

Dec. 18, 1907.

Minutes of the meeting of the Board of Trustees of the Bellingham State Normal School held in the office of the principal this afternoon at 3 o'clock.

Present: Chairman J. J. Edens, J. J. Donovan, F. F. Handschy, Principal Mathes and the clerk.

Minutes of the meeting of Nov. 18th read and on motion of Mr. Donovan, seconded by Mr. Handschy, approved as read.

The chairman reported that he had received a letter from Miss Bertha Payne of Colfax, Wash. asking for an extension for a year on her note for \$50.00, falling due, March 5th, 1908. It appearing from the correspondence that a misapprehension existed in the mind of Miss Payne as to the maturity of the note in question, the chairman had replied that he thought the board would be willing to grant an extension of six months from date of maturity of the note. The action of the chairman was informally ratified.

Miss Catherine Montgomery appeared before the board asking to be relieved from teaching a class in Primary methods and to be required only to perform the work of a critic teacher. After a long and careful consideration of the request, the clerk was directed to inform Miss Montgomery that her request was denied.

The clerk presented correspondence from Mrs. C. B. Branchard and his replies thereto in reference to an alleged claim for unpaid services at the Dining Hall during the summer of 1906. It appearing that Mrs. Branchard had not and apparently would not submit a financial statement setting forth the amount claimed, the clerk was directed by the board to interview Mrs. Branchard and secure such statement.

On motion of Mr. Donovan, seconded by Mr. Handschy, authority was given Prof. Romine to hire a student to enlarge charts for use in his room, such charts to be 15 or 20 in number and to cost about One dollar (\$1.00) each.

Dr. Mathes reported that the students at the Dining hall had preferred a request for the privilege of selecting an appropriate name for that institution. On motion of Mr. Donovan, seconded by Mr. Handschy, permission was granted, the choice of name to be approved first by Miss Gray and finally by Dr. Mathes.

Miss Susie Andrus, now teaching at Burlington, who graduated in 1905, reported that she had lost her diploma and asked for a duplicate. On motion of Mr. Handschy, seconded by Mr. Donovan, the request was granted.

The monthly report of the Matron of the Dining hall for November was presented. It showed a cash balance Dec. 1, 1907, of \$214.60.

The Board of Trustees having in force a regulation withholding salary warrants for the month in which the semester closes until ~~xxx~~ teachers have copied their grades and the closing of the present semester and the last day of January being coincident; the teachers therefore having no time to perform the work of copying grades,

at the request of the faculty, on motion of Mr. Donovan, seconded by Mr. Handschy, the rule set forth was ordered suspended for one month only.

In the matter of holding a commencement exercises at the close of the first semester for two graduates, the committee of the faculty unanimously favored holding simple exercises Friday evening, Jan. 31, 1908, the speaker of the evening to be the Hon. F. F. Handschy, member of the Board of Trustees. On motion of Mr. Donovan, it was ordered that the recommendations of the faculty committee be approved.

The governor having declined to indorse the publication of a bulletin, prepared by the principal, and designed for distribution among young men, on account of the lack of funds in the State Printing fund, it was ordered that the bulletin be published in the January number of the Normal Messenger and that a bill for the extra cost of the issue be paid by the board.

The principal reported that he had entered correspondence with Prof. H. Morse Stevens of the University of California with a view of possibly securing him as speaker at the commencement exercises in June. Further consideration of the matter was postponed.

The principal reported that he had received a letter from the State Superintendent of Schools stating that the law passed by the last legislature relating the apportionment of school moneys to normal schools with training schools had been passed upon by the attorney-general and had not only been held to be valid, but also that under that law this institution was entitled to a share of the moneys distributed during 1907; in consequence at the coming apportionment in March, this normal school would receive not only its share of that apportionment but also the share earned but not paid last year.

On motion of Mr. Handschy, seconded by Mr. Donovan, the clerk was instructed to write the superintendent of streets asking for the construction of a cross-walk on Cedar street at the Dining hall.

The matter of securing fertilizer for the campus was left to the chairman of the board.

The appended bills were audited and on motion of Mr. Handschy, seconded by Mr. Donovan, ordered paid:

#### MAINTENANCE FUND.

Cole Truck & Storage Co.- - - - -	-28 00
Great Northern Furniture Co.- - - - -	-40 50
City of Bellingham- - - - -	-35 00
Home Telephone Co.- - - - -	5 00
Red Cross Pharmacy- - - - -	-10 00
Douglass Light Co.- - - - -	3 00
Bausch & Lomb Optical Co. - - - - -	-32 00
Taylor Bros. Co.- - - - -	5 00
Ginn & Co.- - - - -	1 75
H. W. Wilson Co.- - - - -	5 00
American Entomological Co.- - - - -	3 38
A. C. McClurg & Co. - - - - -	-19 58
The Kny-Scheerer Co.- - - - -	1 46
F. W. Braun - - - - -	-27 50
Central Scientific Co.- - - - -	546 65
Pacific Telephone & Telegraph Co. - - -	-17 05
Munro & Haskell - - - - -	-15 45
Electric Goods Manfg. Co. - - - - -	-21 50
Milton Bradley Co.- - - - -	2 92
Hinds, Noble & Eldredge - - - - -	6 00
Blake Hardware Co.- - - - -	-17 00
A. Flanagan Co. - - - - -	-15 20
Whatcom Co. Ry. & Lt. Co. - - - - -	-62 25
F. B. Charroin - - - - -	121.00

There being no further business, the board adjourned.

Minutes approved.

*J. W. Grayland Clark*  
Clerk Board of Trustees.

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Chairman Board of Trustees.

Dec. 24, 1907.

Minutes of the Special meeting of the Board of Trustees of the Bellingham State Normal School held at the office of Trustee F. F. Handschy at 2 o'clock this afternoon.

Present: Chairman J. J. Edens, J. J. Donovan, F. F. Handschy, Principal Mathes and the clerk.

On the recommendation of the faculty, by motion of Mr. Donovan, seconded by Mr. Handschy, a Secondary--Five-year-- certificate was ordered issued to

Althea Nuttall.

The clerk reported an interview he had had with Mrs. Cosette B. Branchard with reference to her claim against this institution for services in the Dining hall during the summer school of 1906. A settlement on the basis of \$10.00 per week for six weeks, or a total of \$60.00, less the value of board for one of her sons for the same length of time, or \$16.50, making a net of \$43.50 would be satisfactory.

On motion of Mr. Donovan, seconded by Mr. Handschy, such settlement was made effective.

The clerk also reported that in accordance with instructions from the Board he had informed Miss Montgomery that her request for relief from teaching a class in Primary Methods had been denied.

There being no further business, the Board adjourned.

Minutes approved.

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*J. W. Grayland Clark*  
Clerk.

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*J. J. Edens*  
Chairman.