

MINUTES OF THE REGULAR MEETING OF AUGUST 11, 1960

The Board of Trustees convened for their regular meeting August 11, 1960, in the Student Union Building. Present were Mr. Joseph Pemberton, Mrs. Bernice Hall, Mr. Marshall Forrest, Dean Merle Kuder, and Dean C. W. McDonald.

APPROVAL OF MINUTES

The minutes of the regular meeting of July 14 and the special meeting of July 23 were approved.

NON-ACADEMIC PERSONNEL POLICY

Mrs. Hall moved that tentative approval be given to the report of the Non-Academic Personnel Committee report as attached hereto, with the following modifications:

1. Category I, Section B, subsections 3 and 5 be revised to conform to the laws of the State of Washington.
2. Category I, Section B, subsection 6 be revised to read, "Each appointment will become effective, subject to the usual legal confirmation by the Board of Trustees, on the first day the employee reports for duty."
3. Under Category VII, a Section E be added to indicate the right of an employee to present any grievances to the Committee on Non-Academic Personnel.
4. Implementation of the proposed salary schedule will be dependent upon actions of the 1961 State Legislature.

The motion was seconded by Mr. Forrest and passed unanimously.

LIABILITY INSURANCE

No official action was taken on the matter of liability insurance. Dean Kuder was directed to send pertinent data to Mr. David Sprague in Seattle, for his perusal with the suggestion that Mr. Sprague contact the underwriters.

RECOMMENDATIONS FOR NEW APPOINTMENTS

The following new appointments to the faculty for September 1960 were considered:

- Mr. James E. Jones, Instructor of Music
B.A., Florida State University; M.A., Ohio State University
Base nine month salary: \$5,600
- Dr. Paul W. Hagensick, Assistant Professor of Philosophy
B.A., M.A., Ph.D., University of Wisconsin
Base nine month salary; \$6,900
- Mr. Paul H. Sunset, Instructor of Chemistry
B.A., Pacific Lutheran College; M.S. Washington State University
Base nine month salary: \$5,700

Mr. Forrest moved these appointments be approved; Mrs. Hall seconded the motion; the motion carried.

EMPLOYMENT OF ELECTRONICS TECHNICIAN

The employment of Mr. Joe F. Pedersen as electronics technician of the Science Department at \$425 per month was confirmed.

VACATION OF RIDGEWAY DRIVE

Dean McDonald reported that by action of the Bellingham City Council on August 8, 1960, the vacation of Ridgeway Drive to the College was completed.

REPORT ON ENROLLMENT

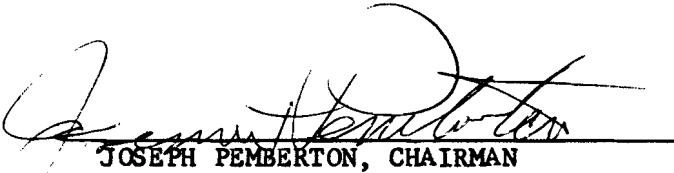
Dean Kuder presented a report indicating that freshman applications for Fall quarter, 1960, have shown increase of 38.5% over comparable figures for Fall quarter, 1959, as of August 10, 1960. Transfer student applications have shown a 33% increase over the same period.

APPROVAL OF WARRANTS

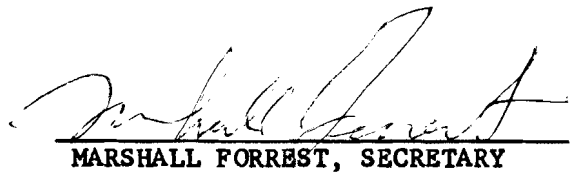
Mr. Forrest moved that the following warrant be approved to provide funds to pay estimates and bills on construction of the two dormitories and dining facility:

Warrant #3 dated August 11, 1960, in the amount of \$181,460.68 payable to the Seattle-First National Bank, at the rate of 3½% per annum.

ADJOURNMENT



JOSEPH PEMBERTON, CHAIRMAN



MARSHALL FORREST, SECRETARY