

**Western Washington University
Board of Trustees
Agenda
June 10, 2010**

**Location: OM 340
Time: 3:00 p.m.**

- I. CALL TO ORDER
3:00 – 3:05**

- 2. SPECIAL REPORTS**
 - A. Roundtable Discussion: Strategic Planning and 2011-2016 State, Federal,
Campaign and Reallocation Agendas
3:05 – 4:30 Presentation: Bruce Shepard, President**

- 3. EXECUTIVE SESSION MAY BE HELD TO DISCUSS PERSONNEL, REAL ESTATE
AND LEGAL ISSUES AS AUTHORIZED IN RCW 42.30.110
4:30 – 5:00**

**Western Washington University
Board of Trustees
Agenda
June 11, 2010**

Location: OM 340
Time: 8:00 a.m.

- 1. CALL TO ORDER, APPROVAL OF MINUTES**
8:00 – 8:05
 - Board of Trustees Meeting, April 15 & 16, 2010

- 2. RECOGNITIONS AND INTRODUCTIONS**
8:05 – 8:10
 - Resolution No. 2010-06 Congratulating the Western Women Rowing Team
 - Angela Harwood, Woodring College of Education
 - Paul Dunn, Sr. Executive Assistant to the President

- 3. BOARD CHAIR REPORT**
8:10 – 8:20
 - Resolution No. 2010-04 Recognizing the Service of Board Member Sarah Ishmael
 - Resolution No. 2010-05 Welcoming New Trustee Tod Leiweke

- 4. UNIVERSITY PRESIDENT**
8:20 – 8:30

- 5. ASSOCIATED STUDENTS**
8:30 – 8:40
 - Introduction of 2010-2011 Associated Student President

- 6. FACULTY SENATE**
8:40 – 8:50
 - Introduction of 2010-2011 Faculty Senate President
 - Faculty Handbook Bylaw 7: Senate Library Committee Revised Charge

ACTION ITEMS

- 7. CONSENT ITEMS:**
8:50 – 8:55
 - Approval of Spring Quarter Degrees
 - Construction Contract Award for Campus Safety Voice Annunciation System (PW604)
 - Delegation of Authority for Upgrade Campus Network Switches (PW605)
 - Delegation of Authority for Armory Stabilization (PW615)
 - Consultant Contract Award for Ridgeway Beta Residence Hall Improvements (PW631)

Western Washington University will become the premier public comprehensive university in the country through engaged excellence.

8. **APPROVAL OF 2010-11 ANNUAL STATE OPERATING BUDGET, INCLUDING PLAN FOR ONE-TIME COST REDUCSTIONS COMMENSURATE WITH ENGROSSED SUBSTITUTE SENATE BILL 6503.**
 8:55 – 9:05 Presentation: Paula Gilman, Executive Director, University Planning and Budgeting
 9:05 – 9:15 Discussion
9. **APPROVAL OF 2011-2013 CAPITAL BUDGET REQUEST AND 2011-2021 TEN YEAR CAPITAL PLAN**
 9:15 – 9:25 Presentation: Kathy Wetherell, Interim Vice President for Business and Financial Affairs
 Rick Benner, Capital Planning and Development/University Architect
 9:25 – 9:35 Discussion
10. **APPROVAL OF STUDENT FEES**
 9:35 – 9:45 Presentation: Eileen Coughlin, Vice President for Student Affairs and Academic Support Services
 9:45 – 9:55 Discussion
- Services & Activity Fee
 - Student Health Service Fee
 - Student Recreation Fee
 - Student Technology Fee
 - Non-Academic Building Fee
 - Green Energy Fee
 - Transportation Fee

BREAK 9:55 – 10:05

11. **APPROVAL OF ACADEMIC SELF-SUSTAINING PROGRAM FEES (EXTENDED EDUCATION AND OTHER PROGRAMS)**
 10:05 – 10:10 Presentation: Catherine Riordan, Provost and Vice President for Academic Affairs
 10:10 – 10:15 Discussion
12. **ACCEPTANCE OF CLIMATE ACTION PLAN**
 10:15 – 10:20 Presentation: Kathy Wetherell, Interim Vice President for Business and Financial Affairs
 Tim Wynn, Director, Facilities Management
 10:20 – 10:25 Discussion
13. **APPROVAL OF AMENDMENTS TO AUDIT COMMITTEE CHARTER**
 10:25 – 10:27 Presentation: Peggy Zoro, Chair, Board Audit Committee
 10:27 – 10:30 Discussion
14. **APPROVAL OF AMENDMENTS TO INTERNAL AUDIT CHARTER, POLICY AND PROCEDURES**
 10:30 – 10:32 Presentation: Peggy Zoro, Chair, Board Audit Committee
 10:32 – 10:35 Discussion

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15. **APPROVAL OF THE 2010-2012 INTERNAL AUDIT SCHEDULE**
10:35 – 10:37 Presentation: Peggy Zoro, Chair, Board Audit Committee
10:37 – 10:40 Discussion

16. **ELECTION OF BOARD OF TRUSTEE OFFICERS**
10:40 – 10:45

DISCUSSION ITEMS

17. **CAMPAIGN PRIORITIES**
10:45– 10:55 Presentation: Stephanie Bowers, Vice President for University Advancement
10:55 – 11:05 Discussion

18. **BRANDING UPDATE**
11:05 – 11:15 Presentation: Steve Swan, Vice President for University Relations
11:15 – 11:25 Discussion

19. **LEGISLATIVE UPDATE**
11:25 – 11:30 Presentation: Sherry Burkey, Associate Vice President for University Relations
11:30 – 11:35 Discussion

20. **AMENDMENTS TO 1995 AGREEMENT WITH WESTERN WASHINGTON UNIVERSITY FOUNDATION**
11:35 – 11:40 Presentation: Wendy Bohlke, Legal Counsel
11:40 – 11:45 Discussion

COMMITTEE REPORTS

21. **AUDIT COMMITTEE REPORT**
11:45 – 11:50 Presentation: Trustee Peggy Zoro, Chair
11:50 – 11:55 Discussion

22. **INFORMATION ITEMS**
11:55
Enrollment and Admissions Summary
Alumni Relations Report
Capital Program Report
Development Report
Professional Leave Report
Tenure and Promotion Report
University Relations Report

Western Washington University will become the premier public comprehensive university in the country through engaged excellence.

23. MEETING EVALUATION AND FUTURE AGENDA TOPICS
24. PASSING THE GAVEL
Noon
25. ADJOURNMENT
26. DATE FOR NEXT REGULAR MEETING: August 19 & 20, 2010.
27. LUNCH
Introduction of Presidential Scholar Award Recipients

**WESTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES**

**REGULAR MEETING
June 10, 2010**

1. CALL TO ORDER

Chair Phil Sharpe called the regular meeting of the Board of Trustees of Western Washington University to order at 3:02 p.m., June 10, 2010 in Old Main 340, Western Washington University, Bellingham.

Chair Sharpe welcomed new Trustee Tod Leiweke to the Board of Trustees. Leiweke is CEO of Vulcan Sports and entertainment, Paul Allen's organization for the Seattle Seahawks and other northwest sport teams.

Board of Trustees

Betti Fujikado
Tod Leiweke
Howard Lincoln
Dennis Madsen, Secretary
Ralph Munro
Phil Sharpe, Chair
Peggy Zoro, Vice Chair

Western Washington University

Bruce Shepard, President
Wendy Bohlke, Assistant Attorney General
Sherry Burkey, Associate Vice President for University Relations
Brian Burton, Dean, College of Business and Economics
Eileen Coughlin, Vice President for Student Affairs and Academic Support Services
Chris Cox, Dean of Libraries
Moheb Ghali, Dean, Vice Provost for Research / Dean, Graduate School
Roger Gilman, Dean, Fairhaven College
Dan Guyette, Dean, College of Fine and Performing Arts
Dan Larner, President, Faculty Senate
Bill Lyne, Faculty Associate to the President and Provost
Arlan Norman, Dean, College of Sciences and Technology
Jeff Newcomer, Chair, University Planning and Resource Council
Scott Pearce, Vice President, Faculty Senate
Nancy Phillips, Interim Secretary to the Board / Assistant to the Vice President,
Business and Financial Affairs
Catherine Riordan, Provost and Vice President for Academic Affairs
Stephanie Salzman, Dean, Woodring College of Education
Bradley Smith, Dean, Huxley College of the Environment
Steve Swan, Vice President for University Relations
Kathy Wetherell, Interim Vice President for Business and Financial Affairs

2. SPECIAL REPORTS

A. Roundtable Discussion: Strategic Planning and 2011-2016 State, Federal, Campaign and Reallocation Agendas

President Shepard welcomed the participants to the roundtable discussion. Participants included the President, Trustees, Vice Presidents, Associate Vice President for University Relations, Deans, Faculty Senate President and Vice President, Faculty Associate to the President, University Planning and Resource Council Chair, and the outgoing and incoming A.S. Presidents.

The President said that this was an initial discussion of the university's Strategic Plan and that conversations will continue over the next academic year as proposals to revise the plan are heard. The President also said that the University will submit its 2011-2013 budget request to

the Office of Financial Management in September 2010, following approval by the Board of Trustees at the August 2010 meeting.

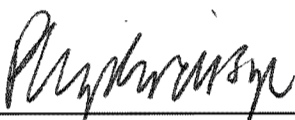
The participants discussed a variety of potential changes to the WWU Strategic Plan. Comments included:

- Condense to one page
- Simplify to four sentences
- Forward thinking
- A sharp, narrow focus
- Time sensitive
- Aspiring
- Connected to branding

3. EXECUTIVE SESSION


At 4:45 p.m. Chair Sharpe announced that the Board would convene in Executive Session to discuss personnel, real estate, and legal issues as authorized in RCW 42.30.110 for approximately 15 minutes. The Board reconvened in Open Session at 5:05 p.m. and no action was taken.

Meeting adjourned at 5:10 p.m.



Philip E. Sharpe, Jr., Chair

ATTEST:



Dennis Madsen, Secretary

**WESTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES**

**REGULAR MEETING
June 11, 2010**

1. CALL TO ORDER, APPROVAL OF MINUTES

Chair Phil Sharpe called the regular meeting of the Board of Trustees of Western Washington University to order at 8:00 a.m., June 11, 2010 in Old Main 340, Western Washington University, Bellingham.

Board of Trustees

Betti Fujikado
Sarah Ishmael
Tod Leiweke
Howard Lincoln
Dennis Madsen
Ralph Munro
Phil Sharpe, Chair
Peggy Zoro

Western Washington University

Bruce Shepard, President
Wendy Bohlke, Assistant Attorney General
Sherry Burkey, Associate Vice President for University Relations
Paul Cocke, Director, University Communications
Eileen Coughlin, Vice President for Student Affairs and Academic Support Services
Paul Dunn, Sr. Executive Assistant to the President
Paula Gilman, Executive Director of University Planning and Budgeting
Sue Guenter-Schlesinger, Vice Provost for Equal Opportunity and Employment Diversity
Matt Jarrell, Associated Students President
Dan Larner, President, Faculty Senate
Nancy Phillips, Interim Secretary to the Board / Assistant to the Vice President, Business
And Financial Affairs
Catherine Riordan, Provost and Vice President for Academic Affairs
Steve Swan, Vice President for University Relations
Kathy Wetherell, Interim Vice President for Business and Financial Affairs

MOTION 6-1-10

Dennis Madsen moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the following:

- Minutes of the April 15 & 16, 2010 Board of Trustees Meeting

Motion passed unanimously.

2. RECOGNITIONS AND INTRODUCTIONS

a. Resolution No. 2010-06

Trustee Zoro welcomed members of the Western Women's Rowing team and read Resolution No. 2010-06.

**A RESOLUTION OF THE BOARD OF TRUSTEES OF
WESTERN WASHINGTON UNIVERSITY
CONGRATULATING THE WESTERN WOMEN'S ROWING TEAM**

WHEREAS, The Western Women's Rowing Team won the program's and school's sixth straight NCAA Division II national championship; and

WHEREAS, it is the first time that a school has won six consecutive titles since the NCAA began a rowing championship in 1997; and

WHEREAS, the Vikings' varsity eight and varsity four shells both advanced to the grand finals after qualifying heats, as the Four won the grand final and the Eight finished second resulting in the NCAA DII National Rowing Championship; and

WHEREAS, the Vikings' varsity eight, second varsity eight, novice eight, varsity four and second varsity four placed first at the Northwest Collegiate Rowing Conference Championships; and won the Team title for the sixth straight year; and

WHEREAS, Western was ranked No. 1 nationally in the Collegiate Rowing Coaches Association NCAA II Coaches Poll throughout the regular season; and

WHEREAS, Varsity six seat Heather Kelly was named CRCA All-American and Madeleine Eckmann, Casey Mapes, Megan Northey, Miranda Steward, and Carson MacPherson-Krutsky were named CRCA National Scholar Athletes; and

WHEREAS, the team members distinguished themselves as students in the classroom as well as on the course throughout a rigorous schedule of events; and the entire team demonstrated fine sportsmanship and inspired youth to work hard, play well and enjoy athletic competition;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Western Washington University officially recognizes the Western Women's Rowing Team for its unprecedented accomplishment and extends to the team the Board's gratitude and best wishes on behalf of the entire University Community.

PASSED AND APPROVED by the Board of Trustees of Western Washington University at its regular meeting on June 11, 2010.

b. Recognition of Dr. Angela Harwood, Woodring College of Education

Dean Salzman introduced Dr. Angela Harwood, Professor of Secondary Education at Woodring College. Dr. Harwood was recognized for her service learning contributions to Western, its students and the community. Dr. Harwood's work has been recognized nationally by the Education Commission of the States, and by the Thomas Erlich Faculty Awards, which recognize the nation's most outstanding service learning faculty.

As faculty leader for service learning in the Woodring College of Education, Dr. Harwood established the Learning in Community Office, a Woodring hub for communicating with community partners and working with faculty to ensure well coordinated, academically integrated and sustainable service-learning contributions. Altogether, Dr. Harwood's curriculum, programs and teaching efforts have resulted in direct benefits to more than 35 nonprofit or governmental agencies in the form of service of university and middle school students.

A Certificate of Recognition from the Board of Trustees was read by Trustee Ishmael and presented to Dr. Harwood.

c. Introduction of Dr. Paul Dunn, Senior Executive Assistant to the President

President Shepard introduced Paul Dunn, who began his duties May 17 as senior executive assistant in the President's Office. He is responsible for a wide range of duties that include the coordinating and facilitating various responsibilities and projects of the President's Office and serving as part of the senior administrative team.

Dunn discovered a passion for learning during a high school philosophy class that carried him to the Great Books program at St. John's College. Eager to balance an education grounded in Western classics with his interests in Eastern culture and thought, Dunn traveled extensively in Southeast Asia, including Indonesia, Tibet and India.

Upon his return, Dunn enrolled in the Ph.D. program in Philosophy at the University of Wisconsin-Madison, where he wrote a dissertation about skepticism and the philosophy of language. In addition to teaching philosophy during his studies, Dunn also worked at the UW-Madison's Health Sciences IRG reviewing medical research for ethical compliance.

Most recently, Dunn was director of Special Communications at The Children's Hospital of Philadelphia Foundation, where he wrote speeches and correspondence for the hospital's senior leadership, as well as transformational gift proposals.

3. BOARD CHAIR REPORT

a. Resolution No. 2010-04

Trustee Madsen read Resolution No. 2010-04 Recognizing the Service of Board Member Sarah Ishmael. A plaque and campus photo was presented to her.

**A RESOLUTION OF THE BOARD OF TRUSTEES
RECOGNIZING THE SERVICE OF BOARD MEMBER
SARAH ISHMAEL**

WHEREAS, SARAH ISHMAEL of Gig Harbor, Washington, has served as a member of the Western Washington University Board of Trustees from September 8, 2009 – June 30, 2010; and

WHEREAS, SARAH ISHMAEL has the distinction of being the twelfth student appointed by the Governor to the Board of Trustees of Western Washington University; and

WHEREAS, SARAH ISHMAEL brought to her appointment as a trustee leadership qualities developed as Vice President for Legislative and Governmental Affairs of the Western Washington University Associated Students; and

WHEREAS, SARAH ISHMAEL brought to her appointment as a trustee dedication to the campus community through her service chairing the Legislative Affairs Council, the ASWWU representation to the Washington Student Lobby, and other Bellingham city and Whatcom County organizations including the Mayor's Neighborhood Advisory Commission; and

WHEREAS, SARAH ISHMAEL has contributed her time and commitment to the University at considerable personal sacrifice while preparing to earn a Bachelor of Arts Degree with a concentration in Law Diversity and Justice: Advocacy for Equal Access to Higher Education; and

WHEREAS, SARAH ISHMAEL contributed to the increased stature and the future potential of Western Washington University through her participation in numerous activities and decisions affecting the University;

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of Western Washington University that SARAH ISHMAEL be and is hereby honored for outstanding service and dedication to the University and is extended the gratitude and best wishes of the entire University community.

PASSED AND APPROVED by the Board of Trustees of Western Washington University at its regular meeting on June 11, 2010.

b. Resolution No. 2010-05

Trustee Sharpe read Resolution No. 2010-05 welcoming new trustee Tod Leiweke.

**A RESOLUTION OF THE BOARD OF TRUSTEES
WELCOMING TOD LEIWEKE**

WHEREAS, on May 12, 2010, Governor Christine Gregoire appointed TOD LEIWEKE of Renton, Washington to serve a term on the Western Washington University Board of Trustees through September 30, 2015; and

WHEREAS, TOD LEIWEKE brings to his appointment as a trustee a distinguished 28 year career in professional sports; and

WHEREAS, TOD LEIWEKE brings to his appointment as a trustee his experience as CEO for the Seattle Seahawks, President of First and Goal, Inc, and currently the CEO of Vulcan Sports and Entertainment, which oversees all aspects of the Seattle Seahawks, Portland Trail Blazers, and Seattle Sounders FC; and

WHEREAS, TOD LEIWEKE brings to his appointment as a trustee his experience in the formation of the "Spirit of 12" Partnerships which benefits the American Heart Association, Boys & Girls Clubs Washington State Association, Camp Fire USA, Treehouse, and YMCA of Greater Seattle; and

WHEREAS, TOD LEIWEKE brings to his appointment as a trustee his experience of service as a board member on a number of Washington-based organizations including Washington CEO Roundtable, YMCA of Greater Seattle, and The Space Needle; and

WHEREAS, TOD LEIWEKE has declared his commitment to serve as a member of the Western Washington University Board of Trustees;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of Western Washington University officially extends hearty congratulations and a warm welcome to TOD LEIWEKE as he begins his term on the Board.

PASSED AND APPROVED BY THE Board of Trustees of Western Washington University at its regular meeting on June 11, 2010.

4. UNIVERSITY PRESIDENT

President Shepard offered reflections on the state of the University, stating that Western has been through a difficult two years in terms of budget, and the next three years will be difficult as well. Despite this, the University is in good fiscal shape and is prepared to weather the budget difficulties ahead. President Shepard stated that while there have been serious budget consequences, the administration and staff worked together to steer the direction of the University. Western has also taken the sense of earning ownership externally with the '100 Conversations'.

President Shepard noted the strengths in making changes to Western's curriculum. As Western looks forward to the years ahead and the challenges, efforts in Olympia must be even more effective. Western is sound fiscally as preparations are made for increasingly difficult years ahead. President Shepard stated that he continues to be very excited about Western's future and to take the next step up to be the best university of its type.

5. ASSOCIATED STUDENTS

A.S. President Matt Jarrell introduced Colin Watrin, the A.S. president for 2010-2011. Jarrell stated that with the increase of tuition, it was the goal of the A.S. to keep the fees low for 2010-11; therefore only two of the student fees were increased. The new A.S. Charter, a joint document between the Associated Students and Western Washington University, was reviewed and discussed.

6. FACULTY SENATE

Dan Larner, Faculty Senate President, introduced the 2010-2011 Faculty Senate President, Scott Pearce. Dr. Larner reported on changes to the Faculty Handbook, Bylaw 7, Senate Library Committee Charge. The Charge requires that faculty representatives to the committee be selected by their respective colleges. Dr. Larner added that additional changes to the Faculty Handbook will be brought to the Board in coming months.

ACTION ITEMS

7. CONSENT ITEMS

Trustee Sharpe announced that the Delegation of Authority for Armory Stabilization (PW615) would be moved from the consent agenda and would be noted on as a separate item.

MOTION 6-2-10 Trustee Munro moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the following consent items:

- Approval of Spring Quarter Degrees
- Construction Contract Award for Campus Safety Voice Annunciation System (PW604)
- Delegation of Authority to Upgrade Campus Network Switches (PW605)
- Consultant Contract Award for Ridgeway Beta Residence Hall Improvements (PW631)

Motion passed unanimously.

Trustee Sharpe recused himself from the discussion of the Delegation of Authority for Armory Stabilization (PW 615) and left the room.

MOTION 6-3-10 Trustee Munro moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the following consent item:

- Delegation of Authority for Armory Stabilization (PW615)

The Motion passed.

Chair Sharpe returned to the Board meeting.

8. APPROVAL OF THE 2010-11 ANNUAL STATE OPERATING BUDGET, INCLUDING PLAN FOR ONE-TIME COST REDUCTIONS COMMENSURATE WITH ENGROSSED SUBSTITUTE SENATE BILL 6503.

President Shepard stated that an open and transparent budget process will continue. The budget that was adopted for the biennium will be cut further due to shortfalls in state revenues beyond what were projected. With Faculty Senate's leadership, the University Planning and Resource Council was established to improve decision making at the University.

MOTION 6-4-10 Trustee Madsen moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve a 2010-11 Annual State Operating Budget of \$131,750,632, including State Appropriations in the amount of \$58,797,000 and net tuition operating fee revenue of \$66,930,882; FURTHERMORE, IT IS MOVED that the Board of Trustees, upon the recommendation of the President, approve a plan for \$1,172,000 in one-time cost reductions commensurate with direction in Engrossed Substitute Senate Bill 6503 Section 3(1)(c), and reflected in the 2010-11 budget.

Motion passed unanimously.

9. APPROVAL OF THE 2011-2013 CAPITAL BUDGET REQUEST AND 2011-2021 TEN YEAR CAPITAL PLAN

President Shepard stated that the Capital budget process and request was discussed at the April 2010 Board of Trustees meeting. Significant changes from then and now are Fraser Hall Improvement and adjustments to the Performing Arts Center façade.

MOTION 6-5-10 Trustee Munro moved that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve a 2011-2013 Capital Budget Request from state-appropriated funding sources totaling \$57,950,000.

Motion passed unanimously.

10. APPROVAL OF STUDENT FEES

Eileen Coughlin, Vice President for Student Affairs and Academic Support Services, reviewed changes to the Mandatory Student Fees. Coughlin said that these fees come through, and are approved by the student government.

MOTION 6-6-10 Trustee Ishmael moved that the Board of Trustees of Western Washington University, upon the recommendation of the President and the various constituent review committees approve the 2010-11 mandatory student fee levels and distribution as proposed in the attached documents (**Att A**) for the following fees:

- Green Energy Fee (formerly Renewable Energy Fee)
- Non-Academic Building Fee
- Services & Activity (general S&A) Fee
- Student Transportation Fee
- Health Service Fee
- Technology Fee
- Student Recreation Fee

Motion passed unanimously.

At 9:45 a.m. Chair Sharpe announced a 15 minute break. The meeting resumed at 10 a.m.

11. APPROVAL OF ACADEMIC SELF-SUSTAINING PROGRAM FEES FOR EXTENDED EDUCATION AND OTHER PROGRAMS

Provost Riordan presented an overview of Academic Self-Sustaining Program Fees, which include tuition fees for Summer Session as well as a variety of extended education and other academic programs.

MOTION 6-7-10 Trustee Fujikado moved that the Board of Trustees of Western Washington University, upon the recommendation of the president, approve the 2010-11 Academic Self-Sustaining Program fee schedule.

Motion passed unanimously.

12. ACCEPTANCE OF THE CLIMATE ACTION PLAN

Interim Vice President Kathy Wetherell provided an overview of the WWU Climate Action Plan. Tim Wynn, Director of Facilities Management, stated that this document is tied to how the University operates and how it is situated. It will involve not only the infrastructure of the campus, but how every member of the campus behaves with regards to the environment around it. This document must be flexible and responsive to the University. Seth Vidana, Coordinator for Office of Sustainability, said that the plan outlines the strategy for Western to become the first school in Washington State to achieve net zero greenhouse gas emissions and regain the leadership position as a sustainable institution.

MOTION 6-8-10 Trustee Ishmael moved that the Board of Trustees of Western Washington University, upon the recommendation of the president, accepts the Climate Action Plan with the understanding that provisions therein will be considered as appropriate through our established open,

transparent and bottom up strategic planning, budgeting and academic planning processes.

Motion passed unanimously.

13. APPROVAL OF AMENDMENTS TO AUDIT COMMITTEE CHARTER

Trustee Zoro provided an overview of the proposed amendments to the Board Audit Committee Charter.

MOTION 6-9-10 Trustee Lincoln moved that the Board of Trustees of Western Washington University, upon the recommendation of the Board of Trustees Audit Committee and President Shepard, approve amendments to the Audit Committee Charter. Further, that the Board of Trustees Rules of Operation, Appendix B, be updated to reflect the amended Audit Committee Charter.

Motion passed unanimously.

14. APPROVAL OF AMENDMENTS TO INTERNAL AUDIT CHARTER, POLICY AND PROCEDURES

Trustee Zoro requested that Kim Herrenkohl, Director of Internal Audit, provide an overview of amendments to the Board Audit Committee Charter, policy and procedures. The amendments include a change regarding adoption of the audit schedule, shifting it back from the Audit Committee to the Board of Trustees.

MOTION 6-10-10 Trustee Lincoln moved that the Board of Trustees of Western Washington University, upon the recommendation of the Board of Trustees Audit Committee and President Shepard, approve amendments to the Office of the Internal Auditor Charter; POL-U1500.01 Establishing Internal Audit Activities; PRO-U1500.01A Creating the Internal Audit Schedule; and PRO-U1500.01B Requesting Internal Audit Services During the Year.

Motion passed unanimously.

15. APPROVAL OF INTERNAL AUDIT SCHEDULE

Trustee Zoro requested that Kim Herrenkohl, Director of Internal Audit, explain the Internal Audit Schedule process. Herrenkohl said that the Internal Audit schedule is developed utilizing a risk assessment process, soliciting input from across campus, considering external audit activities and includes follow-up audits and flexibility for contingencies that may arise during the year. Draft Internal Audit schedules were discussed with Vice Presidents, Provost, President, and Board Audit Committee.

MOTION 6-11-10 Trustee Lincoln moved that the Board of Trustees of Western Washington University, upon the recommendation of the Board of Trustees Audit Committee and President Shepard, approve the 2010-2012 Internal Audit Schedule.

Motion passed unanimously.

16. ELECTION OF BOARD OF TRUSTEE OFFICERS

MOTION 6-12-10 Trustee Zoro moved that the Board of Trustees of Western Washington University elect new Board members as nominated: Dennis Madsen, Chair; Ralph Munro, Vice Chair; and Betti Fujikado, Secretary, to be effective at the close of this meeting.

Motion passed unanimously.

DISCUSSION ITEMS

17. CAMPAIGN PRIORITIES

President Shepard indicated there is great enthusiasm for the campaign. The University has not started a comprehensive campaign in the last 15 years or so. Vice President Bowers reviewed the campus process which involved the Provost, Deans and their faculty. A draft campaign case statement will be brought to the Board at the August Board meeting. A feasibility study will be launched this fall.

18. BRANDING UPDATE

Vice President Swan provided a brief review of the WWU branding initiative. The leadership team was made up of 15 participants, a cross-section of the University including students, faculty, staff and the community. The branding strategy is directed primarily towards prospective students, students and learners of all ages. The five key points that came from the brand strategy are research driven, and are strategically laid out. President Shepard stated that Western must identify what parallel consistent messages reach other audiences as part of the integrated marketing package.

19. LEGISLATIVE UPDATE

Sherry Burkey, Associate Vice President for University Relations, discussed creating advocacy on behalf of Western's legislative agenda by linking Western's campaign and the branding initiative both in Olympia and at the federal level. Western plans to develop a robust legislative support network, a core of strong higher education supporters in 10 districts who will commit to get to know their legislators and become advocates for higher education. A general advocacy network will be composed of alumni and friends. Western currently has a campus coalition with its unions including staff, faculty and student leadership. Additionally, a group called the Northwest Higher Education Coalition is currently being formed.

20. AMENDMENTS TO 1995 AGREEMENT WITH WESTERN WASHINGTON UNIVERSITY FOUNDATION

President Shepard said the amendments to the 1995 WWU Foundation Agreement are made in order to operate the endowments more efficiently. Senior Counsel Bohlke advised that the Agreement be brought back to the Board of Trustees at its August meeting for further discussion and action.

COMMITTEE REPORTS

21. BOARD AUDIT COMMITTEE

Trustee Zoro, Chair of the Board Audit Committee Chair, reported on the June 10, 2010 committee meeting. The final report of the Information Technology Security Audit, performed by LBL Technology Partners, and the University's written responses were presented and discussed by the committee. Interim Vice President Wetherell led a discussion about past University financial statement audit services and various potential future plans for audit services. An additional in-depth review is planned before the end of 2010.

22. INFORMATION ITEMS

- **Enrollment & Admissions Summary**

Vice President Eileen Coughlin provided a written update on enrollment and admissions.

- **Alumni Relations Report**

Vice President Bowers provided a written report on the activities of the Office of Alumni Relations.

- **Capital Program Report**

Interim Vice President Wetherell provided a written update on the major capital projects.

- **Development Report**

Vice President Bowers provided a written update on WWU Foundation activities.

- **Professional Leave Report**

Provost Riordan provided a written report on the faculty professional leave proposals that have been approved for the 2010-11 academic year.

- **Tenure and Promotion Report**

Provost Riordan provided a list of faculty granted tenure and/or promotion on or before March 15, 2010, effective September 2010.

- **University Relations Report**

Steve Swan, Vice President for University Relations, provided a written update on the recent activities of External Affairs.

23. MEETING EVALUATION & FUTURE AGENDA TOPICS

Suggested Topic:

- What higher education needs to be, given the environment and how WWU will respond

24. PASSING THE GAVEL

Chair Sharpe passed the gavel to Trustee Madsen. Trustee Madsen stated that he and Trustee Sharpe have worked together for many years. Sharpe serves as a role model for the rest of the Board, gives valuable service to the University, and with extreme personal sacrifice, chaired the search for the new president.

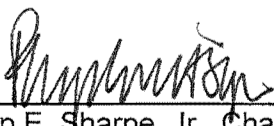
25. ADJOURNMENT

Meeting adjourned at 12:00 pm.


26. DATE FOR NEXT REGULAR MEETING: August 19 & 20, 2010

27. LUNCH

The Board was introduced to the to the 2010 Presidential Scholar Award recipients.


Philip E. Sharpe, Jr., Chair

ATTEST:


Dennis Madsen, Secretary

**Attachment A
2010-11 Mandatory Student Fees**

Summary of Current and Proposed Mandatory Student Fee Levels

It is proposed to increase two of the seven mandatory student fees for 2010-11. (No increase is proposed for the S&A, Health, Technology, Recreation or Transportation Fees.) This proposal constitutes a net average increase of 1.18% for all existing mandatory student fees. Tuition increase for 2010-11 is scheduled to be 14% for resident undergraduates.

2010-2011 Mandatory Student Fees - Proposed Increases Effective Fall Quarter*

*Subject to Board of Trustees Approval on June 11, 2010

Fee	Notes	Current Status	Quarterly Fee				Academic Year Fee			
			Current	Proposed	\$\$	%	Current	Proposed	\$\$	%
			2009-10	2010-11	Change	Change	2009-10	2010-11	Change	Change
Service & Activity (S&A) Fee	(1) (2)	No increase proposed. The Fee Committee is recommending a change in distribution from a percentage to an actual dollar amount with any excess going into reserve.	\$169.00	\$169.00	\$0.00	0.00%	\$507.00	\$507.00	\$0.00	0.00%
Health Service Fee		No change proposed.	\$70.00	\$70.00	\$0.00	0.00%	\$210.00	\$210.00	\$0.00	0.00%
Technology Fee		Spring 2009 student initiative passed with 88% approval. \$25/qr for 6+ credits. Students taking 1-5 credits will be charged \$12.50 (new.)	\$25.00	\$25.00	\$0.00	0.00%	\$75.00	\$75.00	\$0.00	0.00%
Non-Academic Building Fee		\$2 per qtr increase in fee for inflationary costs and long term capital needs.	\$35.00	\$37.00	\$2.00	5.71%	\$105.00	\$111.00	\$6.00	5.71%
Green Energy Fee	(3)	Spring 2010 student initiative passed with 80.6% approval (23.7% voter turnout.) Authorizes fee to be between \$4 and \$9/qr. for purchase of renewable energy certificates (RECs) and sustainable energy projects. The year end balance at June 30, 2010 is projected to be approx. \$300,000. The AS Board recommended \$7/qr rate at its May 19 meeting. Fee is charged as 70 cents per credit with a max of \$7 for 10 credits or more.	\$4.00	\$7.00	\$3.00	75.00%	\$12.00	\$21.00	\$9.00	75.00%
Student Recreation Fee (S&A)	(1)	No change proposed.	\$95.00	\$95.00	\$0.00	0.00%	\$285.00	\$285.00	\$0.00	0.00%
Student Transportation Fee		No change proposed. Note that summer quarter fee is less than academic quarters because the extra late night shuttle service is not provided; the summer rate of \$20 covers just the bus pass.	\$25.00	\$25.00	\$0.00	0.00%	\$75.00	\$75.00	\$0.00	0.00%
Total Mandatory Fees			\$423.00	\$428.00	\$5.00	1.18%	\$1,269.00	\$1,284.00	\$15.00	1.18%

Notes:

(1) Fee is subject to 3.5% Student Loan Fee deduction.

(2) Bond Covenants pledge a minimum of \$32/full-time student per qtr and \$6.40/part-time student per quarter to the Housing & Dining System.

(3) Net fee revenues (from over enrollment and/or lower than expected energy costs) are held in reserve.