

AGENDA

MEETING OF THE BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES

OCTOBER 7, 1993
OM 340

INFORMATIONAL PRESENTATIONS

- 10:00 a.m. a) Status Report on the Housing and Dining
 Projects
- b) Status Report on Science Facilities Projects
- c) Report on Library Project and Tour of Wilson
 Library

12:00 noon RECESS FOR LUNCH - Hall of Fame Room

1:30 p.m. RECONVENE

1. CONSENT ITEMS

- a) Approval of the minutes of the August 5, 1993, regular
 meeting
- b) Consultant Contract for Haggard Hall Renovation
 (recommended action)
- c) Approval 1994 Board of Trustees meeting schedule
 (recommended action)

2. REMARKS FROM THE PRESIDENT

- Policy on Naming University Buildings

3. ACADEMIC AFFAIRS

- a) Report on Building Bridges to Sustainable Communities
 Conference held at Western, September 1993
- b) Psychology Department Accreditation
- c) New Student Enrollment - Fall Report
- d) Annual Report of Faculty and Staff Hiring

- e) Selection of sculpture by Magdalena Abakanowicz
(recommended action)
- 4. BUSINESS AND FINANCIAL AFFAIRS
 - a) Status Report on Campus Master Plan and the
Transportation Management Plan
 - b) Proposed Siting of Science III Building (see backup
under Status Report on Science Facilities Projects)
- 5. STUDENT AFFAIRS
 - Report on Right to Know Act
- 6. EXTERNAL AFFAIRS
 - Update on External Affairs
- 7. FACULTY SENATE
 - Faculty Senate Resolution NO. 93-02, passed by Senate
September 27, 1993
- 8. ASSOCIATED STUDENTS
- 9. BOARD OF TRUSTEES
 - Board of Trustees Resolution No. 93-06 (recommended
action)
- 10. EXECUTIVE SESSION

**MINUTES
BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY
OCTOBER 7, 1993**

Call to Order

Chair Mary Kay Becker called the meeting of the Board of Trustees of Western Washington University to order at 10:10 a.m.

ATTENDANCE

Board of Trustees

Mary Kay Becker
James Waldo

Western Washington University

Wendy Bohlke, Assistant Attorney General
Keith Boyd, President of Associated Students
Roland De Lorme, Provost/Vice President for Academic Affairs
Albert Froderberg, Vice President for External Affairs
Penny Glover, Assistant to President/Secretary to the Board
Kathleen Knutzen, President of the Faculty Senate
Karen W. Morse, President, WWU
George Pierce, Vice President for Business/Financial Affairs

INFORMATIONAL PRESENTATIONS

a) Status Report on Housing and Dining Projects

Ridgeway Commons Dining Facility Renovation

The final phase of construction for the Ridgeway Commons Dining Facility Renovation was completed in September. The facility was occupied by the University Food Service staff on September 8 and ready for the arriving students on September 19.

Edens Hall South

Baugh Construction began mobilizing at Edens Hall on June 14 following Spring Commencement. Work to date has included installing upgraded site utilities, masonry repair and cleaning in the east courtyard, and internal structural upgrade. The construction is on schedule and will be substantially complete by July 1994. This will allow that portion of High Street Hall, occupied by Housing and Dining, to be vacated by Fall Quarter 1994.

Viking Commons/Viking Union Renovation

Loschky, Marquardt & Nesholm (LMN) have completed the schematic design for Phases "A", "B", "C", AND "D" pursuant to a study completed by LMN and presented to the Board February, 1992. The University has been reviewing the schematic design and will have LMN proceed with Design Development for Phase A. Phases "B", "C", and "D" will be deferred per the Housing/Dining system's ten-year capital plan.

b) Status Report on Science Facilities Projects

Science I, Chemistry

Construction activity is complete. The move-in process is complete, and classes in the facility have started. The facility has reached expectations and is being very well received. Western's accomplishments in constructing Science Facility Phase I - Chemistry have received nation-wide interest.

Science II, Biology

Excavation is complete and foundation work is underway. The erratic subsurface-bearing rock has caused some footing redesign. The concrete frame is scheduled to be complete around March 1994. The plaza is scheduled to be opened for use by Summer 1994, as construction of the building continues.

Science Facility Three - Math, Science and Technology Education

Because the peat in the proposed location would not support filling the plaza per the design, this building must be redesigned and moved to the west. The new design will allow for a more cost-effective and larger plaza, and will remain consistent with the Campus Master Plan. This process is underway and will cause some delay to occupancy. However, the improvements will outweigh any delay.

c) Report on Library Project and Tour of Wilson Library

Provost De Lorme briefed the Board on the Wilson Library automation plans and then led the Board on a tour of the facilities.

RECESS

At 12:00 p.m. the Board recessed for 90 minutes.

RECONVENE

At 1:30 p.m. the Board reconvened.

Roll Call

Board of Trustees

Mary Kay Becker, Chair
Craig Cole
Warren J. Gilbert, Jr. Vice Chair
James C. Waldo

1. CONSENT ITEMS

MOTION Craig Cole moved, seconded by James Waldo, that the Board
10-1-93 of Trustees of Western Washington University, upon
recommendation of the President, approve the following
consent items:

•Approve the minutes of the August 5, 1993, regular meeting of the Board.

•Award a consultant contract to Zimmer Gunsul Frasca Partnership, from Seattle, Washington, for a fee of \$1,054,970 (including reimbursables), to provide architectural and hazardous material abatement services for the design of Haggard Hall Renovation.

•Adopt the schedule for board meetings for the calendar year 1994 as follows:

February 3, 1994
April 14, 1994
June 2, 1994 (to be held at Shannon Point Marine Center in Anacortes, Washington)
August 4, 1994
October 6, 1994
December 1, 1994

The motion passed unanimously.

REMARKS FROM THE PRESIDENT

a) Department Visits

President Morse reported that she and the Provost have visited most of the academic departments on campus. She has been very impressed with what the faculty are doing.

b) Policy on Naming University Facilities

MOTION 10-2-93 James Waldo moved, seconded by Warren Gilbert, that the Board of Trustees of Western Washington University adopt the Administrative Guidelines for Naming University Facilities as follows:

ADMINISTRATIVE GUIDELINES FOR
NAMING UNIVERSITY FACILITIES

The purpose of these guidelines is to clarify a preferred process and criteria for naming facilities at Western Washington University, while not limiting the ability of the Board of Trustees to respond to unforeseen circumstances and opportunities.

The Board of Trustees reserves unto itself the authority, "To name buildings and facilities in honor of a person or persons." (Western Washington University Board of Trustees Rules of Operation, 1990, Section 020(3),T.)

Recommendations shall come to the Board of Trustees through the Office of the President, using the following guidelines:

1. University facilities may be named by the Board of Trustees in honor of a person or persons who, in the view of the Board, have made unusually significant contributions to the University, beyond the ordinary call of duty, when considered in the context of the institution's history. Scholarship, teaching, philanthropy, leadership and service are among the fields of endeavor for which recognition may be earned. Ordinarily, facilities will not be named for persons who are currently involved in University operations or related activities, such as faculty, staff, administrators, Trustees, or other government officials.
2. A building name should normally include a designation of its primary function. Student living and dining quarters should be designated as "commons" or "halls." Buildings primarily occupied by offices and classrooms are usually designated as "building" or "hall." Special use buildings may bear the name of that use separately or in combination with a person's name, for example, Performing Arts Center or Wilson Library. A plaque or memorial should ordinarily be erected to acknowledge the person or persons for which a facility is named and the nature of the contribution.
3. Sub-units of a building or area may be named separately to recognize an outstanding individual or a donor who wishes to underwrite a part of the cost of the building, room, major equipment item, architectural landscape or art feature. In such cases, an appropriate plaque or memorial should ordinarily be installed within the facility to acknowledge the person or persons and the nature of the contribution.
4. The University will develop a uniform system of external markings of buildings. Non-corrosive signs will be used. Where appropriate, a plaque acknowledging the person honored should be located in the lobby of the building.
5. The Vice President for External Affairs shall keep a current list of existing buildings that are appropriate for naming.

The motion passed unanimously.

3. ACADEMIC AFFAIRS

a) Report on Building Bridges to Sustainable Communities Conference

Dr. Donald K. Alper, Director of Canadian Studies, reported that the conference brought together representatives of local, state, provincial native and federal governments, business, labor, environmental organizations, academe and interested citizens to address how environmental and economic challenges common to this international corridor can be addressed. The theme of the conference was **sustainability**, which means creating a healthy environment and economy without comprising the ability of future generations to do the same.

b) Psychology Department Accreditation

Drs. Arleen C. Lewis and Ronald Kleinknecht of the Department of Psychology reported that three years ago the faculty and graduate students in the department began the process to seek accreditation for the Mental Health and School Counseling graduate programs through the Council for Accreditation of Counseling and Related Educational Programs (CACREP). CACREP is the accrediting agency for the world's largest association for counseling, the American Counseling Association. There are currently 87 institutions with accredited programs. Western's program has recently received accreditation.

c) New Student Enrollment - Fall Report

Director of Admissions, Karen Copetas, reported that the Admissions Office anticipated an enrollment of 10,325, and actual enrollment was 10,302. All transfer students who applied, with an AA degree from a Washington state community college, were admitted for Fall, 1993. Of new freshmen admitted, 17% were students of color. Students of color now represent 11.5% of the total student body, compared to 9.66% last year.

d) Annual Report of Faculty and Staff Hiring

Sue Clausen, Acting Director of Center for Equal Opportunity, gave a profile of faculty, administrative-exempt and classified staff hires during 1990-91, 1991-92 and 1992-93. A more comprehensive report will be given to the Board in February, 1994.

e) Selection of Sculpture by Magdalena Abakanowicz

MOTION 10-3-93 James Waldo moved, seconded by Warren Gilbert, that the Board of Trustees of Western Washington University, upon recommendation of Western Washington University's Outdoor Sculpture Collection Advisory Board and the Washington State Arts Commission, approve the acquisition of the proposed new sculpture from Magdalena Abakanowicz's cycle Hand-like Trees at a cost of \$100,000, and its placement on the hill rising at the tunnel to Fairhaven College.

The motion passed unanimously.

This selection was made in conjunction with construction of the new Chemistry and Biology Buildings, and in accordance with State law establishing one half of one percent of monies spent on capital projects must be spent on art acquisition.

4. BUSINESS AND FINANCIAL AFFAIRS

Status Report on Campus Master Plan and the Transportation Management Plan

The Environmental Impact Statement (EIS) phase of the Campus Master Plan has been completed. We are now beginning the process of refining each of the elements of the Campus Master Plan based on the approved Conceptual Campus Master Plan.

The Campus Master Plan EIS indicated that Western should develop a Transportation Management Program (TMP) to address the environmental issues relating to vehicles and parking. Western has begun that process by establishing a working group to draft potential goals for the TMP. As the academic year progresses, this working group will expand to gather input from the campus community, local neighborhoods, city officials, and Whatcom Transportation Authority.

5. STUDENT AFFAIRS

Connie Copland, Associate to the Vice President for Student Affairs, reported that as part of the Higher Education Amendments of 1992, Congress amended the Students Right-to-Know Act with a requirement that all institutions adopt a sexual misconduct policy. The policy should include explanations of educational programs promoting awareness of rape and other sex offenses; procedures for students if a sex offense occurs, including disciplinary processes and sanctions; and counseling and support services for victims/survivors of sexual assault.

A report submitted by the Sexual Misconduct Task Force, established by Dr. Saundra Taylor in 1992, details specific recommendations to address these requirements and action is currently being taken for implementation. All information that must be distributed to the campus community under state and/or federal mandate has been compiled into one publication. This brochure, In Brief, includes policies, educational material and a summary of annual crime statistics. The brochure will be updated annually and distributed to all faculty, students and staff each fall.

6. EXTERNAL AFFAIRS

No report.

7. FACULTY SENATE

Kathleen Knutzen addressed the Board of Trustees on behalf of the Faculty Senate emphasizing that as Western went about choosing the very best president it could find, they did that, however, as Western did not have a policy regarding hiring a spouse, that has caused some concern. Dr. Knutzen stated that the Senate and faculty are very supportive of President Karen Morse and Dr. Joseph Morse in their new positions. However, the Senate does have a real concern about the process, and chose to do two things. First, to bring a communication (Senate Resolution No. 93-02) to the Board to express concern over the process; and second, to move forward in developing a University policy so that such controversy will not exist in the future.

Chair Becker stated that the Board of Trustees will certainly receive the Senate's resolution in the spirit in which it was offered and encourage the Senate, the Provost and the University Planning Council to deal with the issue of opportunity hires and to address dual career couples as one component of a proposed policy.

Provost De Lorme remarked that as he attended the Faculty Senate meeting where the resolution was passed, he felt that the Senate's action was not to condemn, but to notify. He added that while it may not be routine, it is certainly not unique to utilize an option for opportunity hires on Western's campus, and he looks forward to having a set of guidelines in place soon.

Charlotte Chalker was asked to serve as the Boards' liaison to the University committee being formed to draft such guidelines.

8. ASSOCIATED STUDENTS

No report.

9. BOARD OF TRUSTEES

Resolution No. 93-06

MOTION 10-5-93 Warren J. Gilbert moved, seconded by Craig Cole, that the Board of Trustees of Western Washington University adopt Resolution No. 93-06 recognizing the service of James C. Waldo.

The motion passed unanimously.

RESOLUTION NO. 93-06
A RESOLUTION OF THE BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY
RECOGNIZING THE SERVICE OF BOARD MEMBER
JAMES C. WALDO

WHEREAS, JAMES C. WALDO, of Seattle, has served on the Western Washington University Board of Trustees from October 1982 to October 1993; and

WHEREAS, JAMES C. WALDO brought to the Board of Trustees his experience and ability in negotiating solutions to some of the broadest and deepest problems in local, state and federal government; and

WHEREAS, JAMES C. WALDO brought to the Board of Trustees exceptional humor, intelligence, wisdom and insight; and

WHEREAS, JAMES C. WALDO contributed his time to the public well-being at considerable personal sacrifice; and

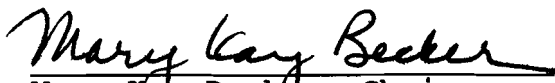
WHEREAS, JAMES C. WALDO contributed to the future of Western Washington University through his involvement in numerous activities and decisions affecting the University;

BE IT THEREFORE RESOLVED by the Board of Trustees of Western Washington University at its regular meeting on October 7, 1993, that JAMES C. WALDO be and is hereby honored for outstanding service to the University and is extended the gratitude and best wishes of the entire University community.

PASSED AND APPROVED by the Board of Trustees of Western Washington University at its regular meeting on October 7, 1993.

ADJOURNMENT

At 5:20 p.m. the meeting was adjourned.


Mary Kay Becker, Chair

ATTEST:


Charlotte Chalker, Secretary

RESOLUTION NO. 93-06

A RESOLUTION OF THE BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY
RECOGNIZING THE SERVICE OF BOARD MEMBER
JAMES C. WALDO

WHEREAS, JAMES C. WALDO, of Seattle, has served on the Western Washington University Board of Trustees from October 1982 to October 1993; and

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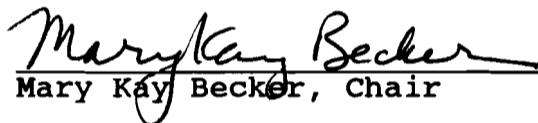
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BE IT THEREFORE RESOLVED by the Board of Trustees of Western Washington University at its regular meeting on October 7, 1993, that JAMES C. WALDO be and is hereby honored for outstanding service to the University and is extended the gratitude and best wishes of the entire University community.

PASSED AND APPROVED by the Board of Trustees of Western Washington University at its regular meeting on October 7, 1993.


Mary Kay Becker, Chair

ATTEST:


Charlotte Chalker, Secretary


SECRETARY'S CERTIFICATE

I, the undersigned, Secretary of the Board of Trustees of Western Washington University and keeper of the records of said board, DO HEREBY CERTIFY:

1. That the attached Resolution No. is a true and correct copy of a resolution of the Board finally adopted at the regular meeting thereof held on the 7th day of October, 1993, and is duly recorded.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the Board of Trustees voted in the proper manner for the adoption of said Resolution; that all other requirements and proceedings incident to the proper adoption of said Resolution have been duly fulfilled, carried out and otherwise observed; and that we are authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the university this 7th day of October, 1993.


Charlotte Chalker
Secretary of the Board