

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

April 21, 1943.

The regular meeting of the Board of Trustees was held on Wednesday afternoon, April 21, 1943, at three thirty o'clock in the President's office. Those present were Dr. W. D. Kirkpatrick, Chairman, Verne Branigin, Secretary, and President W. W. Haggard. The minutes of the previous meeting were read and approved.

CHANGE ORDER NO. 2 C. C. MOORE & COMPANY CONTRACT

Change Order No. 2 in the contract with C. C. Moore & Company, Engineers, for the installation of two boilers in the heating plant, was again discussed. The details of this change order are outlined in the minutes of the previous meeting, held on March 17, 1943. It was agreed ~~that~~ before taking final action to consult the Attorney General.

SUPPLEMENT TO CONTRACT WITH C. C. MOORE & COMPANY

The supplement was approved to the contract with C. C. Moore & Company, Engineers, stipulating that provision should be made for an increase, or a decrease, in cost of materials and labor, if and when work is resumed on the installation of the two new boilers in the heating plant.

RESIGNATIONS FROM STAFF ACCEPTED

The resignations were accepted, as of March 31, 1943, of two members of the staff, as follows:

Ruth Melendy, Campus Junior High School, English.
Nina Sternhagen, Typing and Mimeographing Department.

LEAVE OF ABSENCE GRANTED CHARLOTTE HOOD

Leave of absence for the duration of the war was approved for Charlotte Hood, secretary in the Research Bureau, as of April 15, 1943.

APPOINTMENT OF LESLIE HUNT

The appointment was approved of Leslie Hunt, instructor, Campus Junior High School, Ninth Grade, beginning March 20, 1943; salary twenty-two (\$2200.00) dollars a year.

APPOINTMENTS TO OFFICE STAFF

Appointments to the office staff were approved, as follows:

Mrs. Grace Blake, Typing and Mimeographing Department, beginning April 1, 1943; salary one hundred (\$100.00) dollars a month.

Mrs. Vida Greenleaf, secretary in Research Bureau, beginning April 10, 1943; salary fourteen hundred (\$1400.00) dollars a year.

APPOINTMENTS TO TEACHING STAFF SUMMER QUARTER 1943

The following instructors were appointed for the first half of the summer quarter, June 21, - July 21, 1943:-

Josephine Burley, Art; salary three hundred (\$300.00) dollars.
Ruth Moscrip, Campus Elementary School, Fifth Grade; salary four hundred (\$400.00) dollars.

DR. BOND REQUESTED TO CONTINUE SERVICE

In view of the acute shortage of mathematics instructors, it was agreed to invite Dr. E. A. Bond, whose retirement under the existing regulations is scheduled to take place September 30, 1943, to continue for the year 1943-44, on the terms of his present employment.

INCREMENTS IN SALARIES APPROVED

Annual increments were approved in the salaries of sixty-two (62) members of the faculty, administrative assistants, and employees, as follows:

E. J. Arntzen	\$200.	A. C. Hicks	\$200.	L. Sundquist	\$200.
Mira Booth	200.	V. H. Hoppe	200.	Anna Ullin	100.
Nils Boson	200.	T. F. Hunt	100.	C. C. Upshall	200.
Hazel Breakey	100.	S. A. Johnston	200.	E. Wendling	100.
Ruth Burnet	200.	Lucy Kangley	200.	R. Weythman	200.
Donald Bushell	200.	Priscilla Kinsman	200.	M. Z. Wilson	200.
S. E. Carver	200.	Fred Knapman	200.	Ethel Church	200.
K. Casanova	200.	C. F. Lappenbusch	100.	E. Hopper	200.
M. F. Cederstrom	200.	Gertrude Longley	200.	M. Mackinnon	40.
Edna Channer	200.	May Lovegren	200.	M. Tremain	100.
Linda Countryman	200.	Pearl Merriman	300.	Dorothea Waters	100.
Nora B. Cummins	100.	Synva Nicol	200.	Kasper Aagaard	100.
Irene Elliott	200.	Evelyn Odom	100.	George Sperry	100.
Jean Ferguson	200.	Ruth Platt	200.	Chester Morrell	100.
Emma Erickson	100.	Hazel Plympton	200.	P. W. Griffith	100.
Georgia Gragg	200.	Charles Rice	200.	J. A. Van Etten	100.
Ramon George	100.	C. Richardson	200.	George Dack	100.
Paul Grim	200.	Alan Ross	300.	John Polson	100.
A. E. Haan	200.	Miriam Snow	100.	Pete Lundstrom	100.
Virginia Hawke	300.	Lorraine Powers	200.	W. C. Ensign	100.
Herbert Hearsey	200.			Ben Van Etten	100.

HEALTH FEE INCREASED

It was agreed that the health fee be increased from two (\$2.50) dollars and fifty cents to three (\$3.00) dollars per quarter beginning with the fall quarter 1943.

FUNDS RELEASED FOR IMPROVEMENT OF CAMPUS GROUNDS

A letter was read from Governor Arthur B. Langlie, under date of April 19, 1943, authorizing the expenditure from appropriations under Chapter 202, Laws of 1943, of the sum of three thousand (\$3000.00) dollars for filling, draining, seeding, and landscaping the area in front of the Campus Elementary School Building.

OIL BURNER EQUIPMENT TO BE KEPT IN READINESS

The problem of fuel for next winter was considered. It was agreed that the oil burner now on the premises be kept in readiness in case it should be needed to supplement the present heating facilities; and that the oil burner now used in one of the boilers should not be removed.

LEAKAGE IN STEAM LINE

A small leak has appeared in the steam line connecting the Campus Elementary School Building with the heating plant. The proper authorities have been informed of this difficulty.

DEDICATION OF CAMPUS ELEMENTARY SCHOOL BUILDING

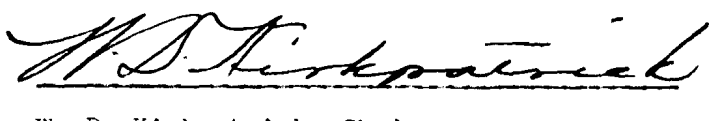
The Campus Elementary School Building will be formally dedicated on May 7 and 8, 1943. Details of the ceremonies planned for this occasion were reviewed.

BILLS WERE AUDITED AND ALLOWED AS FOLLOWS:

Voucher checks No.	36293	-	36501	Local
Voucher checks No.	17468	-	17598	Edens Hall
Voucher checks No.	5453	-	5530	Associated Students
Voucher checks No.	1175	-	1234	State

ADJOURNMENT


Verne Branigin, Secretary


W. D. Kirkpatrick, Chairman