

BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY
February 9, 1996
AGENDA

8:00 a.m. Convene and separate into Committees

BUSINESS AND FINANCE COMMITTEE - OM 340
David Cole, Robert Helsell, Grace Yuan

1. Status Report on the Development of the 1997-99
 Capital and Operating Budget Requests
2. Housing and Dining Mid Year Fiscal Report
3. Draft Bicycle, Skateboard and In-Line Skates
 Status Report

ACADEMIC AND STUDENT AFFAIRS COMMITTEE - OM 355
Charlotte Chalker, Wayne Ehlers, Mary Swenson

1. Proposed WWU Policies & Procedures on Affirmative
 Action Equal Opportunity and Non-discrimination
2. Enrollment Management

9:30 a.m. Academic Presentation
 Masters of Education in School Counseling Program

10:45 a.m. ACTION ITEMS

1. **CONSENT ITEMS**

- a) Approval of the Minutes of the December 7, 8, 1995
 regular meeting of the Board (A)
- b) Integrated Signal Distribution Consultant Contract (A)
- c) Winter Quarter Degrees (A)

2. **REMARKS FROM THE PRESIDENT**

3. **ACADEMIC AFFAIRS**

- a) WAC 516-37 Use of University Facilities - Libraries (A)
- b) WAC 516-38 Use of University Facilities - Media Svc. (A)

- c) Tenure and Promotion Report (A)
- d) Professional Leave Report (A)

4. **STUDENT AFFAIRS**

- Mid Year Housing and Dining Fiscal and Programmatic Report (I)

12:00 noon **LUNCH BREAK**

1:00 **RECONVENE**

5. **BUSINESS AND FINANCIAL AFFAIRS**

- a) Major Capital Projects Status Report (I)
 - Science Facility III -
 - Haggard Hall Renovation
- b) Exempt Professional Staff Organization Handbook (I)
- c) TIAA Real Estate (A)

6. **EXTERNAL AFFAIRS**

- a) Legislative Summary (I)
- b) Resolution #96-01 Naming the Athletic Office Complex (A)
- c) Funding of Academic Projects by The Western Foundation (I)

7. **FACULTY SENATE**

- Faculty Handbook Appendix M - Opportunity Appointment Policy (A)

8. **ASSOCIATED STUDENTS**

- **Fall Quarter Report (I)**

9. **BOARD OF TRUSTEES**

10. **EXECUTIVE SESSION**

MINUTES
BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY
FEBRUARY 9, 1996

Call to Order

Chair Warren Gilbert called the regular meeting of the Board of Trustees of Western Washington University to order at 8:00 a.m. in Old Main 340.

ATTENDANCE

Warren J. Gilbert, Jr. Chair
Charlotte Chalker, Vice Chair
David W. Cole
Wayne H. Ehlers
Robert Helsell
Mary Swenson, Secretary
Grace Yuan

Western Washington University

Wendy Bohlke, Assistant Attorney General
Eileen Coughlin, Vice President for Student Affairs and
Dean for Academic Support Services
Larry De Lorme, Provost/Vice President for Academic Affairs
Al Froderberg, Vice President for External Affairs
Penny Glover, Assistant to President/Secretary to the Board
Kenneth Hoover, Faculty Senate President
Karen W. Morse, President
George Pierce, Vice President for Business & Financial Affairs
Lauren Russell, ASB President

Committee Meetings

At 8:05 a.m. Chair Gilbert announced that the Board would separate into committees until 9:30 a.m.

No action was taken.

Reconvene

At 9:30 a.m. the Board reconvened into open meeting.

ACADEMIC PRESENTATION

Arleen Lewis, Director of the Masters of Education in School Counseling Program, and faculty member Susanna Hayes made a presentation before the Board of Trustees. Psychology Department Chair Ronald Kleinknecht and several students of the School Counseling program also participated in the presentation. The Masters of Education in School Counseling Program is one of the oldest graduate programs at Western. It is a two-year, full-time program with 80 graduate credits. The program is accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP) through year 2000. It is one of two such programs in Washington State, and one of 85 such programs that is accredited in North America. Western's program is authorized by Washington State to offer K-12 certification programs. Western's program has a strong multicultural emphasis. Only six students are admitted to the program each year because of the intensive training which includes individual, group, and family counseling.

1. CONSENT ITEMS

MOTION Mary Swenson moved that the Board of Trustees of Western
2-1-96 Washington University approve the minutes of the December
7, 8, 1995, regular meeting of the Board as corrected.

The motion passed unanimously.

February 9, 1996

MOTION Charlotte Chalker moved that the Board of Trustees of
2-2-96 Western Washington University, upon recommendation of the
President, approve the following consent items:

•Award a consultant contract to Johnson Controls Network Integration System (JCNIS), of Hayward, California, for the total amount of \$1,178,333.00 for design services on the Integrated Signal Distribution System. The amount for design services allocated from the State Building Construction Account and the WWU Capital Projects Account for academic and administrative portions of the project is \$930,053.00. The amount for design services allocated from the Housing and Dining System for housing and dining portions of the project is \$248,279.00.

•Approve awarding undergraduate and graduate degrees, on recommendation of the faculty and subject to the completion of any unmet requirements, to the candidates listed in the files of the Registrar and Graduate Dean, for Winter Quarter 1996, effective March 23, 1996.

The motion passed unanimously.

2. REMARKS FROM THE PRESIDENT

President Morse reported that the Council of Presidents (COP) is working with other universities and colleges in Washington State this year on a variety of issues. One very important issue is the Washington Higher Education Network (WHEN) project. President Morse is serving as President of COP for the 1995-96 academic year.

3. ACADEMIC AFFAIRS

MOTION Wayne Ehlers moved that the Board of Trustees of Western
2-3-96 Washington University approve amendments to WAC 516-37,
Use of University Facilities -- Libraries, and WAC 516-
38, Use of University Facilities -- Media Services.

The motion passed unanimously.

WAC 516-37 replaces existing rules on the library loan policy, which specifies time periods for borrowing and to allow the Library Director to post time periods for borrowing. Since Media Services no longer reports to the University's Library Director, it is deleted from this section of WAC.

WAC 516-38 - Media Services no longer reports to the University Library Director, and is given its own chapter in the Washington Administrative Code, 516-38. No change to the wording was made.

All WACs are on file with the Assistant Attorney General's Office in Bellingham and the Code Reviser's Office in Olympia.

Tenure and Promotion and Professional Leave Report

Provost De Lorme reviewed the 1996 tenure and promotion decisions and professional leave requests with the Board. The names of faculty receiving tenure and promotion and professional leaves are published in FAST by the Academic Affairs Office in February of each year.

4. STUDENT AFFAIRS

Dr. Coughlin introduced Kay Rich, Director of University Residences. Kay Rich discussed the mid-year housing and dining fiscal and programmatic report.

EXECUTIVE SESSION

At 11:30 a.m. the Board recessed into Executive Session for approximately 50 minutes to discuss personnel and legal issues.

No action was taken.

RECONVENE

At 12:30 p.m. the Board recessed for a 30 minute lunch break.

At 1:05 p.m. the Board reconvened into open session and continued with the action agenda.

5. BOARD OF TRUSTEES APPOINTS SUB-COMMITTEES

Chair Gilbert appointed two Board of Trustees sub-committees as follows:

Sub-Committee to Review Board of Trustees Meeting Schedule

Robert Helsell, Chair
Charlotte Chalker
Grace Yuan
David Cole

Sub-Committee to Review the President's Residence

Robert Helsell and Mary Swenson as co-chairs
Charlotte Chalker

6. BUSINESS AND FINANCIAL AFFAIRS

a) Major Capital Status Report

Science Facility Three

Progress continues to be good on Science Facility Three: Science, Math & Technology Education. The project is on schedule to be complete and ready for occupancy fall quarter 1996. Substantial completion is scheduled for the first week of June. Final completion is scheduled the first week of August. Science Education will begin move-in on August 1, 1996.

Haggard Hall Renovation

Mr. Ev Ruffcorn of Zimmer Gunsul Frasca presented placards and a model of the Haggard Hall Renovation project which includes a connector to Wilson Library. The University and the architects are working on the design development phase. Following approval of the design, construction will proceed in two phases. The first phase includes abatement of hazardous materials and interior demolition. The second phase of construction will include the renovation of Haggard Hall and construction of the connector to Wilson Library. The project is scheduled to be completed for move-in prior to fall 1998.

b) Exempt Professional Staff Organization Handbook

Chair Warren Gilbert read the following statement:

The Board of Trustees reviewed and approved the previous Administrators Handbook on October 2, 1986. The language in the Handbook at that time made it very clear that the Board of Trustees had the power and responsibility to review and approve, on an annual basis, any changes or modifications to the existing Handbook.

February 9, 1996

Effective January 1, 1990, the Board adopted what are known as **The Board of Trustees Rules of Operation**. These Rules set forth the duties the Board chose to retain and those duties the Board felt necessary to delegate to the President of the University for a more efficient day-to-day operation. As a result of these Rules, the President now has the appointing authority for all faculty, exempt professional staff and classified staff. This means that the President has the authority to make all decisions regarding personnel matters in these three areas of responsibility, including the approval of modifications to the Exempt Professional Staff Organization Handbook. As stated in Appendix D of the "draft" Handbook, the Board would like to review the modifications to the Handbook from time-to-time and be made aware of personnel practices in effect here at the University. In truth, the only action that the President needs to take to implement a revised Exempt Professional Organization Handbook is a simple memorandum to the Board of Trustees indicating that modifications have been made to the Handbook, including the date those modifications became effective.

The Board would like to express its gratitude and appreciation for a job well done by both the Administration and members of the Exempt Professional Staff Organization in putting together the new Exempt Professional Staff Organization Handbook.

c) TIAA Real Estate Contract

MOTION 2-4-96 Mary Swenson moved that the Board of Trustees of Western Washington University, upon recommendation of the President, offer the TIAA Real Estate Account, a separate investment account of TIAA.

The motion passed unanimously.

7. EXTERNAL AFFAIRS

Vice President Froderberg gave a report of the 1996 Legislative Session activities.

Resolution No. 96-01

MOTION 2-5-96 Robert Helsell moved that the Board of Trustees of Western Washington University, upon recommendation of the President, adopt resolution No. 96-01 naming the Zurline Athletic Office Complex.

The motion passed unanimously.

A RESOLUTION OF THE BOARD OF TRUSTEES OF
WESTERN WASHINGTON UNIVERSITY NAMING THE
ZURLINE ATHLETIC OFFICE COMPLEX

Resolution No. 96-01

WHEREAS, the Board of Trustees recognizes that Moose and Vi Zurline have made extraordinary financial contributions to the University for athletic scholarships and for the enrichment of academic programs; and

WHEREAS, the Board of Trustees wishes to express its gratitude for these very generous donations; and

WHEREAS, the Board of Trustees wishes to recognize the importance of private donations that enhance the quality of the academic and athletic programs and provide scholarships for highly capable students;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Western Washington University that the Athletic Office Complex be named:

ZURLINE ATHLETIC OFFICE COMPLEX

PASSED and APPROVED by the Board of Trustees of Western Washington University at a meeting thereof duly held this 9th day of February, 1996.

8. FACULTY SENATE

MOTION Mary Swenson moved that the Board of Trustees of
2-6-96 Western Washington University defer action on the
 amendment to The Faculty Handbook, Appendix M,
 Opportunity Appointment Policy, to the April, 1996
 meeting of the Board.

The motion passed unanimously.

9. ASSOCIATED STUDENTS

Lauren Russell, President of the Associated Student Board, gave the 1995 Fall Quarter Activity Report.


Wayne Ehlers remarked that he was impressed by the wide range of experiences and activities offered by the ASB to students and the campus community.

ADJOURNMENT

The meeting was adjourned at 2:16 p.m.


Warren J. Gilbert, Jr., Chair

ATTEST:


Mary Swenson, Secretary

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Warren J. Gilbert, Jr., Chair

ATTEST:


Mary Swenson, Secretary

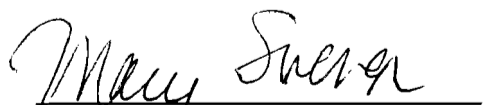
SECRETARY'S CERTIFICATE

I, the undersigned, Secretary of the Board of Trustees of Western Washington University and keeper of the records of said Board, DO HEREBY CERTIFY:

1. That the attached Resolution no. 96-01 is a true and correct copy of a resolution of the Board finally adopted at the regular meeting thereof held on the 9th day of February, 1996, and duly recorded.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the Board of Trustees voted in the proper manner for the adoption of said Resolution; that all other requirements and proceedings incident to the proper adoption of said Resolution have been duly fulfilled, carried out and otherwise observed; and that we are authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the University this 9th day of February, 1996.


Mary Swenson, Secretary