

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

September 17, 1953

The regular meeting of the Board of Trustees was held on Thursday, September 17, 1953, at 12:00 o'clock noon at the Leopold Hotel. Those present were Burton A. Minshury, Chairman, Harry A. Linzer, and President W. T. Hayward.

FEDERAL LOAN FOR ADDITION TO EDENS HALL

Leonard Linion was present to discuss the proposed addition to Edens Hall and the application to the Housing and Home Finance Agency for a loan to finance the addition. Application forms for the loan from the office of the Administrator of the Housing and Home Finance Agency in Seattle were checked. It was decided to go forward with the application.

WATERPROOFING OF BUILDINGS

Donald Ross and W. L. Grant of the Great Lakes Pacific Waterproofing Company of Tacoma, Washington, and Robert Starr were present to discuss the waterproofing of the buildings. It was decided to prepare for and waterproof the north west and northeast corners of the Physical Education Building at a cost of \$106.00; also it was decided to waterproof the east wall of the music wing of the Auditorium-Music Building.

REPAIRS TO THE GYMNASIUM BLEACHERS

It was reported that the wooden bleachers in the gymnasium at the Physical Education Building are seriously in need of resurfacing. Resurfacing of the bleachers by the Russell Plumbing and Heating Company, Inc., at a cost of \$323.00 was approved.

PURCHASE OF SCIENCE EQUIPMENT

A re-evaluation of science equipment for the science department totaling \$5711.00 for purchase was advised. It was decided to purchase the equipment out of special budget funds.

LOT NORTH OF COLLEGE

Attention was called to the third lot north of college property on the east side of High Street, now vacant recently, that could be purchased. No action was taken.

RECEIPTS OF JOHN SORBY

In recognition of Mrs. Ruth Sornet, Assistant Professor of English, Director of Student Publications and Coordinator of Public Information, for a report, 1953, was accepted.

APPOINTMENT OF MELVIN A. ALLAN

The appointment of Melvin A. Allan, B. A., University of Washington, B. M., Western Washington College of Education, as Assistant Professor of New Writing at an annual salary of \$4650.00 was approved. Mr. Allan has been teaching English, including journalism, at the Tacoma-Woolley High School.

WASHINGTON STATE FEDERATION OF WOMEN'S CLUBS LOAN FUND

The second deposit of five hundred (\$500.00) dollars for loans to worthy women students received from the Washington State Federation of Women's Clubs was accepted with the promise of endeavor to make such loans to students.

BILLS WERE ADMITTED AND ALLOWED AS FOLLOWS:

Voucher check numbers	316	-	337	State
Voucher check numbers	33938	-	34037	Local
Voucher check numbers	12918	-	12933	Dormitories
Voucher check numbers	14337	-	14340	Associated Students

ADJOURNMENT

Don Edridge

 DONALD EDRIDGE, SECRETARY

Burton A. Hinesbury

 BURTON A. HINESBURY, CHAIRMAN

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September 17, 1953

The regular meeting of the Board of Trustees was held on Thursday, September 17, 1953, at 12:00 o'clock noon in at the Leopold Hotel. Those present were Burton A. Kingsbury, Chairman, Harry A. Binzer, and President W. W. Haggard.

FEDERAL LOAN FOR ADDITION TO EDENS HALL

Leonard Bindon was present to discuss the proposed addition to Edens Hall and the application to the Housing and Home Finance Agency for a loan to finance the addition. Application forms for the loan from the Office of the Administrator of the Housing and Home Finance Agency in Seattle were checked. It was decided to go forward with the application.

WATERPROOFING OF BUILDINGS

Lowell Bass and H. L. Grant of the Great Lakes Pacific Waterproofing Company of Edmonds, Washington, and George Sperry were present to discuss the waterproofing of two buildings. It was decided to prepare for and waterproof the northwest and northeast corners of the Physical Education Building at a cost of \$2016.00; also it was decided to waterproof the east wall of the music wing of the Auditorium-Music Building.

REANCHORING OF FOLDING BLEACHERS

It was reported that the fold bleachers in the gymnasium at the Physical Education Building are seriously in need of reanchoring. Reanchoring of the bleachers by the Haskell Plumbing and Heating Company, Inc., at a cost of \$843.00 was approved,

PURCHASE OF SCIENCE EQUIPMENT

A recommendation that equipment for the Science Department costing \$5711.00 be purchased was received. It was decided to purchase the equipment out of capital outlay funds.

LOT ON HIGH STREET

Attention was called to the third lot north of College property on the east side of High Street, made vacant recently, that could be purchased. No action was taken.

RESIGNATION OF RUTH BURNET

The resignation of Mrs Ruth Burnet, Assistant Professor of News Writing, Director of Student Publications and Coordinator of Public Information, on August 16, 1953, was accepted.

APPOINTMENT OF MELVIN A. ALLAN

The appointment of Melvin A. Allan, B. A., University of Washington, Ed. M., Western Washington College of Education, as Assistant Professor of News Writing at an annual salary of \$4650.00 was approved. Mr. Allan has been teaching English, including journalism, at the Sedro-Woolley High School.

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The second deposit of five hundred (\$500.00) dollars for loans to worthy women students received from the Washington State Federation of Women's Clubs was accepted with the promise of endeavor to make such loans to students.

BILLS WERE AUDITED AND ALLOWED AS FOLLOWS:

Voucher Check Numbers	316	-	337	State
Voucher Check Numbers	33938	-	34037	Local
Voucher Check Numbers	12918	-	12983	Dormitories
Voucher Check Numbers	14337	-	14340	Associated Students

ADJOURNMENT

DONALD ELDRIDGE, SECRETARY

BURTON A. KINGSBURY, CHAIRMAN