

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

October 15, 1941.

The regular meeting of the Board of Trustees was held on Wednesday October 15, 1941, at 3:30 P. M., in the President's office at the College. Those present were Dr. W. D. Kirkpatrick, Chairman, Verne Branigin, Secretary, Steve Saunders, and President W. W. Haggard. The minutes of the previous meeting were read and approved.

CAMPUS ELEMENTARY SCHOOL BUILDING - CHANGE ORDER APPROVED

Change Order No. 6 in the General Contract with the Hoard Engineering Company for the construction of the campus elementary school building for a credit of four hundred forty-nine (\$449.01) dollars and one cent to be deducted from the contract sum was submitted by John Paul Jones and was approved and signed.

LIGHT FIXTURES TO BE OMITTED ON EXTERIOR OF BUILDING

It was agreed that four light fixtures on the exterior of the new campus elementary school building be omitted, thus effecting a saving of one thousand five hundred (\$1500.00) dollars.

CHANGE IN CABINET WORK APPROVED CONDITIONALLY

A small change in cabinet work in the interior of the campus elementary school building, amounting to two hundred-nineteen (\$219.50) dollars and fifty cents was approved on condition that a corresponding credit could be secured elsewhere.

OPENING OF BIDS FOR BOILERS SET FORWARD TO OCTOBER 20

At the request of firms bidding for the installation of new boilers in the heating plant, it was agreed that the date for the opening of these bids be moved forward to October 20, 1941, at 3 P. M. It was further agreed that Dr. Kirkpatrick represent the board at the opening of the bids.

ANNUAL JOINT MEETING OF BOARDS OF TRUSTEES AND PRESIDENTS

It was agreed that the annual joint meeting of the Boards of Trustees and Presidents of the three Colleges of Education be held on October 17, 1941, at the Olympic Hotel, Seattle.

ANNUAL HOMECOMING NOVEMBER 15, 1941

The President announced that the annual Homecoming function at the College would be held on Saturday November 15, 1941.

ENROLLMENT FOR FALL QUARTER 1941

The President reported that the enrollment for the fall quarter, 1941, is 566. The decrease in the enrollment was discussed, and the relation between college attendance and the employment of young people of college age in the defense industries; and young men entering the service in the Army, Navy, and Air Force. The decrease in enrollment is due in part to these factors.

RELEASE FROM GOVERNOR'S EMERGENCY FUND FOR EQUIPMENT FOR NEW BUILDING

The President reported that Governor Langlie agreed to release \$10,500.00 from the Emergency Fund for the purchase of equipment for the new campus elementary school building with the understanding that we would not request the release of the total sum, \$21,125.00, appropriated for Landscaping, New Roads and Sidewalks, \$15,000.00; and Underground Sprinkler System, \$6,125.00. Our agreement with Governor Langlie is that when the construction of the new campus elementary school building is completed and it is time to landscape the grounds and build sidewalks and new roads, we shall plan to spend during this biennium, 1941-43, only \$10,625.00 of the total \$21,125.00 appropriated for these purposes by the legislature.

SALARY INCREMENTS APPROVED

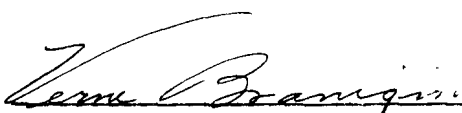
Increases in the salaries of members of the faculty, office staff, and employees were approved as of October 1, 1941, as follows:

<u>Faculty</u>	<u>Annual Increment</u>		
Mira E. Booth		\$ 100.00	
E. A. Bond		100.00	
Lyle Brewer		100.00	
Edna Channer		100.00	
Ramon George		100.00	
Elizabeth Hopper		100.00	
Loye A. McGee		100.00	
Mary Ossinger		100.00	
	<u>Annual Increment</u>		<u>Total Annual</u>
<u>Office Staff</u>	<u>April 1, 1941</u>		<u>Increment</u>
Ethel Church	\$ 60.00	\$ 40.00	\$ 100.00
Myrtle Burnham	60.00	40.00	100.00
Charlotte Hood	60.00	40.00	100.00
<u>Employees</u>			
Ernest McMurchie		\$ 100.00	
P. Griffith		100.00	
Chester Morell		100.00	
B. H. Van Etten		100.00	
J. A. Van Etten		100.00	

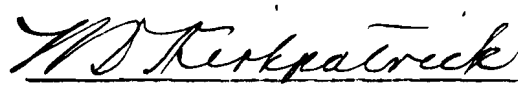
BILLS WERE AUDITED AND ALLOWED AS FOLLOWS:

Voucher checks No.	33681 - 33840	Local
Voucher checks No.	16363 - 16408	Edens Hall
Voucher checks No.	4326 - 4394	Associated Students
Voucher checks No.	322 - 345	State

ADJOURNMENT



 Verne Branigin, Secretary



 W. D. Kirkpatrick, Chairman

MINUTES OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES

October 31, 1941.

A special meeting of the Board of Trustees was held at 3 P. M. on October 31, 1941, in the office of Verne Branigin, Mount Vernon, Washington, to consider the report of Lincoln Bouillon, engineer, on the bids opened and read at the College on October 20, 1941, for boilers to be installed in the heating plant. Those present were Verne Branigin, Secretary, Steve Saunders, President W. W. Haggard, and Lincoln Bouillon, Engineer.

Mr. Bouillon reported as follows:

BIDS RECEIVED

Bids were received from four firms:

<u>C. C. Moore & Company</u>	
Contractors and agents for	
Babcock & Wilcox.....	\$ 52,990.00
<u>McNanama & Company</u>	
Contractors for	
Combustion Engineering Company.....	67,500.00
<u>Wm. Bros Boiler Company.....</u>	71,750.00
<u>Roy T. Early & Company</u>	
Contractors and agents for	
Erie City Iron Works.....	47,750.00

ERIE CITY IRON WORKS' BOILER

The Erie City Iron Works' boiler, for which the lowest bid was received, submitted by Roy T. Early & Company of Tacoma, Washington, does not meet the specifications, especially as applied to the surface of the steam drum. The steam drum is exposed to the fire box, which in some cases could cause serious damage. The boiler is smaller than the Babcock-Wilcox boiler. The Erie City Iron Works' boiler is 250 h. p. The Babcock-Wilcox boiler is 284 h. p.

BABCOCK-WILCOX BOILER

The efficiency rating is in favor of the Babcock-Wilcox boiler by at least 1½%. C. C. Moore & Company, agents and manufacturers of the Babcock-Wilcox boiler, are reported as a substantial concern, and would bring to the job a competent engineer. If it is decided to install the Babcock-Wilcox boiler, the smaller type, 241 h. p., could be used. This would reduce the bid from C. C. Moore & Company \$2097.00.

ALTERNATES

More time is necessary for further consideration of the alternates. If alternates #10, 12, and 15 are accepted, the net cost of the boilers will be \$48,152.00.

CONTRACT TO BE ENTERED INTO WITH C. C. MOORE & COMPANY

It was agreed that Mr. Bouillon prepare a contract with C. C. Moore & Company for the installation of two 284 h. p. Babcock-Wilcox boilers.


COMBUSTION ENGINEERING COMPANY STOKER

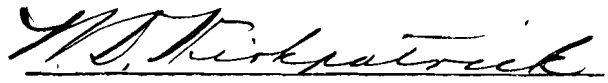
The Combustion Engineering Company stoker was approved for the reason that a power dumping grate would be provided at no extra charge.

REQUEST FOR RELEASE OF FUNDS

It was agreed that President Haggard confer with the Governor's office when he is in Olympia on Monday November 3, 1941, and request the release of funds from the appropriation for this project to finance the contract with C. C. Moore & Company.

ADJOURNMENT


Verne Branigin, Secretary


W. D. Kirkpatrick, Chairman