

BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY

A MEETING OF THE BOARD OF TRUSTEES OF WESTERN WASHINGTON UNIVERSITY WILL CONVENE AT 1:30 P.M. THURSDAY, DECEMBER 3, 1992, IN OLD MAIN ROOM 340 FOR INFORMATIONAL PRESENTATIONS. THE MEETING WILL THEN RECESS UNTIL FRIDAY, DECEMBER 4, AT 8:30 A.M. IN OLD MAIN ROOM 340.

AGENDA FOR THURSDAY, DECEMBER 3, 1992

- 1:30 p.m. INFORMATIONAL PRESENTATIONS
1. Status Report of the Science Facility Projects
 2. Status Report of the Housing & Dining Projects
 3. Status Report of the Campus Master Plan
 Environmental Impact Statement
 4. Status Report of the Parking & Transportation
 Plan
- 2:30 p.m. EXECUTIVE SESSION
- 5:00 p.m. Adjourn until 8:30 a.m. Friday, December 4

AGENDA FOR FRIDAY, DECEMBER 4, 1992
8:30 A.M. OLD MAIN ROOM 340

RECONVENE

1. CONSENT ITEMS (recommended action)
 - a) Approval of the minutes of the October 1 and 2, 1992
 regular meeting.
 - b) Approval of the minutes of the October 21, 1992 special
 meeting of the board.
 - c) Approval of Fall Quarter Degrees
 - d) Corrections to WAC 516-52-001 and WAC 516-52-020
2. REMARKS FROM THE PRESIDENT
 - University Identity Discussion

3. ACADEMIC AFFAIRS

- a) Diversity
 - Enrollment
 - Support Services
 - Retention
 - Faculty/Staff Recruiting
- b) Planning for Summer Session (recommended action)
- c) Admissions Policy Discussion

4. BUSINESS AND FINANCIAL AFFAIRS

- a) Housing & Dining Audit Report
- b) Book Store Audit Report
- c) Early Retirement
- d) Report on RFP Process for Housing & Dining Financial Review

5. STUDENT AFFAIRS

- Update on Student Activities

6. EXTERNAL AFFAIRS

- a) Update on External Affairs
- b) Update on Founders Celebration

7. FACULTY SENATE

- Guidelines for Student Participation on Governance Committees

8. ASSOCIATED STUDENTS

- Update on Associated Student Affairs

9. BOARD OF TRUSTEES

10. EXECUTIVE SESSION

MINUTES
BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY
DECEMBER 3, 4, 1992

3014
December 3, 4, 1992

December 3, 1992

CALL TO ORDER

The meeting of the Board of Trustees of Western Washington University was called to order in Old Main room 340, at 1:35 p.m. by Chair Mary Kay Becker.

ATTENDANCE

Board of Trustees

Mary Kay Becker, Chair
Charlotte Chalker, Secretary
Craig Cole
Warren J. Gilbert, Vice Chair
James C. Waldo

Western Washington University

Wendy Bohlke, Assistant Attorney General
Roland L. De Lorme, Provost
Marie Eaton, Interim Vice President for Student Affairs
Albert Froderberg, Vice President for External Affairs
Penny Glover, Administrative Assistant/Board Secretary
John Mason, President, Faculty Senate
Erin Middlewood, President, Associated Students
Kenneth P. Mortimer, President, WWU
George Pierce, Vice President Business/Financial Affairs

INFORMATIONAL PRESENTATIONS

Science Facility Projects

Science Facility One - Chemistry

Construction is 68% complete and still on schedule for occupancy and full operation by fall quarter 1993. The major remaining work is in interior mechanical, electrical, cabinetry and finish work. Faculty have begun small group tours of the facility allowing verification of previous design requests while there is still time to make minor revisions. The landscaping is proceeding including the brick paver installation.

Science Facility Two - Biology

Construction documents for bidding are scheduled to be complete January 4, 1993. With the scheduled University review and the City's permit review process, bidding can occur in April and a recommendation for construction contract approval can be submitted at the Board's June meeting. While most design issues are now resolved, selection of some final materials and colors is still in progress. The building occupancy and full operation is still scheduled for fall quarter 1995.

Science Facility Three - Math, Science & Technology Education

Program refinement has begun and schematic design is to begin January 4, 1993. The program refinement process has confirmed the need for a non-traditional science building; one that is not comprised of rooms connected by corridors but an open and inviting multi-purpose room that serves to connect most of the related functions in the teaching complex. This "Learning Resource Center" has been described as "atrium-like" space, open and inviting and will be the driving force behind the facilities design.

STATUS REPORT OF THE HOUSING AND DINING PROJECTS

Edens Hall South

Edens Hall South went through an asbestos abatement and removal of all interior finishes and non-structural elements during the summer of 1992. This initial phase allowed consultants to verify existing structural conditions and minimize unforeseen conditions that could develop during the restoration process. This two stage process also minimized the amount of construction time required for restoration and the impact to the academic calendar. Currently the structure is waiting for construction to begin next summer. The project will bid May 1993 with the construction contract scheduled to be brought to the June 1993 Board of Trustees meeting for approval. The project should be on line for the fall of 1994.

100 Bed Residence Hall Fall 1994 and 1995

The architects have started the contract document phase. Design Development comments from the University emphasized the importance of integrating with the existing Ridgeway Complex. The site development should improve circulation to the existing Ridgeway Residence Halls and through the site to parking areas south of West College Way. The project design is on schedule and the construction contract is scheduled to be brought to the Board by the August 1993 meeting for approval. The project will include 104 beds to be constructed by fall 1994 and 96 beds to be constructed by fall 1995. The project will be bid out as one contract.

Viking Commons/Viking Union Planning Study

Loschky Marquardt Nesholm Architects has submitted a draft report for the University to review. This study is validating previous reports of the Viking Commons/Viking Union complex and is the first time the complex has been studied as a whole in a University master planning context. The draft outlined a possible seven phase construction sequence to renovate the Viking Commons, Viking Union, Viking Addition, and Student Bookstore and includes a possible Garden Street parking structure. The project will include recommendations from the campus seismic study, asbestos study, and will incorporate requirements of new American Disabilities Act legislation.

STATUS REPORT OF THE CAMPUS MASTER PLAN ENVIRONMENTAL IMPACT STATEMENT

The scope of work and schedule for the Campus Master Plan Environmental Impact Statement was presented at the October 1, 1992 Board meeting. Since that time, Western's Facilities and Master Planning staff has focused on providing the necessary data to NBBJ for analysis in the Environmental Impact Statement (EIS). The second preliminary draft EIS will be transmitted to WWU by late January 1993.

STATUS REPORT OF THE PARKING & TRANSPORTATION PLAN

Chance Management Advisors' Campus Parking and Transportation Study final report was presented to the Board. This final report is currently under review by the Facilities and Master Planning staff, the Campus Master Plan Committee, the Parking and Transportation Office, and the Parking and Transportation Advisory Committee. Western is continuing its discussions with the Whatcom Transit Authority and will now begin the process of developing a Parking and Transportation plan, comprising short and long term goals, that will dovetail with the new Campus Master Plan and EIS. The process will involve numerous discussions with the campus and local communities, surrounding neighborhoods, and City and Whatcom Transit Authority representatives.

RECESS

At 2:35 p.m. the Board recessed until Friday, December 4, at 8:30 a.m.

FRIDAY, DECEMBER 4, 1992

RECONVENE/ROLL CALL

Chair Mary Kay Becker called the meeting to order at 8:30 a.m. in Old Main room 340.

Board of Trustees

Mary Kay Becker, Chair
Charlotte Chalker, Secretary
Craig Cole
Warren J. Gilbert, Vice Chair
James C. Waldo

1. CONSENT ITEMS

MOTION 12-1-92 James C. Waldo moved that the Board of Trustees of Western Washington University approve the following consent items:

-Approval of the minutes of the October 1, 2, 1992, regular Board meeting.

-Approval of the minutes of the October 21, 1992, special Board meeting.

-Upon recommendation of the faculty and subject to the completion of any unmet requirements, approve awarding fall quarter undergraduate and graduate degrees to the candidates listed in the files of the Registrar and Graduate Dean.

-Approve and adopt the revisions to Washington Administrative Code rules numbers 516-52-001, and 516-52-020, and that a copy of these revisions be attached to the official minutes of the University as **Attachment "A."**

Note of Explanation: 516-25-001, Smoking on Campus, has minor punctuation changes suggested by the Code Reviser. 516-25-020, Firearms and Dangerous weapons, is the language which was adopted by the Board of Trustees of August 3, 1990, but which because of clerical error was incorrectly filed with the Code Reviser. This corrects that error.

The motion passed unanimously.

2.

BOARD OF TRUSTEES

Chair Becker expressed thanks on behalf of the Board of Trustees and the University community to President Kenneth P. Mortimer, who is leaving Western on March 1, 1993 to assume the position of President of the University of Hawaii and Chancellor of the University of Hawaii Manoa campus.

Ms. Becker stated that the selection of a new president for Western will be a new challenge, and one of the most important things the Board will undertake with the trust that has been imposed upon them by the Governor and the citizens of the state of Washington. Western has made great strides during Dr. Mortimer's presidency, and is poised to make further strides towards excellence, towards diversity, towards its relationship to the community and all of the areas which the University has placed emphasis over the past five years.

December 3, 4, 1992

Presidential Search Committee

MOTION 12-2-92 Jim Waldo moved that 1) The Chair of the Board is authorized to appoint a member of the Board to lead the presidential search process as chair of the Search Committee. 2) The Chair of the Search Committee shall establish and direct the search process, in consultation with the Board and its Chair, and such other constituencies, groups, and individuals as may be appropriate. In so doing, the chair of the Search Committee is authorized and directed to utilize and employ, on the University's behalf, a search committee, consultants, search administrator, and such other staff or university resources as may be necessary or appropriate. 3) The membership of the search committee, and its charge, shall be agreed to by the chair of the Board and the chair of the search committee. 4) The chair of the search committee is instructed to conduct the search process in a manner that is similar, in general, to the way that the last search was conducted for the Board. 5) Notwithstanding the above, the Board retains all of its rights and duties, and discretion, by law, to appoint the President of the University.

The motion passed unanimously.

Mary Kay Becker appointed Craig Cole to chair the search committee. Other Board members to serve on the committee are Warren J. Gilbert and Mary Kay Becker. Dr. Samuel P. Kelly, Counselor Emeritus to the Board of Trustees, will be appointed as Special Consultant to the Board of Trustees for the Presidential Search.

Craig Cole asked Erin Middlewood and John Mason to speak with their colleagues and collect thoughts and suggestions to assist in the search process.

Appointment of Acting President Effective March 1, 1993

MOTION 12-3-92 James Waldo moved that the Board of Trustees of Western Washington University appoint Dr. Roland L. "Larry" De Lorme as Acting President, effective March 1, 1993, to serve at the pleasure of the Board at a monthly salary of \$8,860 and under such other terms and conditions of employment as the Chair of the Board may deem appropriate.

The motion passed unanimously.

Provost De Lorme thanked the Board for the honor of being named Acting President. He further stated that this appointment will give him the opportunity to give something back to the University, and he is looking forward to it.

REMARKS FROM THE PRESIDENT

President Mortimer thanked Professor Madge Gleeson for her service in searching for the proper university graphic identity. As plans stand now, the Old Main seal will continue to be used on student diplomas. It will also be used for legal purposes, thus replacing George Washington as the official seal of the University. The new identity will be used to standardize letterhead, envelopes, and other public relations materials. He also stressed the importance that a university graphic identity plays in giving a feeling of wholeness. A manual will be prepared for the implementation of the new graphic identity. The Board will be asked to accept the new graphic identity at the February, 1993 board meeting.

RESOLUTION NO. 92-07 - OPERATING BUDGET 1993-95

MOTION 12-4-92 James Waldo moved that the Board of Trustees of Western Washington University, upon recommendation of the President, adopt Resolution No. 92-07 instructing the President to reduce the University's base budget as set forth in the resolution.

The motion passed unanimously.

RESOLUTION NO. 92-07

WHEREAS, the Board of Trustees approved a 1993-95 State General Fund and Western Washington University Operating Budget Request that included a target budget reduction of more than \$27 million as required by the Office of Financial Management; and

WHEREAS, the Board of Trustees is concerned about the long-term impact of a permanent reduction in the University's operating budget; and

WHEREAS, the Board recognizes that a reduction is necessary and that the magnitude of the reduction will be determined by legislative action next spring; and

WHEREAS, the Board of Trustees acknowledges and expresses its gratitude to the administration and faculty for the planning undertaken to respond to a budget reduction; and

WHEREAS, the Board of Trustees is committed to making resource allocations for the University that are based on strategic priorities;

BE IT THEREFORE RESOLVED that the Board of Trustees instructs the President to reduce the University's base budget and continue to consult with internal governance bodies on this matter. The Board further instructs that reductions reflect the strategic priorities of the University and be consistent with internal governance policies and procedures.

PASSED AND APPROVED by the Board of Trustees of Western Washington University at its regular meeting on December 4, 1992.

ACADEMIC AFFAIRS

Summary of Diversity Efforts: 1987-92

Provost De Lorme introduced Dr. Larry Estrada, Vice Provost for Diversity, who reviewed the report outlining diversity efforts over the last five years. The report included progress on student recruitment and retention, support services, and faculty and staff recruitment. The University has not made as much progress as desired on faculty recruitment and is working on new ways of reaching out to diverse communities. Although the University has doubled the number of minority students at Western, increased retention and graduation remain as crucial challenges.

President Mortimer stated that it is the intention of the administration to bring such a report to the Board on an annual basis.

Approval of Summer Session Tuition and Fees

MOTION 12-5-92 Craig Cole moved that the Board of Trustees of Western Washington University, upon recommendation of the President, approve the Summer Session Tuition and Fees for Summer 1993 as follows:

Graduate tuition	\$108.00/credit hour
Undergraduate tuition	\$ 68.00/credit hour

Registration fees;
1 to 3 credit hours: no registration fee
4 credit hours and up: \$ 50.00 registration fee for
resident students
\$100.00 registration fee for
non-resident
students

The motion passed unanimously.

Admissions Policy

MOTION 12-6-92 Warren Gilbert moved that the Board of Trustees of Western Washington University, upon recommendation of the President, adopt Resolution No. 92-06 approving a change in the admission policy for transfer students effective Fall of 1994 as set forth in the resolution.

The motion passed unanimously

Resolution No. 92-06

Whereas, Western Washington University currently guarantees admission to transfer students with an associate degree who have a minimum 2.0 grade point average; and

Whereas, Western Washington University intends to change its admission policy for transfer students effective Fall of 1994 to be more selective in terms of the minimum grade point average required to be guaranteed admission; and

Whereas, Western Washington University is a comprehensive regional university with a special mission to serve transfer students from Washington State Community Colleges while maintaining its residential character and an appropriate upper/lower division mix; and

Whereas, Western Washington University is sensitive to the needs of students currently enrolled in community colleges who may be affected by a change in its transfer admissions policy;

BE IT THEREFORE RESOLVED BY THE BOARD OF TRUSTEES that:

- 1) Western Washington University affirms its commitment to give admission priority to transfer students with associate degrees from Washington State Community Colleges;
- 2) Directs the President and Provost of Western Washington University to ensure that any change in its admissions policy is responsive to the needs of students.

Passed and approved by the Board of Trustees of Western Washington University at its regular meeting on December 4, 1992.

BUSINESS AND FINANCIAL AFFAIRS

Housing & Dining Audit Report

Dr. Pierce reported the University has received the external audit for the Housing and Dining System from the CPA firm of Moss Adams. The report, which covers the annual period ending June 30, 1992, was released with no audit exceptions. The financial statements reflect a strong financial position.

Copies of the audit report are on file in the Office of the Vice President for Business and Financial Affairs.

Students' Co-op Bookstore Audit

Dr. Pierce reported that the University received the 1991-92 external audit for the Students' Co-op Bookstore from the CPA firm of Moss Adams. The financial position of the Co-op Bookstore as of June 30, 1992 and 1991, and the results of its operations and its cash flows for the years then ended in conformity with generally accepted accounting principles.

Copies of the audit report are on file in the Office of the Vice President for Business and Financial Affairs.

Early Retirement

Dr. Pierce discussed a modified retirement plan that will be recommended for Board approval in the spring.

Report of RFP Process for Housing & Dining Financial Review

A draft Request for Proposal (RFP) has been prepared requesting interested vendors to conduct a financial review of the Housing and Dining System. The RFP process is scheduled to be distributed the first week of December, a contract awarded by December 31 and a final report presented to the Board by February.

STUDENT AFFAIRS

Dr. Eaton updated the Board on activities and programs available to answer common questions/concerns and to assist new or transfer students adjust to life at Western.

EXTERNAL AFFAIRS

Mr. Louis Lallas presented a schedule of events for the WWU Founder's Celebration scheduled for the week of February 22-26, 1993.

FACULTY SENATE

Dr. Mason discussed the Guidelines for Student Participation on Senate Committees adopted by the Faculty Senate September 28, 1992. He pointed out that students sit on the majority of Senate committees, and their participation is highly valued for at least two reasons: 1) Students bring knowledge and perspectives that are unique to them and highly relevant to the work of the Senate; and 2) Meaningful committee work contributes to the education of students. To provide students a truly meaningful committee experience, chairs of Senate committees are asked to extend to their student members the same courtesies and considerations that they extend to all other members.

President Mortimer expressed the administration's support for the Guidelines for Student Participation on Senate Committees and asked that the guidelines be published in FAST and read at the commencement of committee meetings each quarter.

ASSOCIATED STUDENT

Erin Middlewood reported that students have become active in volunteer work groups. It has proven to be one way to incorporate service into Associated Student business and encourage community service initiatives on campus. Legislative affairs work groups are formulating plans to follow pertinent legislation and involve students in Washington Student Lobby activities.

The KUGS Review Committee is refining its recommendation for presentation to the Associated Student Board for action at the beginning of winter quarter, after which a general manager will be hired.

Ms. Middlewood further reported that AS Productions is doing

December 3, 4, 1992

well. The Ethnic Student Center had a very successful retreat which resulted in renewed energy to further diversity initiatives.

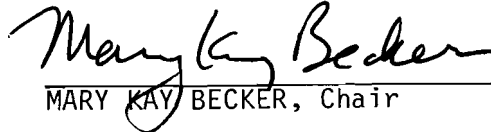
EXECUTIVE SESSION

At 12:00 p.m. Chair Becker announced that the Board would go into executive session for approximately 45 minutes to discuss real estate and legal matters.

RECONVENE/ADJOURNMENT

The Board reconvened at 12:40 p.m. and took no action. The meeting was adjourned at 12:41 p.m.

ATTEST:



MARY KAY BECKER, Chair



Charlotte Chalker, Secretary

BOARD OF TRUSTEES OF
WESTERN WASHINGTON UNIVERSITY
Resolution No. 92-06

Whereas, Western Washington University currently guarantees admission to transfer students with an associate degree who have a minimum 2.0 grade point average; and

Whereas, Western Washington University intends to change its admission policy for transfer students effective Fall of 1994 to be more selective in terms of the minimum grade point average required to be guaranteed admission; and

Whereas, Western Washington University is a comprehensive regional university with a special mission to serve transfer students from Washington State Community Colleges while maintaining its residential character and an appropriate upper/lower division mix; and

Whereas, Western Washington University is sensitive to the needs of students currently enrolled in community colleges who may be affected by a change in its transfer admissions policy;


BE IT THEREFORE RESOLVED BY THE BOARD OF TRUSTEES that:

- 1) Western Washington University affirms its commitment to give admission priority to transfer students with associate degrees from Washington State Community Colleges;
- 2) Directs the President and Provost of Western Washington University to ensure that any change in its admissions policy is responsive to the needs of students.

Passed and approved by the Board of Trustees of Western Washington University at its regular meeting on December 4, 1992.

ATTEST:


Charlotte Chalker, Secretary


MARY KAY BECKER, Chair

SECRETARY'S CERTIFICATE

I, the undersigned, Secretary of the Board of Trustees of Western Washington University and keeper of the records of said board, DO HEREBY CERTIFY:

1. That the attached Resolution No. 92-06 is a true and correct copy of a resolution of the Board finally adopted at the regular meeting thereof held on the 4th day of December, 1992, and is duly recorded.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the Board of Trustees voted in the proper manner for the adoption of said Resolution; that all other requirements and proceedings incident to the proper adoption of said Resolution have been duly fulfilled, carried out and otherwise observed; and that we are authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the university this 4th day of December 4, 1992.


Secretary of the Board

BOARD OF TRUSTEES
WESTERN WASHINGTON UNIVERSITY

RESOLUTION #92-07

WHEREAS, the Board of Trustees approved a 1993-95 State General Fund and Western Washington University Operating Budget Request that included a target budget reduction of more than \$27 million as required by the Office of Financial Management; and

WHEREAS, the Board of Trustees is concerned about the long-term impact of a permanent reduction in the University's operating budget; and


WHEREAS, the Board recognizes that a reduction is necessary and that the magnitude of the reduction will be determined by legislative action next spring; and

WHEREAS, the Board of Trustees acknowledges and expresses its gratitude to the administration and faculty for the planning undertaken to respond to a budget reduction; and

WHEREAS, the Board of Trustees is committed to making resource allocations for the University that are based on strategic priorities;

BE IT THEREFORE RESOLVED that the Board of Trustees instructs the President to reduce the University's base budget and continue to consult with internal governance bodies on this matter. The Board further instructs that reductions reflect the strategic priorities of the University and be consistent with internal governance policies and procedures.

PASSED AND APPROVED by the Board of Trustees of Western Washington University at its regular meeting on December 4, 1992.



MARY KAY BECKER, Chair

ATTEST:



CHARLOTTE CHALKER, Secretary


SECRETARY'S CERTIFICATE

I, the undersigned, Secretary of the Board of Trustees of Western Washington University and keeper of the records of said board, DO HEREBY CERTIFY:

1. That the attached Resolution No. 92-07 is a true and correct copy of a resolution of the Board finally adopted at the regular meeting thereof held on the 4th day of December, 1992, and is duly recorded.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the Board of Trustees voted in the proper manner for the adoption of said Resolution; that all other requirements and proceedings incident to the proper adoption of said Resolution have been duly fulfilled, carried out and otherwise observed; and that we are authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the university this 4th day of December, 1992.



Secretary of the Board

AMENDATORY SECTION (Amending Order 12-5-85, filed 1/8/86)

WAC 516-52-001 Smoking on campus. Smoking shall not be permitted in any building on campus except in:

- (1) Clearly posted areas designated by the president or his designee; (~~and~~) and
- (2) Private enclosed inner faculty and administrative offices at the discretion of the individual in charge of each office.

AMENDATORY SECTION (Amending WSR 90-17-031, filed 8/9/90, effective 9/1/90)

WAC 516-52-020 Firearms and dangerous weapons. (1) Only such persons who are authorized to carry firearms or other weapons as duly appointed and commissioned law enforcement officers in the state of Washington, (~~or~~) commissioned by agencies of the United States government, or authorized by contract with the university, shall possess firearms or other weapons issued for their possession by their respective law enforcement agencies or employers while on the campus or other university-controlled property, including, but not limited to, residence halls. No one may possess explosives unless licensed to do so for purposes of conducting university- authorized activities relating to building construction or demolition.

(2) Other than the law enforcement officers or other individuals referenced in (~~paragraph (1) above~~) subsection (1) of this section, members of the campus community and visitors who bring firearms or other weapons to campus must immediately place the firearms or weapons in the university-provided storage facility. The storage facility is located at the university public safety department and is accessible (~~(24)~~) twenty-four hours per day.

(3) If any member of the campus community or visitor wishes to bring a weapon to the campus for display or demonstration purposes directly related to a class, seminar, or other educational activity, permission for such possession may be (~~obtained~~) applied for at the university public safety department, which shall review any such proposal and may establish the conditions of the possession on campus.