

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

May 6, 1963

A special meeting of the Board of Trustees of Western Washington State College was held May 6, 1963, at 7:00 p.m. in Room 218 of Old Main. Present were Mr. Joseph Pemberton, Mr. Marshall Forrest, Mrs. Bernice Hall, Mr. Stephen Chase, Dean Harold Chatland, Mr. Harold Goltz, and President James L. Jarrett.

APPROVAL OF MINUTES

Mr. Forrest moved approval of the minutes of the Board of Trustees meeting of April 11, 1963; Mr. Chase seconded the motion; the motion passed.

ACCEPTANCE - HUMANITIES BUILDING PHASE I

Mr. Forrest moved that, upon the recommendation of Architect Fred Bassetti, the Board of Trustees approve May 1, 1963 as the date of completion of the Classroom Building under the following contracts:

Contract No. 896, Eiford Company, Inc. (General)
 Contract No. 897, Haskell Corporation (Mechanical)
 Contract No. 898, H. E. Mills Company (Electric)

and the Board further approve the extension of contract completion dates to the acceptance date and request the Division of Engineering and Architecture to notify the contractors accordingly; Mr. Chase seconded the motion ; the motion passed.

RECOMMENDATIONS FOR AWARDING OF CONTRACTS

A) HUMANITIES BUILDING, (CLASSROOM BUILDING) PHASE II

Mr. Bassetti reported that the results of bid opening of May 1, 1963, for the completion of the Humanities Building have been reviewed with the administration and the following recommendations are made:

That the contract be awarded to the H. G. Walter Company, with the basic bid of \$146,800, this being the low bid submitted; that the following alternates be accepted:

Alternate #2: add acoustical tile in the third floor area	\$900
Alternate #3: add acoustical tile in the second floor area	\$1,990
Alternate #10: add central lighting fixtures, second floor	\$1,200

No other alternates are to be accepted at this time, although the College retains its right to accept or reject other alternates in accordance with the specification.

Total amount of the contract	\$150,890
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It was pointed out that the contract completion date is specified as September 10, 1963.

Mr. Chase moved that the College proceed on the basis of Mr. Bassetti's recommendations and that the Division of Engineering and Architecture be requested to award the contract and to notify the contractor to proceed with the work. Mrs. Hall seconded the motion; the motion passed.

B) OFF-SITE WORK, RIDGEWAY DORMITORIES

Mr. Bassetti reported the results of the bid opening of May 1, 1963, for off-site work in connection with Ridgeway, Phase II. It was his recommendation that the contract be awarded to Whatcom Builders Supply Company, in the amount of the basic bid of \$44,318, which was the low bid submitted. It was his further recommendation that the following alternates be accepted:

Alternate #4, Hose bids for sprinkling	\$730
Alternate #6, Benches	301

All other alternates would not be accepted at this time, subject to further consideration within the terms and conditions of the specifications.

Total amount of the contract \$45,349

Mrs. Hall moved that the College proceed on the basis of Mr. Bassetti's recommendations and that the Division of Engineering and Architecture be requested to award the contracts and notify the contractor to proceed with the work; the motion was seconded by Mr. Forrest; the motion passed.

APPOINTMENTS TO THE FACULTY

President Jarrett recommended the following appointments to the faculty, effective September, 1963:

Irwin L. Slesnick, Associate Professor of Biological Sciences
B.A., B.S., Bowling Green State University; M.S., University of Michigan; Ph.D., Ohio State University
Base nine month salary: \$9,474

Jack Flancher, Acting Instructor of English
B.S., Northern Michigan College of Education; currently an M.Ed. candidate at Western (one-year appointment)
Base nine month salary: \$6,000

Mrs. Hall moved that the appointments be approved; Mr. Forrest seconded the motion; the motion passed, with Mr. Chase voting "No" in opposition to the appointment of Mr. Flancher.

President Jarrett reported that Dr. Richard Starbird has been assigned additional responsibilities as Coordinator of Student Teaching.

RECOMMENDATION ON SPECIAL FEES

President Jarrett reported that, as a result of a recent review of college policy pertaining to music majors and minors receiving private instruction as a part of their regular course work covered by regular fees and tuition charges, the Music Department and the administration is recommending that all music majors and minors be permitted to receive up to two years of private instruction as a part of their regular course work. Mrs. Hall moved that the recommendation be approved; Mr. Chase seconded the motion; the motion passed with Mr. Pemberton voting "No" in opposition to this practice until the cost of implementing this practice is known.

REQUEST FROM MISS WEYTHMAN

President Jarrett reported that Miss Ruth Weythman has requested that she be relieved of her duties as Chairman of the Women's Physical Education Department. The Board expressed its gratitude for the many years of service which Miss Weythman has given as Chairman.

RESIGNATIONS FROM THE FACULTY

President Jarrett announced the resignations of Dr. Idus Newby, Department of History and Dr. Gerald Cohen, Departments of English and Foreign Languages.

OVERLAPPING SALARY SCHEDULE

President Jarrett announced that, in accordance with the action taken by the Joint Boards of Trustees, he recommended that Western Washington State College approve the plan of overlapping salary schedules up to two steps beyond the top step held in rank. It was pointed out that these would not be automatic, but would be allowed only in cases of merit. Mrs. Hall moved approval of the recommendation and added the provision that such proposed merit increases be subject to the approval of the Board; Mr. Forrest seconded the motion; the motion passed.

LEAVES OF ABSENCE

President Jarrett recommended that leave for one year without pay be granted to Mr. Harvey Gelder for the purpose of pursuing work in connection with the University of Illinois Mathematics Project. Mrs. Hall moved approval of the recommendation; Mr. Forrest seconded the motion; the motion passed.

President Jarrett recommended that leave for one year without pay be granted to Dr. Meribeth Mitchell for the pursuing of Post-doctoral work at the University of Utah. Mr. Forrest moved approval of the recommendation; Mr. Chase seconded the motion; the motion passed.

ANNOUNCEMENTS

President Jarrett announced a grant to the College from the National Science Foundation of \$18,500 for physic equipment, this amount to be matched by College funds.

The Board noted that admissions applications for fall quarter are running only slightly ahead of one year ago.

The Board noted publications by the following faculty members:

Mr. Richard Reynolds
Mr. James Mulligan
Dr. Herbert Taylor

ADJOURNMENT


JOSEPH PEMBERTON, CHAIRMAN


MARSHALL FORREST, SECRETARY

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

May 16, 1963

A special meeting of the Board of Trustees of Western Washington State College was held May 16, 1963, at 7:30 p.m. in Room 208 of the Viking Union. Present were Mr. Joseph Pemberton, Mr. Marshall Forrest, Mrs. Bernice Hall, Mr. Stephen Chase, Mr. David Sprague, Mr. Harold Goltz, Dean Harold Chatland, and President James L. Jarrett.

APPROVAL OF MINUTES

The minutes of the meeting of April 26, 1963, were approved.

RESOLUTION OF COMMENDATION

Mrs. Hall moved approval of the following resolution:

RESOLVED That the Board of Trustees of Western Washington State College commend the staff of The Collegian and their adviser Mr. James Mulligan, for the recent award for excellence in journalism presented by the Washington State Press Association.

Mr. Chase seconded the motion; the motion passed with Mr. Chase adding that the award was richly deserved.

IMPLEMENTATION OF HOUSE BILL 257

President Jarrett noted that House Bill 257 providing for permissive refund of fees and tuition was presented at the last Joint Board of Trustees meeting in Ellensburg and was approved by that body. The provisions recommended for acceptance by Western's Board of Trustees are as follows:

1. Full refund if the student withdraws prior to the sixth day of instruction of the quarter for which said fees have been paid.
2. Refund of one-half of said fees if the student withdraws on or after the sixth day of instruction, provided such withdrawal occurs within the first thirty calendar days following the beginning of instruction.
3. The refund period for students called into the military service of the United States may be extended at the discretion of the President.

Mrs. Hall moved that the recommendation be accepted. After considerable discussion, Mr. Pemberton suggested that a further study be made of this matter. Mrs. Hall withdrew her motion.

MARRIED STUDENT HOUSING

Mr. Chase moved that the recommendation of the Auxiliary Enterprises Committee that the Sehome housing project be closed at the end of the forthcoming summer session be approved; Mr. Forrest seconded the motion; the motion passed.

APPOINTMENT TO THE FACULTY

Mr. Forrest moved that the following appointment be made to the faculty, effective September, 1963; Mrs. Hall seconded the motion; the motion passed.

Hugh S. Lehman, Assistant Professor of Philosophy
A.B., Union College; A.M., Harvard University; Ph.D. expected from
Harvard this year.

Base nine month salary: \$6,800

Rank and salary contingent upon receipt of doctorate by January 1, 1964

SCHOLARSHIP GRANTS

The Board acknowledged with gratitude the following scholarship grants:

Anonymous	\$ 50
Overall Cleaning & Supply	50
Mt. Baker Motors	15
Bellingham Publishing Company	750

Central Lions Club, Bellingham	\$225
Bornstein Seafoods	225
Hart Novelty Company	225
The Rotary Club	450
United Boat Builders	50
Swan's Moving & Storage	50
Art League of Bellingham	200
The Presser Foundation	400
Evergreen Motors	225
Walton Beverage Company	50

\$2,965

TOTAL SCHOLARSHIP FUND TO DATE: \$18,855

Mr. Forrest commented that those members of the faculty who have been soliciting scholarships are to be congratulated on the success of the drive this year.

REQUEST FOR LEAVE OF ABSENCE

President Jarrett recommended that the request of Mr. G. Dale Reubart for a leave of absence spring quarter, 1964, in order to continue his doctoral studies, be granted. Mr. Forrest moved approval of the request; Mrs. Hall seconded the motion; the motion passed.

APPOINTMENT OF SUMMER SESSION FACULTY

President Jarrett recommended approval of the appointment of the following additional summer session faculty:

<u>Name</u>	<u>Department</u>	<u>No. of Weeks</u>	<u>Salary</u>
Daniel G. McRae	Mathematics	Nine	\$1,800
Alan Maxwell	Industrial Arts	Nine	1,800
Sara Kelley	Mathematics	Six	1,200
Edward N. Nelson	Biology	Six	1,200
John Plesha	Mathematics	Six	1,200

Mr. Forrest moved approval of these appointments; Mr. Sprague seconded the motion; the motion passed.

APPROVAL OF ARCHITECT FOR REMODELLING IN PRESIDENT'S HOUSE

Mr. Goltz recommended that Mr. James Zervas, Architect, be employed to conduct a remodelling project in the President's house, such project not to exceed \$500.


Mr. Forrest moved approval of the employment of Mr. Zervas; Mr. Sprague seconded the motion; the motion passed.

FACULTY PUBLICATIONS

The Board reviewed publications by the following faculty members:

Dr. Gerald Cohen
Dr. Arnold Lahti
Dr. Paul Woodring

ADJOURNMENT


JOSEPH PEMBERTON, CHAIRMAN


MARSHALL FORREST, SECRETARY