

WESTERN WASHINGTON COLLEGE OF EDUCATION, BELLINGHAM, WASHINGTON

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

August 17, 1938

The regular meeting of the Board of Trustees was held at the College on Wednesday August 17, 1938, at 4 P. M. Those present were Mr. Steve Saunders, acting chairman, Mr. Verne Branigin, Secretary, and President C. H. Fisher. The minutes of the previous meeting were read and approved.

REQUEST FOR RELEASE OF STATE FUNDS GRANTED

Governor Martin approved the release of state funds as follows:
 \$650.00 for high tension underground service from library to physical education building.
 \$850.00 for extension of lighting system on campus.

WATERPROOFING FOR PHYSICAL EDUCATION BUILDING

The President reported that moisture was coming through the south and east walls of the gymnasium and swimming pool room. Mr. Sperry, engineer, and the President had been investigating for some time materials and methods of waterproofing exterior walls. This investigation was carried on in consultation with Bebb and Gould, architects. The conclusion arrived at is that the Vibro-Caisson method developed by the A. C. Horn Company is the best method on the market today for waterproofing. Mr. E. O. Eastaugh, representing the A. C. Horn Company, and Mr. F. van Dyke, representing the Masons' Supply Company met with the Board to discuss the Vibro-Caisson Method. The Masons' Supply Company, representing the A. C. Horn Company products, submitted a proposal for doing the complete job of waterproofing at a cost of \$3055.00. Since funds are not available to do the complete job, it was agreed that the worst places in the walls be taken care of at this time. Upon motion it was agreed that a contract be entered into with the Masons' Supply Company to the extent of \$1200.00. It was also agreed that a maintenance bond be furnished which will guarantee the waterproofing for a period of two years with respect to workmanship and material.


SPECIAL MEETING TO CONSIDER BUDGET


It was agreed that a special meeting of the Board be held on August 31, 1938, to consider the budget requests for the biennium 1939-1941.

BILLS WERE AUDITED AND ALLOWED AS FOLLOWS:

Voucher checks No.	28406	-	28546	Local
Voucher checks No.	13457	-	13526	Edens Hall
Voucher checks No.	1258	-	1305	Student Association
Voucher checks No.	399	-	417	State

ADJOURNMENT


 Verne Branigin, Secretary


 Steve Saunders, Acting Chairman

MINUTES OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES

August 31, 1938

A special meeting of the Board of Trustees was held at the College on August 31, 1938, at 4 P. M. Those present were Dr. W. D. Kirkpatrick, Chairman, Mr. Verne Branigin, Secretary, Mr. Steve Saunders, and President C. H. Fisher.

NEW TEACHERS ELECTED FOR 1938-1939

Charles E. Butler, Reference Librarian, salary \$2500.00.
Eva S. Sherwood, substitute during autumn quarter for Mary Ossinger at same salary.

REQUEST FOR RELEASE OF STATE FUNDS

Upon motion it was agreed that Governor Martin be asked to release state funds to the amount of \$2400.00 for the laying of cement walks on the campus.

CONTRACTOR ENGAGED FOR LAYING OF CEMENT WALKS

A proposal for the laying of cement walks was submitted by J. W. Macy to the amount of \$2303.00. Upon motion it was agreed that if funds are released for cement walks, J. W. Macy be engaged to lay the walks.

APPLICATION MADE TO P. W. A. FOR FEDERAL GRANT

Upon motion it was agreed that an application be made to the P. W. A. for a federal grant for the construction of a Junior High Training School building. The amount to be requested is \$143,830.35. The amount of funds to be furnished by the state would be \$175,792.65. The total estimated cost of the project is \$319,623.00.

BUDGET APPROVED FOR BIENNIUM 1939-1941.


The following budget was approved for the biennium 1939-1941:-


Salaries and Wages, \$474,590.00
Operations, \$74,973.00
Junior High Training School, \$319,623.00

Other Capital Outlays:

Purchase of land	\$36,500.00
Improvement of Grounds and Headways	5,000.00
Repairs & Extension of Light, Heat & Water Equipment	4,300.00
Plant Machinery and Equipment	25,700.00
Waterproofing walls of library and physical education building	6,000.00
Training School Building and Equipment (above)	

ADJOURNMENT


Verne Branigin, Secretary


W. D. Kirkpatrick, Chairman