

Bellingham, Wash., Oct. 8, 1913.

The Board of Trustees met at their office in the Normal School building. Present: Trustees Barlow and Olsen, the Principal and the Registrar.

Minutes of the meeting of Sept 24 were read, corrected and approved.

The following communication from Brandt & Harris, contractors who are erecting the annex to the training school, was presented and read:

BRANDT &amp; HARRIS

ASK

EXTENSION

Bellingham, Wash., Sept 30 1913

The Board of Trustees Bellingham State Normal School.

Gentlemen.

On account of the changes made in the steel for the building we were delayed. Thirty days in order ing the same. Also we are having difficulty in getting material delivered over streets that are being improved.

We herewith ask for an extension of Thirty days on our contract.

Hoping you will grant our request.  
We remain

Yours Respectfully  
Brandt & Harris

No action was taken with reference to the foregoing.

THIRD ESTIMATE

BRANDT &amp; HARRIS

\$5319.

The 3d estimate of A. Lee, architect, of work performed and materials furnished on the contract of Brandt & Harris for the construction of the addition to the Training School, was presented, and on motion approved in the sum of \$5319.00 as presented, and was ordered paid. Following is a copy of said estimate furnished by Mr. Lee:

--- ESTIMATE, NO. 3. ---

--- COPY ---

To the Hon. Board of Trustees of the State Normal School at  
Bellingham, Washington,

Gentlemen:

We beg to report that we have estimated the labor and materials furnished during the month of September, 1913, by the contractors, Brandt & Harris, in the construction of the training school annex, to the State Normal School Building at Bellingham, Washington as follows:--

On concrete work in place -----	\$ 2550.00
Brick work " " " -----	2850.00
Steel truss and anchors -----	700.00
Wroughtiron wall plates -----	60.00
Carpenter work and window frames -----	750.00
<b>Total amount -----</b>	<b>\$5910.00</b>
<b>Less ten per cent as per contract -----</b>	<b>591.00</b>
<b>Amount due on this estimate -----</b>	<b>\$ 5319.00</b>

Respectfully submitted this first day of October, 1915.

*A. Lee*  
architect,

(Gross amount of all previous estimates \$ 5085.00 )

The following bills were presented and audited by the Board:

**BILLS ON  
STATE FUNDS**

Misc. Supplies for Training School etc.	
E. B. Furniture Co.	33.75
Lencke & Buschner	24.06
Heating Plant	
Morrison Mill Co.	19.00
Northwest Hardware Co.	13.12
Earles-Cleary Lumber & Shingle Co.	42.00
Reid Prothers Co.	1416.50
Repairs & Improvements.	
S. W. Cornish Paint Co.	11.70
Morse Hardware Co.	12.80
Munro & Haskell	177.36
Fuel Light & Water	
A. H. Montgomery	166.50
Bloedel-Donovan Lumber Mills	12.06
Union Printing Binding & S. Co.	40.76

**BILLS ON  
LOCAL FUNDS**

Local Funds	
Rives & Clark	31.50
• Puget Sound T. L. & P. Co.	23.55
R. K. St. Pierre	56.25
Munro & Haskell	.35
The Pacific Tel & Tel Co.	5.00
Mrs. A. H. Pratt	4.00
Bellingham Cider & Vinegar Fcty.	17.90
Mrs. M. M. Lightfoot	5.50
• E. T. Trimble City Treas.	5.00
• York Addition Meat Market	242.30
Whateom Dairy	93.15
• Puget Sound Traction L. & P. Co.	8.65
• Peter Frank	3.50
Sweet Grocery Co.	237.66
The Wilson-Nobles-Barr Co.	86.95
Bellingham Bakery	67.39
L. Theil	18.24
Ford Creamery	168.30
Pacific Steam Laundry	19.80
• B. B. Furniture Co.	17.55
• Bellingham Truck Co.	7.85
Chas. W. Clark	4.49
R. K. St. Pierre	73.70
The Spokesman-Review	3.00
Houghton-Mifflin Co.	235.62
The Owl Pharmacy	2.00
A. C. McClurg & Company	306.44
Bellingham Truck Co.	23.00

BILLS ON  
REVOLVING FUND

Revolving Fund    State Vouchers.

<b>Salaries-</b>	
J. M. Edson, Registrar.	79.75
<b>Repairs &amp; Improvements</b>	
J. M. Edson, Registrar	157.58
<b>Miscellaneous Supplies etc.</b>	
J. M. Edson, Registrar.	83.63
<b>Fuel, Light, Water etc.</b>	
J. M. Edson, Registrar.	696.79

BILL OF  
REID BROS.

With reference to the bill of Reid Bros., the items of cartage on oil tank and smoke conveyer were disallowed. With this exception all bills were approved and ordered paid.

FUEL OIL  
CONTRACT

Trustee Olsen reported as a result of his investigations, that a fuel oil contract with the Standard Oil Co. covering a period to July 1, 1915, can be secured at a rate of \$1.15 per bbl. He further reported that he had investigated various styles of oil burners, and that he would recommend for adoption by the Normal School a burner similar to that used by the Puget Sound Traction Light and Power Co. and including automatic regulator and pump with also an extra pump. His report was approved.

HIGH STREET  
SEWER CONNECTION.

Principal Mathes was commissioned with power to act in the matter of having sewer tile laid across High street at Cedar to a connection with the city sewer and for ultimate connection with the new Training School Annex, the work to be done before the paving of High street.

GARBAGE

The Principal was directed to arrange for the disposal of garbage.

On motion the Board adjourned to meet for the consideration of bids on the Annex heating plant on call of the Chairman.

Foregoing minutes read and approved October 15, 1913.

J. M. Edson  
Registrar.

F. J. Barton  
Chairman.

Bellingham, Wash., Oct. 15, 1913.

The Board Of Trustees met at their office in the Normal School building at 8 p. m., the full Board being present, also the Principal, the Registrar and Architect A. Lee.

The minutes of the meeting of Oct. 8 were read and approved.

In response to the call for bids for the installation of a heating plant in the new training school annex, published pursuant to the order given by the Board September 24th, the Registrar reported the receipt of four bids, from the following named firms: Munro & Haskell, B. B. Plumbing Co., Pickering Hardware Co., and Christopher & Blythe.

The bids were then opened and found to be as follows:

Munro & Haskell	-	\$1995.00
B .B. Plumbing Co.	-	2060.56
Pickering Hardware Co.		1980.00
Christopher & Blythe	-	1942.80

The bid of Christopher & Blythe being the lowest and best, it was ordered that the contract be awarded to that firm.

The Registrar was instructed to return the checks which accompanied the unsuccessful bids.

The bill of Booker & Campbell for placing oil tank in the ground and for removing old boilers from the heating plant and constructing foundations for new ones, was presented, audited and ordered paid, in the sum of \$702.69, from the appropriate funds.

Trustee Olsen reported on the matter of placing boiler insurance, to the effect that he had secured a policy in favor of the school in the sum of \$10,000, from Dickinson & Miller, the premium for same being \$80 gross, with deduction of \$20 on account the inspection fee already charged. The balance of the premium amounting to \$60 was approved for payment from the Fuel, Light and Water fund.

On motion it was ordered that the Registrar of the School be placed under bond in the amount of \$2000 for the faithful performance of the duties of the office.

On motion the Board adjourned.

Foregoing minutes read and approved November 12, 1913.

J. M. Edson  
Registrar.

F. J. Barton  
Chairman.

BIDS ON  
HEATING  
PLANT FOR  
TRAINING  
SCHOOL  
ANNEX  
RECEIVED  
CONTRACT  
AWARDED

CHECKS  
RETURNED

BILL OF  
BOOKER &  
CAMPBELL

BOILER  
INSURANCE  
PLACED

REGISTRAR  
PLACED UNDER  
BOND