was taken by the Board in that the items consisted of appointments/reappointments of less than full time.

Spring faculty appointments for March Board of Trustees: "Subject to interpretation of Governor's Executive Order 77-2 dated January 27."

#### Appointments, Reappointments

Dorothy Crow, Intake Psychologist, Counseling Center, reappointment, Spring quarter 1977 (part-time)

Salary (annual): \$7,991.25

Judith A. Deiro, Lecturer in Human Services, reappointment, Spring quarter 1977 (part-time)

Salary (Spring quarter): \$1,200

Donn Gilbert, Lecturer in Education, Winter quarter 1977 only (.081 FTE)

Salary (Winter quarter): \$1,300

Sandra L. Taylor, Director/Counseling Center, reappointment, 2/3 time Counseling Center, 1/3 time Psychology Department, Spring quarter 1977

Salary (monthly): \$1,954.05

#### Informational Items

Eugenia C. Beldin, Lecturer in Education, change in appointment from one-half time to three-quarters time, Spring quarter 1977

James W. Bosch, Acting Chairman, Department of Anthropology, appointed Chairman, Department of Anthropology (11 months), effective March 1, 1977

John Bremer, Lecturer in Education, .081 FTE appointment for Winter quarter 1977 canceled

Willard A. Brown, Professor of Physics, return from sick leave, February 7, 1977

Don J. Easterbrook, Professor and Chairman of the Department of Geology, return from sabbatical leave, resumes teaching and administrative duties, effective Spring quarter 1977

Monica Gutchow, Assistant Professor, reassignment of .500 FTE in Physical Education and .500 FTE in Theatre/Dance to 1.00 FTE in Theatre/Dance, effective October 15, 1976

Kathleen Rich, Professional Program Advisement Counselor, College of Arts and Sciences, appointed to part-time position for the balance of 1976-77 academic year (temporary appointment)

B.A., Washington State University; M.Ed. in Student Personnel Administration (1976), Western Washington State College

Clyde M. Senger, Professor and Chairman of the Department of Biology, resignation as Chairman of the Department, effective July 29, 1977, to continue appointment as Professor of Biology

Ada Swineford, Professor and Acting Chairman of the Department of Geology, termination of chairmanship, effective end of Winter quarter 1977, to continue appointment as Professor of Geology

Sandra L. Taylor, Director/Associate Professor, Counseling Center, resignation as Director of Counseling Center, effective June 15, 1977, to remain as one-half time counselor, effective September 15, 1977

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Leaves of Absence

Willard A. Brown, Professor of Physics, sick leave, effective January 24, 1977

R. E. Stannard, Department of Journalism, leave without pay, Spring quarter 1977

Retirement

Lucille Barron, Associate Professor of Home Economics, retirement effective August 19, 1977, with status of Associate Professor Emeritus of Home Economics

Resignation

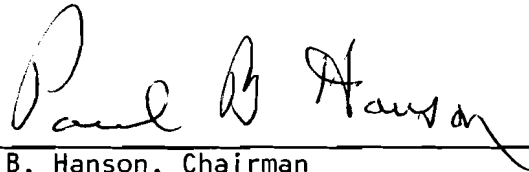
Harriet (Kim) J. Manley, Assistant Professor of Geology, resignation, effective June 10, 1977 (presently on leave without pay)

EXECUTIVE SESSION

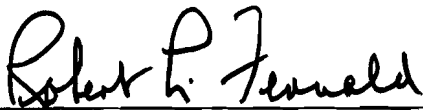
At 4:40 p.m. Mr. Hanson announced that the meeting of the Board of Trustees would recess into executive session to consider labor relations matters and pending negotiations. The executive session ended at 6:00 p.m., at which time the meeting of the Board of Trustees was reconvened into regular session.

ADJOURNMENT

The meeting adjourned at 6:01 p.m.



Paul B. Hanson, Chairman



Robert L. Fernald, Secretary