

MINUTES OF THE MEETING OF MARCH 12, 1919.

March 12, 1919.

The Trustees met in regular session at their offices in the Normal school. Present: Trustees Barlow, Olsen, and Smith, also the President and Secretary.

The minutes of the meeting of Feb. 12, were read and approved.

STUDENT LOAN RULES AMENDED:

The rules governing the operation of the Student Loan Fund adopted Dec. 23, 1904, were amended to read as follows:

REGULATIONS GOVERNING STUDENT LOAN FUND

Any student wishing to borrow any sum from the Student Loan Fund, established by the class of 1904 in the State Normal School at Bellingham, shall make application to the President of the school, which application shall be passed upon by a faculty committee consisting of the President, the head of the department of mathematics, and the head of the pedagogical department. If the committee recommends a student he may be granted a loan by the Trustees under the following conditions:

1. A loan of not less than \$10 nor more than \$50 may be made to a registered student of the Bellingham State Normal School, with the approval of the Loan Committee, after such student has been in attendance for a period of at least one month.
2. A further sum not to exceed \$50 may be loaned to a student on approval of the loan committee, after such student has attended this school for three months.
3. After six months of attendance at this school a student may be given loans in amounts not exceeding \$50 till the aggregate of all loans received by him reaches the sum of \$150, which aggregate shall not be exceeded except by special action of the Board of Trustees authorizing a further loan or loans.
4. Loans may be made for any period of time from thirty days to one year, but not longer.
5. Each student receiving a loan shall give to the school a promissory note payable at the office of the Registrar of the school, in a sum equaling the amount of the loan, and bearing interest at the rate of 6% per annum, such note to be signed by the borrower and also jointly signed by a person to be approved by the Loan Committee as surety.

LOAN TO MRS. LILLIAN SHOWALTER:

The matter of the application of Mrs. Lillian Showalter, of Cheney, Washington, now a student of this school, for a loan of \$100.00 from the Student Loan Fund, presented to the Board and the recommendation of the President that the requirement as to the term of previous attendance be waived, was accepted and the loan approved.

FIRE GONG PROPOSAL:

The Secretary reported that in pursuance of recommendation of the Bellingham Fire Chief the faculty committee on fire alarm apparatus and drills had formulated a plan for drills and had mapped out a system of gongs and alarm boxes that would it was believed, meet the requirements of the situation. In response to a request for an estimate of cost the Clark Electric Company offered to install 10 10" fire gongs, 8 No. 77 alarm boxes and a suitable switch with necessary batteries, wiring, etc., for \$251.00.

LEGISLATIVE APPROPRIATION:

President Nash reported that he had just received information from Chairman J. H. Davis, of the House Appropriations Committee to the effect that the bill carrying the appropriation granted to this school for the approaching biennium, had passed both houses of the legislature and been signed by the governor.

The total amount of the appropriation is \$464,497.91, distributed among various funds as follows:

Salaries and Maintenance	\$265,000.00
Assessments	2,497.91
Purchase of Land	15,000.00
Dormitory	100,000.00
Capital Outlays	82,000.00

The President suggested that a tentative allotment of funds for various purposes be laid out as follows:

Salaries	\$220,000.00
Maintenance	45,000.00
Assessments made	2,497.91
Purchase of Land	15,000.00
Erection of Dormitory	100,000.00
Furnishings of Dormitory	12,000.00
Erection of Library unit	50,000.00
Capital Outlay reserve for Contingencies	20,000.00

FOUR-YEAR BASIS FOR NORMALS:

President Nash referred to his recent trip to Chicago, and the meeting of the Normal School Presidents and Principals and of the National Educational Association. He stated that the proposal for four-year courses in normal schools was being widely considered, and the Cheney Normal has decided upon the adoption of the four-year plan. He stated that he was considering recommending the same procedure for this school.

President Nash also gave an account of interviews he has had at different points on his journey with various persons with a view to finding eligibles to fill probable faculty vacancies next year.

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SHACK TO BE REMOVED:

It was reported to the Board that Mrs. L. W. Kelly had offered to have the old shack in the rear of the Normal grounds removed, in consideration of the lumber it contains, if the Board so desired. The proposal was accepted.

Bills were audited and payment approved as represented by the following vouchers:

State Vouchers, Supplies, Material & Service Fund	No. 372 to No. 395
Voucher Checks	No. 5673 to No. 5712
Revolving Fund Checks	No. 2148 to No. 2177

The Board then adjourned.

J. M. Edison
Secretary

W. H. Oliver
Chairman