

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

February 21, 1962

A special meeting of the Board of Trustees of Western Washington State College was held February 21, 1962 in the Viking Union. Present were Mr. Joseph Pemberton, Mr. Marshall Forrest, Mrs. Bernice Hall, Mr. Stephen Chase, Mr. David Sprague, Mr. Harold Goltz, and President James L. Jarrett.

APPROVAL OF MINUTES

The minutes of the meetings of January 11 and January 27, 1962, were approved.

APPROVAL OF WARRANTS

Mr. Forrest moved that the Chairman be authorized to approve the following warrant to provide funds to pay bills on construction of the Ridgeway dormitory:

Warrant #15 in the amount of \$95,268.89 payable to the National Bank of Commerce at the rate of 3% per annum.

Mr. Chase seconded the motion; the motion passed.

RESIGNATIONS

The Board accepted the resignations of Dr. Francis Evenhuis, Department of English, and Miss Mary Baughn, Department of Home Economics, to be effective June 1962.

RECOMMENDED APPOINTMENTS TO THE FACULTY

President Jarrett recommended that the following appointments to the faculty, effective September 1962, be approved:

Mr. Delbert Simon, Assistant Professor of Music
B.M.E., Simpson College; M.M., Miami University
Base nine month salary: \$6,801

Mr. Thomas Osborn, Assistant Professor of Music
B.A., Princeton; B.M., M.M., Yale University; D.M.A. expected
1962, University of Southern California.
Base nine month salary: \$6684
(Rank and salary contingent upon receipt of doctorate by September
1962)

Mr. Herbert Kariel, Assistant Professor of Geography
B.S., M.Ed., University of Oregon; Ph.D. expected 1962, State
University of Iowa.
Base nine month salary: \$7,411
(Salary contingent upon receipt of doctorate by September 1962)

Miss Mary P. Tagliabue, Assistant Professor of Foreign Languages
A.B., Rosary College; M.A., Northwestern; Ph.D. expected 1962
University of Wisconsin.
Base nine month salary: \$6,684
(Rank and salary contingent upon receipt of doctorate by
September 1962)

Mr. Wallace G. Heath, Assistant Professor of Biological Sciences
B.S., University of Arizona; Ph.D. expected 1962, University of
Arizona.
Base nine month salary: \$6,801
(Rank and salary contingent upon receipt of doctorate by
September 1962)

Miss Mary Rokahr, Lecturer in Home Economics (Half time)
A.B., University of Nebraska; M.A., Teachers College
Base salary: \$4,500

Dr. Leslie J. Thomas, Assistant Professor of History
B.A., St. Olaf College; M.S., Ph.D., University of Wisconsin
Base nine month salary \$7,670

Mr. Lawrence Lowenthal, Instructor of English
B.A., M.A., Northwestern University
Base nine month salary: \$6,000

Dr. John J. Hebal, Assistant Professor of Government
Ph.B., University of Wisconsin; M.A., University of Alabama; Ph.D.,
University of Minnesota.
Base nine month salary: \$7,670

Mr. Alden L. Nickelson, Assistant Professor of Education
B.S., M.A., University of Washington; Ph.D., expected 1962, University
of Washington
Base nine month salary: \$6,684
(Rank and salary contingent upon receipt of doctorate by
September 1962)

Mr. John Helms, Assistant Professor of Foreign Languages
B.A., Valparaiso University; M.A., University of Michigan; Ph.D.
expected 1962, University of Michigan.
Base nine month salary: \$6,918
(Rank and Salary contingent upon receipt of doctorate by
September 1962)

Mr. Sprague moved approval of these appointments; Mrs. Hall seconded the
motion; the motion passed.

REQUESTS FOR LEAVES OF ABSENCE

President Jarrett recommended that the following requests for leaves of
absence be approved:

Miss Dorothy Ramsland, leave without pay for fall quarter, 1962
Mr. Donald Swedmark, extension of leave without pay for the academic
year 1962-63.
Mr. Mark Flanders, extension of leave without pay for the academic
year 1962-63.

Mr. Sprague moved approval of these requests; Mr. Chase seconded the
motion; the motion passed.

President Jarrett recommended that Mr. Lawrence Douglas, presently an
Acting Instructor in the Department of Sociology-Anthropology, be promoted
to Instructor. At the time of employment, Mr. Douglas was advised that
when the administration had been informed that he had received the M.A.
degree, he would be promoted to the rank of Instructor. Mr. Forrest
moved approval of this promotion; Mrs. Hall seconded the motion; the
motion passed.

President Jarrett recommended that the employment of Mr. Jack Jones,
Department of Speech, be extended through spring quarter 1962. Mrs. Hall
moved approval of this employment; Mr. Chase seconded the motion; the motion
passed.

APPROVAL OF ADDITIONAL SUMMER FACULTY

President Jarrett recommended approval of the following additional faculty
for the summer session, 1962:

<u>Name</u>	<u>Department</u>	<u>Salary</u>	<u>No. of Weeks</u>
Mary Louise Burke	Education	\$ 900.00	Six
James M. Ford	Biology	1400.00	Nine
Hamden L. Forkner	Econ. Bus. Govt.	100.00	One
Cecil J. Hannan	Education	200.00	One
Warren M. Hazzard	English	1200.00	Six
Norman Hermstad	Education	500.00	Six
Mary Irvin	Education	900.00	Six
Ernest H. Jackson	Education	1200.00	Six
Walford N. Johnson	Education	200.00	One
Dorothy Knutson	Education	900.00	Six
Gertrude X. Mooney	Physical Education	1200.00	Six

<u>Name</u>	<u>Department</u>	<u>Salary</u>	<u>No. of Weeks</u>
Robert A. Nagle	Education	\$1800.00	Nine
Edward N. Nelson	Biology	1400.00	Nine
Lois E. Williams	Education	1200.00	Six
<u>National Science Foundation</u>			
Henry J. Oosting	Biology	3200.00	Eight

The Board approved these additional appointments to the summer faculty. After considerable discussion of summer session hiring policies and courses offered, the Board, by unanimous consent, voted to review all plans for the 1963 summer session in October.

CONSIDERATION OF TENURE CASES

President Jarrett presented his recommendations for the granting of tenure to faculty members. In all cases, the President's recommendation is in accord with the recommendation of the Tenure and Promotion Committee.

To be granted tenure: Dr. Edward Neuzil, Assistant Professor of Chemistry
 Dr. Carl Schuler, Associate Professor of History
 Dr. Edwin Clapp, Chairman-Designate of the Department of English.
 Dr. Katherine Carroll, Associate Professor of Education

Dr. Schuler is in his third year at Western and Dr. Clapp in his second year. Mr. Forrest moved that tenure be granted to these four individuals. Mr. Sprague seconded the motion; the motion passed, with Mr. Pemberton abstaining from voting for the reason that he feels the four-year probationary period should be served in all cases.

Upon the recommendation of the Tenure and Promotion Committee, President Jarrett recommended that tenure determination for Mr. William Elmendorf be withheld for approximately one year on the grounds that Mr. Elmendorf is making application for a year's leave of absence to continue his graduate work toward the doctorate. Mrs. Hall moved acceptance of this recommendation; Mr. Forrest seconded the motion; the motion passed.

Upon the recommendation of the Tenure and Promotion Committee, President Jarrett recommended that Mr. Thomas Stevens not be granted tenure at this time, but that his case come up for reconsideration during the year of grace, since presumably Mr. Stevens will complete his doctorate during the year. Mr. Sprague moved acceptance of this recommendation; Mrs. Hall seconded the motion; the motion passed.

SCHOLARSHIP DRIVE

The Board accepted with gratitude the following contributions to the scholarship fund:

James B. Notkin & Associates	\$100
Elks Club	225
Cascade Natural Gas Company	225
Beverly Travis & Associates	100
Overall Cleaning & Supply	50
Chapter F, P.E.O.	100
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	\$800

GRANT FROM BELLINGHAM WATER BOARD

President Jarrett announced that Dr. Charles Flora and Dr. Gerald Kraft, Department of Biological Sciences, have been employed by the City of Bellingham to make a study of Lake Whatcom.

CAPITAL PROJECTS

1) Sidewalks, curbing for the new Physical Education Building

Mr. Goltz reported that Mr. Thiry has completed plans and specifications for the sidewalks, curbing, and gutters around the new physical education building. These plans conform to the preliminary plans approved by the Board at their meeting on January 11, 1962. Mr. Forrest moved that the final plans drawn by Mr. Thiry for the sidewalks, curbing, and gutters around the new physical education building be approved and the Division of Engineering and Architecture be requested to call for bids. Mrs. Hall seconded the motion; the motion passed.

2) Landscape Architect

Mr. Goltz presented a preliminary contract to be executed by Mr. Richard Haag, landscape architect, and the College providing for Mr. Haag's services for the remainder of the current biennium. The Board accepted in principle the preliminary contract for Mr. Haag's services, requesting that the contract be approved by the Attorney General and returned to the Board for final action.

3) Gymnasium Renovation

Mr. Goltz recommended that the Board approve a transfer of \$962.71 from unbudgeted library project appropriations to the gymnasium renovation project to complete the payment for work previously authorized. Mr. Forrest moved approval of this transfer; Mrs. Hall seconded the motion; the motion passed.

4) Bleacher Contract

Upon the recommendation of Mr. Fred Bassetti, architect, Mr. Chase moved that contract No. 856 with the Berlin-Chapman Company for bleacher seats be accepted as completed as of January 3, 1962, and that the Division of Engineering and Architecture be requested to notify the contractor. Mrs. Hall seconded the motion; the motion passed.

RENTAL OF PROPERTY

The Board approved the rental of Property at 721 Indian Street (recently purchased by the College) at a rate of \$60 per month.

CLASSROOM BUILDING

Mr. Bassetti presented a model of the classroom building to the College. The Board discussed the laying of the cornerstone in the classroom building.

ANNOUNCEMENTS

The dedication of the new physical education building is to take place March 30 and 31.

The College has received a request from the State Democratic party for permission to hold general sessions of the state convention on campus June 23.

EMPLOYMENT OF PRINTER

The Board approved the employment of Mr. Robert Cloud as a full-time printer, duties to begin March 1.

ADJOURNMENT


JOSEPH PEMBERTON, CHAIRMAN

MARSHALL FORREST, SECRETARY