

AGENDA
MEETING OF THE BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY
APRIL 6, 1989, OLYMPIA, WASHINGTON
To Be Held on The Evergreen State College Campus, Board Room
Olympia, Washington
All items are subject to possible action

1. Approval of the minutes of the March 2, 1989 regular meeting
2. BUSINESS AND FINANCIAL AFFAIRS
 - a) Puget Power Conservation Grant, Interior Lighting Alterations at Art Annex, Miller Hall, Old Main and Steam Plant. Puget Power Project #7, PW054-A (Re-Bid) (recommended action)
 - b) Consulting contract for the removal of asbestos contaminated existing roofing and installation of new roofing at Shannon Point Marine Center (recommended action)
3. ACADEMIC AFFAIRS
 - a) Approval of Degrees awarded for Winter Quarter, 1988 (recommended action)
 - b) Admissions Update
4. EXTERNAL AFFAIRS
 - a) Legislative Update
 - b) Western Foundation Consultant
5. Items from the Associated Students - Winter Quarter Report
6. Items from the Faculty Senate
7. Items from the President
 - a) Presentation by Roxanne Michael, President and Mark Wolken, President-Elect, Alumni Association Board
 - b) General Announcements
8. Items from the Board of Trustees
 - a) Resolution to adopt revisions to the Board of Trustees Handbook (recommended action)
9. Executive Session
10. Personnel Items (recommended action)

April 6, 1989

MINUTES
MEETING OF THE BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY
APRIL 6, 1989
Held on The Evergreen State College Campus

CALL TO ORDER

Chair Craig Cole called the regular meeting of the Board to order at 1:35 p.m.

ATTENDANCEBoard of Trustees

Mary Kay Becker
Martha Choe, Vice Chair
Craig Cole, Chair
Gordon Sandison

Western Washington University

Wendy Bohlke, Assistant Attorney General
Tammy Fleming, President, Associated Students
Penny Glover, Administrative Assistant/Secretary to the Board
Peter Harris, Vice President for Business and Finance
Samuel Kelly, Provost/Vice President for Academic Affairs
George Mariz, President, Faculty Senate
Judy McNickle, Assistant for State Government Relations
Kenneth P. Mortimer, President
Saundra Taylor, Vice President/Dean of Student Affairs

Chair Cole thanked President Joseph Olander for hosting the Board meeting on The Evergreen State College campus.

President Olander extended a warm welcome to members of the Board and Western administrators and expressed a desire to hold one of Evergreen's Board meetings on Western's campus in the near future.

Chair Cole asked that the Alumni presentation be heard first.

1. PRESENTATION BY ALUMNI ASSOCIATION BOARD OF DIRECTORS

Roxanne Michael, Alumni Association President, and Mark Wolken, President-Elect, presented the Board of Trustees with a brief history of the WWU Alumni Association and the dramatic growth the organization has enjoyed since 1981.

Since 1981, gross revenues to the organization have risen from a low of \$136.37 in 1981, to an expected \$200,000 for fiscal year 1988. Dues paying members to the Alumni Club are expected to top 2,500 this year.

The Association's annual budget has grown from a beginning of \$2,000 in 1981 to nearly \$50,000 per year this fiscal year. Also in 1981, with only that \$136.37 in the bank, the Alumni Board obligated themselves to raise a \$50,000 endowment fund for Alumni Board Scholarships by 1986. That goal was accomplished and a new target of raising that fund to a total of \$125,000 by 1991 was set. To date, the Alumni Scholarship Fund is at \$95,000 and the Association plans to award six full tuition and fees scholarships for the 1989-90 academic year.

The presenters also outlined some of the programming undertaken by the Association in recent years including: legislative dinners, a career mentor program, career change workshops, the beginnings of an alumni travel program and a clothing line merchandising program.

April 6, 1989

2. APPROVAL OF THE MINUTES

The minutes of the meeting of the Board of Trustees of Western Washington University, held March 2, 1989, were approved as submitted.

3. BUSINESS AND FINANCIAL AFFAIRSPuget Power Conservation Grant

MOTION Martha Choe moved, seconded by Gordon Sandison, that the
4-1-89 Board of Trustees of Western Washington University, upon the recommendation of the President, award a contract to Valley Plumbing and Electric from Sumas, Washington in the amount of \$51,402.00 (Base bid).

The motion passed unanimously.

Consulting Contract for the Removal of Asbestos at Shannon Point

MOTION Gordon Sandison moved, seconded by Martha Choe, that the
4-2-89 Board of Trustees of Western Washington University, upon the recommendation of the President, award a professional services contract to The Abatement Group of Ellensburg, Washington, for a fee of \$9,630, to provide full architectural services for the removal of asbestos contaminated existing roofing and installation of new roofing at the Shannon Point Marine Center.

The motion passed unanimously.

4. ACADEMIC AFFAIRSApproval of Degrees awarded for Winter Quarter, 1988

MOTION Mary Kay Becker moved, seconded by Martha Choe, that the
4-3-89 Board of Trustees of Western Washington University, upon recommendation of the faculty, approve awarding undergraduate degrees to the candidates as submitted.

The motion passed unanimously.

Admissions Update

Provost Samuel Kelly reported that the enrollment targets for Fall Quarter 1989 are 1,400 freshmen and 1,350 transfer students. These numbers should keep us within our prescribed overall enrollment limits. Recent enrollment and retention patterns will provide the basis for accepting enough students to meet the 1,400 and 1,350 targets. A higher percentage of acceptances and a higher retention rate the past two years have changed previous years' patterns. Careful attention and tight controls are in effect, and fine tuning will be applied quarter by quarter during 1989-90. It is noted that WWU now enrolls 50 percent more juniors-seniors-post B.A. students than was the case a decade or more ago, and the demand for admission of transfer students increases steadily. (Fall Quarter 1989 showed approximately 38% lower-division and 62% upper-division and 62% upper-division/post B.A. enrollments.)

President Mortimer informed the Board that he had met with several community college presidents to explain Western's admissions policy. President Mortimer plans to meet regularly with the community college presidents regarding transfer requirements.

April 6, 1989

5. EXTERNAL AFFAIRSLegislative Update

Judy McNickle, Assistant to the President for State Government Relations, gave an update to the Board regarding the legislature's progress in passage of the 1989-91 biennium budget, legislation affecting tuition and fee levels, and athletic waivers.

Annual Fund Drive Consultant

President Mortimer reported that Mr. Douglas Breithaupt has been hired to work with the university to plan an annual fund drive.

6. ASSOCIATED STUDENTS

Tammy Fleming, President, Associated Students, presented the Winter Quarter Report. Among their many projects, a Hunger Clean-up is planned in April. Students find sponsors and spend a day picking up garbage in the community and donate the money to the Bellingham Food Bank. The Associated Students are also developing a statewide scholarship for incoming minority students.

7. FACULTY SENATE

Faculty Senate President, George Mariz, informed the board that the Faculty Senate has appointed a committee to study and revise certain grievance procedures and a recommendation will come to the Board in the Fall.

8. PRESIDENT

President Kenneth Mortimer discussed the Executive Summary of Western's Student Survey Series. This survey series was prepared by Carl Simpson, Office of Survey Research, Department of Sociology. During Winter and Spring of 1987, Western conducted three inter-related surveys designed to provide information about students' experiences and satisfaction while enrolled and also five years after attending Western. These surveys were broad and comprehensive, providing insight into each of many different topics. Findings are presented in three volumes of the Western Washington University Student Survey Series, published in Spring, 1988, and a fourth to be published in Winter, 1989. The Board will further review this study at a future board meeting.

Moment of Silence Observed

President Mortimer asked those in the room to observe a moment of silence in remembrance of Professor Robin W. Chaney and Professor Maurice A. Dube who passed away recently.

9. BOARD OF TRUSTEESHandbook Revisions

Chair Craig Cole stated that it is necessary to adopt a resolution to update the current Board of Trustees Handbook. A resolution is being presented; however, a committee will review the Handbook and further amendments may be made at a later date. The review committee members are Craig Cole, Martha Choe and Gordon Sandison.

MOTION Martha Choe moved, seconded by Gordon Sandison, that the
4-3-89 Board of Trustees of Western Washington University pass
Resolution No. 89-03 amending the Board of Trustees
Handbook.

The motion passed unanimously.

RESOLUTION NO. 89-03

A RESOLUTION OF THE BOARD OF TRUSTEES OF
WESTERN WASHINGTON UNIVERSITY
AMENDING THE HANDBOOK OF THE BOARD

WHEREAS, there have been several changes in the law since the adoption of the Board of Trustee Handbook in 1976, and

WHEREAS, the wording of the Handbook needs to reflect these changes in the law which have taken place since that date, and

WHEREAS, inflation has affected the value of the dollar since 1976 and approved base amounts of certain professional and public works contracts need to be increased, now, therefore,

BE IT RESOLVED that the Board of Trustees of Western Washington University adopts and approves the revisions of the Handbook, which shall be designated as the Board of Trustee Handbook-1989.

PASSED AND APPROVED this 6th day of April, 1989.

EXECUTIVE SESSION

At 3:45 p.m. Chair Cole announced that the meeting would go into executive session for approximately 20 minutes to discuss legal and personnel items.

RECONVENE

The Board reconvened in open session at 4:05 p.m. and took the following personnel action.

9. PERSONNEL ITEMS

MOTION Martha Choe moved, seconded by Mary Kay Becker, that the
4-4-98 Board of Trustees of Western Washington University approve the recommended tenure of Kenneth W. Howell, effective July 1, 1989.

The motion passed unanimously.

Associate Professor with Tenure

Howell, Kenneth W.
School of Education, 1988

Special Education

MOTION Martha Choe moved, seconded by Mary Kay Becker, that the
4-5-89 Board of Trustees of Western Washington University approve the personnel items as submitted for 1988/89.

The motion passed unanimously.

New Appointments

- Friedman, Ann G.; Lecturer, Department of Art. Full-time, nontenure-track appointment for Winter and Spring Quarters, 1989. B.A., Western Washington University; M.A. University of Washington.
- Rice, Karen B.; Assistant Professor, Libraries. Full-time, (12 month) tenure-track appointment beginning March 1, 1989. B.S., University of Wisconsin; M.S., University of North Carolina at Chapel Hill.

Changes in Appointment

- Vajda, Edward J.; Assistant Professor, Department of Foreign Languages and Literatures. Position and appointment changed

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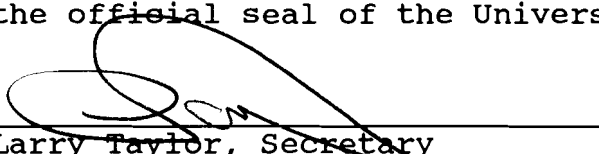
CERTIFICATION

We, the undersigned, Chairman and Secretary of the Board of Trustees of Western Washington University and keeper of the records of the Board, DO HEREBY CERTIFY;

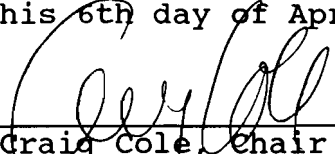
1. That the foregoing Resolution No. 89-03 is a true and correct copy of a resolution of the Board finally adopted at a meeting thereof held on the 6th day of April, 1989, and is duly recorded.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the Board of Trustees voted in the proper manner for the adoption of said Resolution; that all other requirements and proceedings incident to the proper adoption of said Resolution have been duly fulfilled, carried out and otherwise observed; and that we are authorized to execute this certificate.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the official seal of the University this 6th day of April, 1989.



Larry Taylor, Secretary
Western Washington University



Craig Cole, Chair
Western Washington University

April 6, 1989

from nontenure-track to tenure-track beginning Winter Quarter, 1989.

Resignations

- Coldwell, Susan G.; Assistant Professor, Department of Accounting. Resignation effective end of Spring Quarter, 1989.
- Powell, Richard W.; Assistant Professor, Department of Accounting. Resignation effective end of Spring Quarter, 1989.

Deceased

- Chaney, Robin W.; Professor, Department of Mathematics. Professor Chaney died on March 3, 1989.
- Dube, Maurice A.; Associate Professor, Department of Biology. Professor Dube died on February 2, 1989.

Leaves-Without-Pay

- Lacher, Thomas E. Jr.; Associate Professor, Department of Biology and Huxley College. Leave from his half-time Biology appointment to do research work with the Institute of Wildlife Toxicology during Spring Quarter, 1989.
- Stannard, Raymond E. Jr.; Associate Professor, Department of Journalism. Educational leave to teach abroad from the beginning of Spring Quarter, 1989 to the end of Spring Quarter, 1990.

EXTENDED PAID SICK LEAVES


- Davis, James W.; Professor, Department of Political Science. Sick leave began on February 27, 1989 and is anticipated to continue four to six weeks.
- Mosley, Lee E.; Lecturer, Department of Educational Curriculum and Instruction. Sick leave began on February 13, 1989 and continued through March 17, 1989.

Research Associates

- Blakemore, John S.; Research Associate, Department of Physics/Astronomy. Appointment effective from July, 1989 through July, 1990. Dr. Blakemore will use office space only with no salary or benefits.
- Burmester, Russell F.; Research Associate, Department of Geology. Increased appointment effective March 1, 1989 through July 31, 1989.

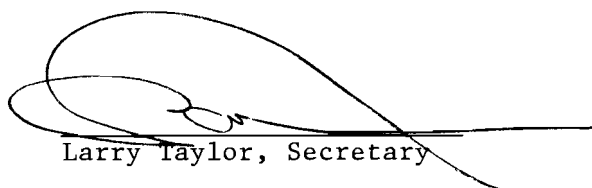
ADJOURNMENT

The meeting was adjourned at 4:10 p.m.



Craig Cole, Chair

ATTEST:



Larry Taylor, Secretary