

## MINUTES OF THE MEETING OF AUGUST 14, 1931.

A meeting of the Board of Trustees was held at the Normal School on August 14, 1931, at 8 P. M. Those present were Dr. W. D. Kirkpatrick, Chairman, Walter B. Whitcomb, Noah Shakespeare, and President C. H. Fisher. The minutes of the previous meeting were read and approved.

## ELECTION OF NEW TEACHERS FOR 1931-1932.

Upon motion it was agreed that the following new teachers be elected, and their salaries approved, for the year 1931-1932:

Ruth E. Spearin, Reference Librarian	\$ 2300 (42 weeks)
Ruth A. Burnet, Journalism	1000 (12 months)
Irene M. Elliott, First Grade, Training School	2500 (36 weeks)
Leojean Boyack, Third Grade, Training School	2500 (42 weeks)
Sadie E. Fitzgerald, Fourth Grade, Training School	2800 (12 months)

## APPROVAL OF VACATION OF DEFOE AVENUE:

The President submitted a communication from Glenn R. Madison, City Attorney, asking the Board of Trustees to join with the City of Bellingham in a petition to the City Council to vacate that part of Defoe Avenue that lies between the Normal School grounds and Blocks 227 and 228, which are owned by the City. Upon motion it was agreed that the Board of Trustees of the Normal School join in the petition to vacate Defoe Avenue.

## TRANSPORTATION CONTRACT WITH RUSSELL E. NYBERG:

Upon motion it was agreed that the Board of Trustees enter into a contract with Russell E. Nyberg to transport students between the Normal School and the rural schools at a cost of \$125 per month of twenty (20) days to the month, and nine (9) months in a year, for the years 1931-1932, and 1932-1933. The contract is also to make provision for the transportation of pupils of the Training School, and students of the Normal School, on excursion trips at a cost of twenty (20) cents per mile. The contract is on file in the Business Office.

## LEAVE OF ABSENCE EXTENDED FOR MARGARET MACKINNON, ACCOUNTANT:

in accordance with

Upon motion it was agreed that her request, Margaret MacKinnon, Accountant, be granted a leave of absence for another year, extending to September 1932.

## REVISION OF GENERAL PLAN OF BUILDING PROGRAM:

President Fisher recommended that some revisions be made of the General Plan of the Building Program for the school, which was adopted on December, 1, 1924. The revisions include the location of a men's dormitory on the triangular strip on 21st Street and Sehome Drive; and the location of a Students' Union opposite Edens Hall on the Higginson property. Upon motion it was agreed that these revisions be adopted, and that Bebb and Gould, Architects, be asked to make a drawing and photograph showing these revisions.

## REPAIRS AND IMPROVEMENTS DURING SUMMER VACATION:

Upon motion it was agreed that the following repairs and improvements be made during the summer vacation:

Waterproofing at rear of Library. This work to be done by Frank E. Headrick.

A call to be made for bids for painting outside of main building, and Edens Hall; and also the painting of a few class rooms and shower rooms in main building.

The counter to be moved, and partitions constructed in Business Office.

Two offices to be constructed in Research Bureau.

New linoleum to be laid on floor of business office.

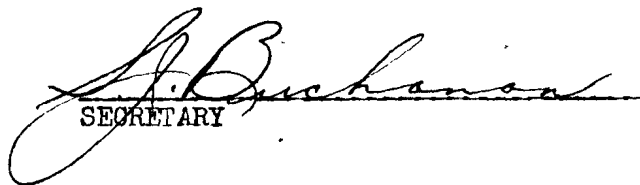
Necessary painting on the inside, and papering, at President's residence.

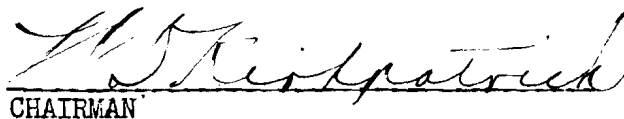
Concrete to be laid in 2-ft. strips at both ends of tennis courts  
on High Street. This work to be done by J. W. Macy.  
Shrubbery to be planted on terrace in front of Edens Hall; and  
some protection to be constructed at the top of the  
terrace.

BILLS WERE AUDITED AND ALLOWED AS FOLLOWS:

Voucher Checks No. 16513 - 17359 Inc.  
Voucher Checks No. 7596 - 7970 Inc. (Edens Hall)  
State Vouchers No. 6 - 117 Inc.

Adjournment followed.

  
SECRETARY

  
CHAIRMAN