

## MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

June 13, 1958

The regular meeting of the Board of Trustees of June, 1958, was held on Friday, the thirteenth, at 3:30 p.m., in Room 112 of the Main Building. Present were Don Eldridge, Marshall Forrest, David Sprague, Joseph Pemberton, Mrs. Bernice Hall, and President W. W. Haggard.

## MINUTES

The minutes of the meeting held May 8, 1958, were approved.

## CONTRACT WITH DOUGLAS BENNETT

The contract submitted by Douglas Bennett, interior designer of the Student Union Building, was considered. Mr. Pemberton suggested that he would like to study the contract. No action was taken.

## BASSETTI AND BINDON CLAIMS

Claims of Fred Bassetti and Leonard Bindon for architectural work on the Student Union Building were read. It was moved by Mr. Pemberton and seconded by Mr. Sprague that Mr. Bassetti should clarify his claim and that Mr. Bindon should resubmit his claim for payment in full. The motion carried.

## DISABILITY LEAVE POLICY FOR FACULTY

The disability leave policy, considered briefly at the May meeting, was further considered. Mr. Pemberton moved and Mr. Sprague seconded that new faculty members be required to take a medical examination at the expense of the College as an additional provision of the policy before benefiting from the program. The motion carried. Other changes were agreed upon. Mrs. Hall moved and Mr. Sprague seconded the adoption of the policy as modified, effective fall quarter, 1958. The motion carried.

## CUMULATIVE SICK LEAVE POLICY FOR NON-FACULTY - EMPLOYMENT REGULATIONS FOR NON-FACULTY

The cumulative sick leave policy for non-faculty, considered briefly at the May meeting, was further considered. The forty working days of accumulation was increased to sixty days, and the preceding period for accumulation was increased from four to five years. Mr. Pemberton moved and Mr. Forrest seconded the adoption, effective fall quarter, 1958. Employment regulations for non-faculty providing collective bargaining, et cetera, were further considered. Mr. Sprague moved and Mrs. Hall seconded the adoption. The motion carried.

## SABBATICAL LEAVE POLICY

President Haggard presented the proposal that a sabbatical leave policy for the faculty be considered. It was suggested that material relating to such a policy be gathered.

## PROPOSED REVISION OF CRITERIA FOR RANK AND PROMOTION

The faculty's proposed revision of criteria for rank and promotion was distributed for study.

## PURCHASE OF DAVIS AND CHANDLER PROPERTIES FOR ADDITIONAL PARKING AREA

The purchase of the Davis and Chandler properties on East 21st Street was considered. It was pointed out that the cost of improving the area, including the Barnett property recently purchased for either parking or for the Physical Education Department, would cost approximately \$18,000.00, according to E. W. Gooch, Engineer. It was agreed that an option on the

Davis property be taken, also that the cost of converting to parking space an area on Highland Drive south of Highland Hall be ascertained. Mr. Sprague urged that students be charged a parking fee to finance parking areas. It was agreed that President Haggard ask the Attorney General if the Trustees can presently levy a fee on students for parking on College property.

#### BOOK STORE BUILDING FEE

Mr. Sprague moved and Mrs. Hall seconded that the collection of a student fee of Two Dollars (\$2.00), beginning fall quarter, 1958, to finance a Book Store Building, be approved. The motion carried.

#### APPROPRIATION REQUESTS FOR MARINE BIOLOGICAL LABORATORY AND CLASSROOM-OFFICE BUILDING

Mr. Forrest moved and Mrs. Hall seconded that the following be added to the appropriation requests approved at the previous meeting:

Marine Biological Laboratory	\$ 50,000.00	1959
Classroom-Office Building	900,000.00	1963

The motion carried.

#### RELIGHTING OF MAIN READING ROOM OF LIBRARY

The relighting of the main reading room of the Library was further considered. President Haggard reported that Mr. Thiry had suggested that he ask Mr. Travis, electrical engineer, to prepare specifications for installation of fluorescent fixtures. It was agreed that the architectural and electrical engineering cost be ascertained and that the Trustees, living in Bellingham, be empowered to act. The motion carried.

#### REPAIRS OF PHYSICAL EDUCATION BUILDING - BIDS

The painting of the south and east exterior walls of the Physical Education Building and the replacement of the wainscoting in the pool room were considered. It was suggested that clarification of the bids received be sought. It was moved by Mr. Sprague and seconded by Mrs. Hall that the Trustees living in Bellingham be empowered to act. The motion carried.

#### TWENTY-FIRST STREET SEWER

The cost of the city assessment of the College for the 21st Street sewer was considered. It was pointed out that the State Auditor's Office had informed Mr. Buchanan during the past session of the Legislature that funds were available for this project, but that now questions were being raised. Mr. Pemberton moved and Mrs. Hall seconded that President Haggard go to Olympia to obtain the necessary funds to meet the assessment.

#### EMPLOYMENT OF L. F. JAKEMAN, INSTRUCTOR OF MATHEMATICS, SUBSTITUTE FOR ONE YEAR; DOROTHY HILL, INSTRUCTOR, LIBRARY

Mr. Forrest moved and Mrs. Hall seconded the approval of the employment of Lloyd F. Jakeman, B.S., United States Naval Academy, to be substitute instructor of mathematics for one year, annual salary \$4,500.00. The motion carried.

Mr. Forrest moved and Mr. Sprague seconded the approval of the employment of Dorothy Hill, M.A.L.S., University of Michigan, as instructor in Library, annual salary \$4,800.00. The motion carried.

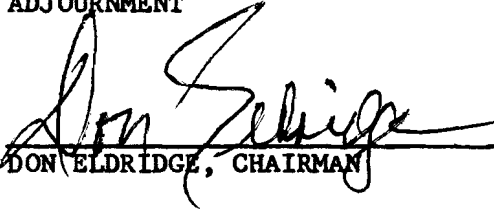
#### MEETING OF JOINT TRUSTEES, JULY 19, 1958 - DR. WILLIAM BUDD


It was agreed that Dr. William Budd, Associate Professor of Education, should present a paper on the evaluation of teaching to the Joint Trustees on July 19.

## FACULTY FORUM TO ATTEND BOARD OF TRUSTEES' MEETINGS

It was moved by Mr. Forrest and seconded by Mrs. Hall that the Faculty Forum be invited to appoint faculty members to attend meetings of the Trustees. The motion carried.

## ADJOURNMENT

  
DON ELDRIDGE, CHAIRMAN

  
MARSHALL FORREST, SECRETARY