

MINUTES OF THE MEETING OF AUGUST 17, 1925.

A meeting of the Board of Trustees was held in the President's office on August 17, 1925. Those present were: Dr. W. D. Kirkpatrick, Chairman, Mr. Walter B. Whitcomb, Mr. Noah Shakespeare, and President C. H. Fisher. The minutes of the previous meeting were read and approved.

ADDITIONAL APPOINTMENTS FOR 1925-1926:

The Board of Trustees approved the appointment of the following persons and fixed the salaries as follows:

Cornelia Jenner, Appointment Secretary	\$1,700 (12 months)
Beatrice Johnson, English	225 per mo. for 3 quarters.
Jean Lambert, English	225 per mo. for 3 quarters.
Harold B. Smith, Public School Music	2,500 (42 weeks)
Herbert C. Ruckmick, Industrial Arts	3,200 (42 weeks)
Mrs. W. J. Howard, Swimming	1,900 (3 quarters)
Harold Keeney, Ass't. in P.E. for Men	100 per mo.
Ruth E. Dilley, Reference Librarian	1,800 (42 weeks)
Fannie J. Ragland, Supervisor in Upper Grades	3,200 (10 months)
Anna J. Petersen, " in Intermediate "	3,200 (10 months)
Blanch E. Wold, Training Teacher, 3rd Grade	1,900 (42 weeks)
Pearl Merriman, Training Teacher, 4th Grade	2,100 (42 weeks)
Winifred Spieseke, Training Teacher, 6th "	2,200 (42 weeks)

RESIGNATIONS:

The following resignations were accepted:

Irene Hunt Davis, Appointment Secretary, on account of ill health.
Clifford O. Newdall, Public School Music, to study in New York City.
Grace Headrick, Social Director of Edens Hall, to be married.

LEAVE OF ABSENCE:

The following recommendations for leave of absence were approved:

M. Belle Sperry, English, Fall and Winter quarters, 1925-1926, to travel in the Orient and Europe.
Olive Edens, English, Fall and Winter quarters, 1925-1926, to study in New York City.
Dr. Bertha F. Hughes, School Physician, Four quarters, 1925-1926, on account of ill health.
Ruth Weythman, Swimming, Four quarters, 1925-1926, to accept an appointment for 1 year in the Department of Physical Education for Women at the Ohio State University, Columbus, Ohio.

TRIAL BALANCE, AUGUST 1, 1925:

The President made a report of the Trial Balance of various local funds as of August 1, 1925. The itemized report is on file in the office of the Registrar.

STATE FUNDS EXPENDED TO JULY 31, 1925:

The President submitted a report of the amount of State appropriations expended to July 31, 1925. This report is for a third of the fiscal year and indicates that by economical administration the school can live within the appropriations made for the year. A detailed report is on file in the office of the Registrar.

COMPARATIVE COSTS OF NORMAL SCHOOLS IN THE UNITED STATES:

The President submitted data from 23 normal schools throughout the United States showing total cost per carrying load unit. This data was gathered from institutions representing all sections of the country and comparing favorably with our own in number of students enrolled. The data is for

the year 1923-1924. The median cost of these 23 normal schools is \$201.00. The upper quartile is \$212.00. The lower quartile is \$172.00. The total cost per carrying load unit at the Bellingham State Normal School was \$168.00. This figure places this institution in the lower fourth of the 23 institutions. From the standpoint of rank according to cost, Bellingham State Normal School stands fifth from the bottom of the list.

VISIT OF GOVERNOR ROLAND H. HARTLEY:

The President reported that Governor Roland H. Hartley, together with his staff of assistants, visited the school July 1st and 2nd. The visit of Governor Hartley and his staff was part of a plan to visit all state institutions to make a survey of their needs. The Governor and his staff spent part of an afternoon here and the following morning they met the students and faculty in the auditorium and Governor Hartley spoke briefly to the assembly. Governor Hartley and his staff made an inspection of the school plant, and they were shown the plan for the future development of the institution. A statement was submitted showing comparative costs of higher institutions in this state and normal schools in other states. There was considerable discussion of the functions of higher institutions including normal schools. It was felt that the visit was profitable to all parties concerned.

OPINION OF ATTORNEY GENERAL REGARDING DEED FOR RIGHT OF WAY:

The President read a letter from Attorney General John H. Dunbar, in which he said that the law granting the Board of Trustees of the Bellingham State Normal School the authority to grant a right of way up Sehome Hill to the Park Board of the City of Bellingham carried with it the authority to grant a deed for the right of way. It was agreed by the Board of Trustees that the deed for the right of way should be granted to the Park Board of the City of Bellingham.

COMMUNICATION FROM BELLINGHAM SAFETY COUNCIL:

A communication was read from the Bellingham Safety Council signed by A. R. Mullenger, Secretary, and D. E. Wiedman, President. The communication was with reference to the Bellingham State Normal School becoming a member of the Bellingham Safety Council. The annual fees of membership are \$120.00. It was agreed that this communication should be laid upon the table.

REVISED DRAWINGS FOR NEW LIBRARY BUILDING:

The President submitted revised drawings from Bebb & Gould for the proposed new library building. These drawings make some alterations in the original plans of the library building with a view to economy in costs. There was read a statement from Bebb & Gould regarding costs involved in the revised plans. The drawings together with the statement of costs is on file in the President's office.

COMMUNICATION FROM ARCHIE McLEAN:

A communication was read from Mr. Archie McLean, Supervising Engineer of the State Department of Business Control. This communication grew out of a visit which Mr. McLean had made to the Bellingham State Normal School. The communication had to do with readjustments in the heating plant together with suggestions regarding electrical wiring in the main building. It was the opinion of the members of the Board of Trustees that some of the changes proposed were desirable and that as soon as funds were available these changes would be made.

REPORT REGARDING STANDARDS OF SCHOLARSHIP:

The President made a report of the regulations regarding scholarship which were adopted by the faculty. The purpose of these regulations is to raise the scholarship of the institution by eliminating weak students and by bringing pressure upon students to do work consistent with their ability. For the winter quarter of 1925 82 students were dropped under the regulations of scholarship. Of these 82 students, 45 applied for reinstatement and 34 were reinstated by the scholarship committee. Students who are reinstated are

placed on probation and must make good or they are automatically dropped. The net number of students who were dropped for the winter quarter was 48. During the spring quarter of 1925 49 students were dropped under the regulations of scholarship. No report can be made at this time as to the applications for reinstatement and the number reinstated. These figures were submitted to show how the new regulations are operating. The members of the Board of Trustees expressed themselves in favor of higher standards of scholarship and approved the action taken by the faculty regarding regulations of scholarship.

Bills were audited and allowed as follows:

Voucher Checks No. 5685 - 6642 inc.
Voucher Checks No. 1706 - 2299 inc. (Edens Hall)
State Vouchers No. 355 - 391 and 1 - 67 inc.

Adjournment followed.

Margaret MacKinnon
SECRETARY

William O. Kirkpatrick
CHAIRMAN