

BOARD OF TRUSTEES  
WESTERN WASHINGTON STATE COLLEGE

November 6, 1975  
Miller Hall 163  
Western Washington State College  
2:00 p.m.

1. Approval of the Minutes of the Meeting of the Board of Trustees of September 4, 1975 and Continuation of September 13, 1975
2. Business Management Items  
Action
  - A. WAC 516-36, Use of College Facilities--Scheduling - Resolution No. 75-10 - PUBLIC HEARING
  - B. Capital Budget Reappropriations
  - C. Supplemental Operating Budget Request
  - D. Supplemental Capital Budget RequestInformational
  - A. Housing and Dining System Audit Report
  - B. Housing and Dining Occupancy Report
  - C. Retirement of Classified Staff Members
3. Revisions to Affirmative Action Program
4. Items from the Board
5. Reports from the President
  - A. Report and Recommendations on Off-Campus and Human Services Programs
  - B. Report on Project PerFECT
6. Western Washington State College Institutional Plan - 1974-75 - Informational
7. Personnel Actions
  - Appointments, Reappointments
  - Informational Items
  - Leaves of Absence
  - Termination of Appointment

EXECUTIVE SESSION

BOARD OF TRUSTEES  
WESTERN WASHINGTON STATE COLLEGE  
November 6, 1975

The Board of Trustees of Western Washington State College met in regular session at 2:00 p.m. on November 6, 1975, in Miller Hall 163 on the campus of Western Washington State College. Present were:

|                   |   |
|-------------------|---|
| Board of Trustees | Mrs. Ritajean Butterworth<br>Mr. Ark G. Chin<br>Mr. Patrick Comfort<br>Mr. Paul B. Hanson<br>Mr. Robert Winston, Jr.                        |
| WWSC Personnel    | Paul J. Olscamp<br>James Albers<br>Don Cole<br>James Davis<br>H. A. Goltz<br>Leonard Helfgott<br>Bill O'Neil<br>Mary Robinson<br>Loren Webb |
| Others            | Richard Montecucco, Assistant Attorney General<br>Representative Art Moreau   |

And others totaling perhaps 35

The meeting was called to order by the Chairman, Mrs. Butterworth.

APPROVAL OF THE MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF SEPTEMBER 4, 1975, AND CONTINUATION OF SEPTEMBER 13, 1975

Motion by Mr. Hanson that the minutes of the meeting of the Board of Trustees of September 4, 1975 and the continuation of the meeting on September 13, 1975, be approved as written; seconded by Mr. Comfort, the motion passed unanimously.

BUSINESS MANAGEMENT ITEMS - ACTION

A. WAC 516-36, Use of College Facilities--Scheduling - Resolution No. 75-10

Mrs. Butterworth opened the meeting for a public hearing.

Vice President Cole explained that the Board of Trustees, at its August meeting, adopted on an emergency basis a revision of WAC 516-36, Use of College Facilities--Scheduling. The revision presently proposed for adoption on a permanent basis is exactly the same as that adopted previously, with the exception that the words "President or his designee" are uniform throughout. The proposed revision has been endorsed by the Business and Finance Council, and Mr. Cole recommended that the revised policy be adopted.

Mrs. Butterworth asked for comments from the audience, and there were none.

Motion by Mr. Hanson that Resolution No. 75-10, (copy of which is attached to the official minutes) entitled:

A RESOLUTION OF THE BOARD OF TRUSTEES OF WESTERN WASHINGTON STATE COLLEGE  
REGARDING THE ADOPTION OF PERMANENT RULES RELATING TO THE AMENDMENT OF  
CHAPTER 516-36 ENTITLED USE OF COLLEGE FACILITIES--SCHEDULING

be adopted; seconded by Mr. Chin; the motion passed unanimously.

B. Capital Budget Reappropriations

Mr. Cole explained that the 1975 legislature reappropriated all unexpended balances of capital projects previously authorized by the legislature, but not yet completed. These total \$5,725,541, as set out in the report entitled "1975 Capital Project Reappropriations Report, October 22, 1975" previously submitted to the Board. The

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report includes a transfer of \$55,000 from 73-2, Utilities, to 73-6, Capital Improvements, Buildings, and Mr. Cole asked the Board of Trustees to approve the transfer. If approval is given by the Board, the approval of the Office of Program Planning and Fiscal Management will be sought for the transfer.

Motion by Mr. Winston that the Board of Trustees receives the report on 1975 Capital Project Reappropriations in the amount of \$5,725,541, approves the transfer of \$55,000 from Project 73-2, Utilities, to 73-6, Capital Improvements, Buildings, and directs the President or his designee to complete the programs for which the funds were reappropriated; seconded by Mr. Comfort; the motion passed unanimously.

#### C. Supplemental Operating Budget Request

Mr. Cole explained that early in October the Office of Program Planning and Fiscal Management was notified of Western's intent to submit a supplemental operating request. The Business and Finance Council endorsed the supplemental request as stated in the letter of notification, and urged the President to include improvement of formula in the request. Mr. Cole distributed copies of the 1975 supplemental Operating Budget Request to the members of the Board of Trustees, explaining that it had been submitted to the Office of Program Planning and Fiscal Management on the October 31 deadline, with the caveat that Board action had not yet been taken, and revisions might be forthcoming.

Mr. Cole explained that of the six items included in the request, salary adjustment and improvement to the instruction program contract for 1976-77 have not been costed out. OPP&FM is specific that salaries not be costed out, as salary adjustments are considered separately within the institution's operating budget request. Western, along with the other state colleges and universities, is asking for a 16% salary increase for faculty and exempt staff effective March 1, 1976, in accordance with an agreement reached by the Council of Presidents. In addition, Western seeks equity in faculty salaries with the other senior institutions. Support of the Higher Education Personnel Board salary recommendations for the classified staff is being requested, as is a 12.5% biennial salary increase for student hourly employees. OPP&FM is also being requested to develop a new enrollment contract for 1976-77. Under the existing appropriations act, Western has been placed in a contracted enrollment level for each year of the biennium. If these enrollments are exceeded, as they have been this fall, only 1.5% of the additional local revenue can be retained--the remainder must be used to offset state appropriations.

Items that have been costed out are the inflation items, and the staff office for the Council of Presidents coordinated this with all the colleges and universities, and all are requesting an identical percentage increase. The actual cost of 1973-75 unemployment compensation is also being requested.

Motion by Mr. Comfort that the Board of Trustees approves the Council of Presidents' salary recommendations as modified by President Olscamp, directs the President to commence negotiations with the OPP&FM in order to revise the 1976-77 instruction contract, approves the submittal of inflationary cost increases for utilities, telephone, postage and library acquisitions, and approves the request for full funding of 1973-75 general fund unemployment costs; seconded by Mr. Winston; the motion passed unanimously.

#### D. Supplemental Capital Budget Request

Mr. Goltz explained that in the 1976 Supplemental Capital Budget Request (copies of which were distributed to the members of the Board of Trustees) funding has been requested to complete three projects previously approved in concept and funded for planning by the legislature. These three projects are to complete the Auditorium/Music Building and do some partial remodeling to it, and to make improvements to the grounds, and to construct a new warehouse and central receiving building and make improvements to the physical plant site. The program for the Auditorium/Music Building has only minor changes, and the Consolidated Receiving, Shops and Warehouse program is essentially unchanged. Several changes have been made in the grounds improvement program. The major ones are to install artificial turf on the Intramural Field and light that field, to build permanent walkways from Birnam Wood to the campus, and resurface and light the existing tennis courts. Work upon the baseball field and field development along 21st Street would be deferred.

Mr. Hanson expressed his concern about drainage for the intramural field, and said that he would be opposed to that project in that place until it is absolutely certain that the drainage problem has been looked into. Mr. Goltz assured Mr. Hanson that the architects would take the drainage problem into consideration, and explained that the request at this time is to seek funding for the projects.

Motion by Mr. Winston that the Board of Trustees approves the following projects and cost estimates for submittal to the Governor and the 1976 legislative session as the 1976 Supplemental Capital Budget Request:

|   |                    |
|---|--------------------|
| #75-3, Revised, Auditorium/Music Completion and Partial Remodel | \$2,064,925        |
| #75-5, Revised, Capital Improvements, Grounds                   | 3,151,270          |
| #75-6, Revised, Consolidated Receiving, Shops and Warehouse     | <u>2,360,576</u>   |
| TOTAL   | <u>\$7,576,771</u> |

seconded by Mr. Comfort; the motion passed unanimously.

President Olscamp interrupted the agenda at this point to present Representative Art Moreau to the Board members and to welcome him to the meeting.

#### BUSINESS MANAGEMENT ITEMS - INFORMATIONAL

##### A. Housing and Dining System Audit Report

Mr. Cole reported that a copy of the report, prepared by Metcalf, Tebrich & Co., has been placed on file in the Library for review by anyone interested.

##### B. Housing and Dining Occupancy Report

Mr. Cole reported that Fall quarter 1975 occupancy in the Housing and Dining system is 95% as compared to 80.6% during fall quarter, 1974. It is estimated that the annual average occupancy will be 87%, an increase of 10% over last year.

##### C. Retirement of Classified Staff Members

Mr. Cole reported the retirement of Mrs. Vivian H. Lappenbusch, who has been on the staff since 1952, and is currently a Buyer III with the Division of Purchases; and Mr. Myron Nordlund, who joined the staff in 1969 and is currently a Custodian Lead in the Viking Union Building.

#### REVISIONS TO AFFIRMATIVE ACTION PROGRAM

Dean Mary Robinson, Affirmative Action Officer, explained that as the current Affirmative Action program has been implemented during the past few years, the need for some additional revision has become apparent. The proposed revisions have been approved by the Committee for Equal Opportunity Programs and the Senate, and include non-discrimination for handicapped persons and for marital status; the incorporation of anti-nepotism policies; the establishment of deadlines for the completion of due process in grievance procedures and the inclusion of the provision that the settlement of any grievance involving sums in excess of \$2,000 requires approval of the Board of Trustees; and the inclusion of the provision that pregnancy is to be treated as any other disability.

Motion by Mr. Comfort that the proposed revision to the WWSU Equal Employment Opportunity Policy and Affirmative Action--Non-Discrimination Program be approved; seconded by Mr. Chin; the motion passed unanimously.

#### ITEMS FROM THE BOARD

Mr. Comfort suggested that a time table should be established for adopting the Board By-Laws, and it was agreed that the matter be placed on the agenda of the January meeting for discussion.

Mrs. Butterworth announced that the inauguration of President Olscamp would take place on December 4, 1975, the day of the next Board meeting.

Motion by Mr. Comfort that the December Board meeting be held in Bellingham; seconded by Mr. Winston; the motion passed unanimously.

Mr. Comfort suggested that if future Board meetings were held in either Spokane or Tacoma, that the parents of students from those areas be invited to attend the meeting.

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## REPORTS FROM THE PRESIDENT

President Olscamp reported that the sculpture "Wandering Rocks" has arrived and is currently being exhibited, until the outdoor exhibition space is prepared, on the second floor of the Art Building, in the Western Gallery.

## A. Report and Recommendations on Off-Campus and Human Services Programs

President Olscamp explained that the report and recommendations on off-campus and Human Services programs was requested by the Board at the June meeting, for presentation in September. The report was subsequently postponed until the November meeting, and copies of the written report have been mailed to the Board members. President Olscamp asked Acting Vice President Loren Webb to make the report.

Dr. Webb recalled that a Commission, chaired by Professor Keith Murray, was given a charge consisting of eight specific items, by President Flora. Dr. Webb explained that in reviewing the Commission report both he and Dr. Olscamp felt that the Commission did not accomplish all of the charges outlined, possibly due to the time limitation and the fact that it did its work during the summer months when many of the programs were not operating.

It developed that some of the Board members did not receive copies of President Olscamp's report, and it was suggested that the matter be deferred until the next Board meeting. Mr. Comfort, who did receive the report and had reviewed it briefly, suggested that the Commission should be given an opportunity to respond to the administration's report if it so desired.

Motion by Mr. Comfort that discussion of this item be postponed until the December meeting, and that Professor Murray and other members of the Commission be invited to attend the meeting; seconded by Mr. Chin; the motion passed unanimously.

## B. Report on Project PerFECT

President Olscamp introduced Mr. Bill O'Neil, Vice Provost for Academic Administration, to make an up-to-date report on Project PerFECT.

Mr. O'Neil reviewed the background of the project in which Western participates with the Department of Social and Health Services (DSHS), the Bellingham Vocational/Technical Institute and Whatcom Community College. Western provides dormitory space, does accounting for the program, provides some counseling service, and participates in providing educational services; DSHS provides money and the other consortium members provide educational services. The program started with five people, four of whom have been paroled out of the program, with two of those four still enrolled at BVTI. The program has now expanded to 12 residents, ten men and two women. Recently the Department of Social and Health Services requested that the program be expanded to a work release program, but this request was unanimously denied by the consortium members, as this was not considered to be consistent with its role of providing educational opportunity. Because of reduced funding from DSHS this year, it has been necessary to request grant funds to support the Staff Counselor. Western has agreed to request those funds, because the request must be made by an agency, rather than a consortium. When asked if the reduced funding had any connection with the denial of the work release program, Mr. O'Neil responded that the reduction in funds occurred prior to the refusal, but it is anticipated that there might be further cuts in the future. Mr. O'Neil pointed out that there had been one incident. One resident left the premises and was reincarcerated at Walla Walla the following day.

Mr. Winston expressed the Board's concern that supervision in the program not be reduced and Mr. O'Neil promised to convey those concerns to the program personnel. The Board members agreed with the decision to disapprove the work release program.

## C. Progress Report on CPE Staff Master Plan

President Olscamp reported that the Council of Presidents' response to the CPE staff master plan will probably be ready in about two weeks, and he anticipated that Western's interests would be well represented in the document. Dr. Olscamp explained that in his talks with some 25 legislators and his fellow college presidents he found almost no support for Western offering a doctoral program prior to 1982. Though he did his best to keep the issue open, it was impossible to get COP cooperation and Western's argument that the doctoral degree should be offered prior to 1982 has now been withdrawn. In return for this withdrawal, the draft of the reply may contain

the recommendation that the University of Washington and Washington State University search for ways to offer joint doctoral programs with other institutions, and particularly with the state colleges. This should remove the necessity to roll back any existing legislation relative to the doctoral degree for this institution.

Mr. Hanson reported that he had attended the public hearing on the CPE staff master plan, and commended President Olscamp, the Western community, and the Whatcom Community College people who were in attendance. Mr. Comfort expressed his disappointment that no citizen members of the Council, and only two members of the staff were present at the public hearing. Dr. Olscamp reported that the transcript of the tapes of the hearing have been mailed to all the citizen members of the Council.

#### WESTERN WASHINGTON STATE COLLEGE INSTITUTIONAL PLAN - 1974-75 - INFORMATIONAL

Dr. Albers explained that at the last meeting the Board of Trustees indicated that they would like another opportunity to discuss the Institutional Plan - 1974-75, presented as an information item at the September 13 meeting, and that he would be glad to answer any questions the Board might care to ask. Mrs. Butterworth thanked Dr. Albers, but explained that the Board members did not bring their copies of the Plan. It was agreed that rather than carry the Plan as a continuing agenda item, the Board members would ask questions concerning it when they so desire.

#### PERSONNEL ACTIONS

President Olscamp presented the following personnel actions, and recommended that the Board approve those items listed under the headings, Appointments, Reappointments, and Leaves of Absence. Dr. Olscamp expressed the administration's regret at the death of Dr. William Abel, of the Department of Mathematics and Computer Science.

##### Appointments, Reappointments

Joseph F. Dolecki, Lecturer in Economics & Business (Fall quarter 1975 and Winter quarter 1976)

B.A., University of Minnesota; M.A., Ph.D. in progress, Washington State University  
Salary (two quarters): \$8,000

John (Jack) Ecklund, Associate Professor of Physical Education, remainder of 1975-76 academic year, effective November 1, 1975

B.A., Huron College; M.A., University of South Dakota; Ph.D., University of Minnesota  
Base salary: Step 14

Richard Frye, Assistant Professor of Economics and Business (half-time, and Huxley College (half-time), academic year 1975-76

B.S., U.S. Naval Academy; Ph.D., University of Rhode Island  
Base nine months' salary: Step 8

Enid E. Haag, Education Librarian (Associate Professor), effective October 6, 1975

B.S. in Ed., University of Nebraska; M.A. in Ed., M.A. in Librarianship, University of Denver  
Base twelve months' salary: \$17,502

Richard C. Klein, Lecturer in Economics & Business, reappointment, Fall quarter 1975 and Winter quarter 1976

Martha Symes, Assistant Professor, College of Ethnic Studies, reappointment (half-time), academic year 1975-76

##### Informational Items

Lee A. Dallas, Associate Professor of Education, to continue as clinical professor for Teacher Corps, Arlington School District (80%), remaining time (20%) in Department of Education September 1975 - June 1976

Albert Froderberg, Associate Professor of Mathematics, leave without pay for Spring quarter 1976 canceled

F. Herbert Hite, Professor of Education, to continue to serve as Director, Teacher Corps (90%), remaining time (10%) in Department of Education, September 1975 - June 1976

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Annie Dillard, Pulitzer Prize Winner, Author-in-Residence in Department of English during Fall quarter, 1975

Edith B. Larrabee, Assistant Professor of Home Economics, return from sick leave, effective Fall quarter, 1975

Patrick McIntyre will serve as Assistant to the Director of the Teacher Corps Project (.50 appointment) September 1975 - June 1976

Clark R. Puckett, Lecturer in Economics and Business, original appointment (Fall 1975 and Winter 1976) extended to include Spring quarter 1976

Stewart Van Wingerden, Associate Professor of Education, assigned to Teacher Corps-- inservice master degree program advisor and coordinator and clinical professor-- (30%), and Department of Education (69%), Fall quarter 1975 and Spring quarter 1976

Appointments by the President

Tao Morca, Artist in the field of Theatre/Dance, assigned to the Speech Department as an Adjunct Faculty member

Manfred C. Vernon, Professor Emeritus of Political Science, appointed honorary lecturer in Political Geography in the Department of Geography and Regional Planning

Leaves of Absence

Flora Fennimore, Associate Professor of Education, sick leave, Fall quarter 1975

Gerson Miller, Professor of English, sick leave, Fall quarter 1975

Charles R. Randall, Associate Professor of Physical Education, sick leave extended until September 15, 1976

Richard O. Starbird, Professor of Education, leave without pay, Winter quarter 1976

Termination of Appointment

William Abel, Professor of Mathematics & Computer Science, deceased August 29, 1975

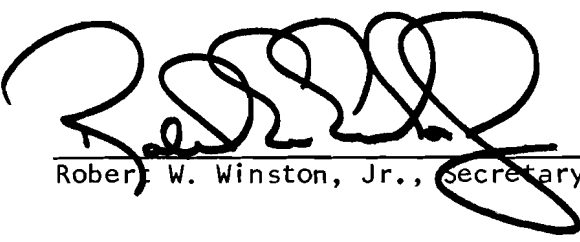
Motion by Mr. Winston that the personnel actions listed under appointments, reappointments and leaves of absence be approved; seconded by Mr. Comfort; the motion passed unanimously.

The Board of Trustees went into executive session, and at the conclusion of the executive session Mrs. Butterworth called the regular meeting back to order.

Motion by Mr. Chin that a letter be addressed to Mr. Les Lee, President of the Sehome Chapter of the Washington State Employees' Association, and signed by the Chairman and Secretary of the Board of Trustees, denying the request for an open-ended extension of the current collective bargaining agreement with Bargaining Unit 'C', contained in Mr. Lee's letter of September 24, 1975; seconded by Mr. Winston; the motion passed unanimously.

ADJOURNMENT

  
Rita Jean Butterworth, Chairman

  
Robert W. Winston, Jr., Secretary