

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

December 19, 1934.

The regular meeting of the Board of Trustees was held at the Normal School on Wednesday December 19, 1934. Those present were Dr. W. D. Kirkpatrick, Chairman; Mr. Verne Branigin, Secretary, Mr. Steve Saunders, and President C. H. Fisher. The minutes of the previous meeting were read and approved.

OPINION FROM OFFICE OF THE ATTORNEY GENERAL REGARDING LIABILITY INSURANCE.

The President read a letter from Mr. W. A. Toner, Assistant Attorney General, dated October 29, 1934, regarding liability insurance. The following quotation containing the opinion is taken from the letter: "There appears to be in the school code no provision subjecting the state to suit or liability for the actions of the trustees of state normal schools, and basing our ruling upon prior holdings, we advise that you are not authorized to purchase liability insurance and that in our opinion the state would not be liable in the same ways as a school district."

LETTER FROM SECRETARY OF THE AMERICAN ASSOCIATION OF TEACHERS COLLEGES.

The President reported receipt of the following letter from Charles W. Hunt, Secretary of the American Association of Teachers Colleges, regarding our application for accreditation for this year: "Your report has been checked and I note with satisfaction your improvement in the preparation of the faculty. You are still a fraction below. The Committee has been inclined to read the Standard very closely and I presume you will be penalized for this, but you are well within the possibility of reaching the Standard before 1937."

INEZ SWANSON RESIGNS AS RECORDER, MYRTLE C. BURNHAM ELECTED AS SUCCESSOR.

Inez Swanson who acted as a clerk in 1922, and more recently was recorder in the Registrar's office resigned because of marriage. Myrtle C. Burnham who was in the Registrar's office at the State College and who was highly recommended by President Holland, and Registrar Frank T. Barnard, has been selected for the position of recorder at a salary of Fourteen Hundred (\$1400.00) Dollars. Upon motion it was agreed that the appointment of Miss Burnham be approved.

JOHN H. KANALL RESIGNS AS ENGINEER, GEORGE W. SPERRY ELECTED AS SUCCESSOR.

John H. Kanall who has been engineer since June 1, 1919, a period of fifteen and a half years, has resigned because of failing health. President Fisher was instructed to convey to Mr. Kanall appreciation for his faithful and devoted service to the institution and express to him regret that he must sever his connection with the school. George W. Sperry, who had the best qualifications of those who applied for the position, was elected as engineer at a salary of Twelve Hundred (\$1200.00) Dollars for the year, with the understanding that he is to receive the full twelve hundred dollars for the calendar year of 1935.

TELEPHONE SWITCHBOARD BROUGHT BACK TO PRESIDENT'S OFFICE.

The telephone switchboard had been moved to the Registrar's office to cut down the cost of operation. It was discovered that students on the F. E. R. A. payroll could be used to operate the switchboard without any additional expense to the school.

A WALK OVER THE KNOLL ON THE FRONT CAMPUS.

Mrs. E. F. Ragan who operates a rooming house directly across the campus on High Street made a request to have a walk built over the knoll for the convenience of students. For some time the gardener, Mr. George Dack, has been saving concrete blocks to build stepping stones over the knoll. It has always been a question whether this walk should be built because it might spoil the beauty of the knoll. Students now have to walk around the knoll, which does not seem to be a great inconvenience. Upon motion it was agreed that the matter should be laid upon the table.

BEBB AND GOULD ASKED TO MAKE PLANS AND ESTIMATES FOR P. W. A.

According to the Governor's budget, the only possibility of getting funds for a physical education building would be with the aid of the P. W. A. of the Federal Government. In view of this possibility, it was agreed that Bebb and Gould be asked to draw up necessary plans and estimates to be submitted to the P. W. A., provided there would be no immediate expense to the school.

SAMPLES OF ROOFING AND ESTIMATES OF COST FROM FRANK E. HEADRICK.

Samples of asbestos cement shingles and also cedar shingles were submitted from Frank E. Headrick for the roofing of the main building. The shingles were examined and there seemed to be an inclination on the part of the Board to use the best quality of cedar shingle. The final conclusion in this matter depends upon the amount of appropriation available.

LETTER AUTHORIZED TO MRS. ZETA COOK MAYHEW.

The President read a copy of the letter which Mr. Branigin wrote to Mrs. Zeta Cook Mayhew explaining his attitude regarding the appointment of Mrs. Mayhew to a position in the English Department. The members of the Board agreed with the point of view expressed by Mr. Branigin. Upon motion it was agreed that the President be authorized to write a letter to Mrs. Mayhew discouraging her from thinking that she would be elected to a position in the English Department.

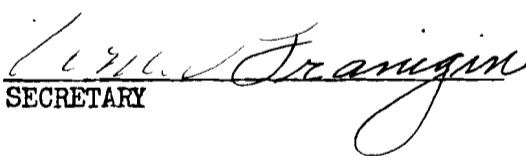
DINNER WITH A DELEGATION OF LEGISLATORS FROM WHATCOM COUNTY.

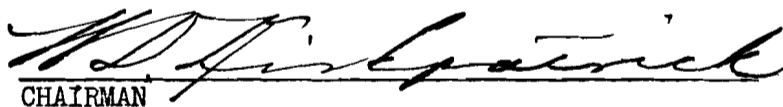
The President reported that he had arranged with a delegation of legislators from Whatcom County to have dinner with the Board of Trustees and President immediately following this meeting, the purpose of the dinner meeting being to discuss our budget requests with the legislators.

BILLS WERE AUDITED AND ALLOWED AS FOLLOWS:

Voucher Checks No. 501	-	555	State
Voucher Checks No. 693	-	831	Associated Students
Voucher Checks No. 22531	-	22992	Local
Voucher Checks No. 10332	-	10487	Edens Hall

ADJOURNMENT.


SECRETARY


CHAIRMAN