

March 14, 1908.

Minutes of the special meeting of the Board of Trustees of the Bellingham State Normal School held this afternoon at the office of Trustee Handschy.

Present: Chairman J. J. Edens, F. F. Handschy and Principal Mathes, the latter acting as clerk pro tem.

The appended bids were opened in response to an advertisement calling for 300 cords of body fir wood:

		Per cord.
C. H. Kuehnoel, Goshen, R.F.D.#1, Box 141,	300 cords,	\$2.60
F. W. Lees, Bellingham	300 "	2.75
J. L. Michel, Lynden, green alder,	100 cords	2.95
A. L. Felton, Bellingham, 2nd growth fir	100 "	3.88 <i>del'd</i>
John Sholund, Box. 804, Centralia		
	2nd-growth fir 300 "	3.75
W. W. Branin)		
Chas. Lovell) Ferndale, fir on G.N.Cars	200 "	3.25
Riddle & Cavanagh, Bellingham	300 "	3.20
H. R. Adams)		
J. A. Gilfillan, Box 84, City	300 "	3.25
----- (No Name) 2315 Iron street	300 "	2.75

After consideration of all the bids, it was moved and carried that the contract for 300 cords of good body fir wood be awarded to C. H. Kuehnoel at \$2.60 per cord.

There being no further business the board adjourned.

Minutes approved.

..... *E. Mathes*
Secy. pro tem.

..... *J. J. Edens*
Chairman.

March 21, 1908.

Minutes of the regular monthly meeting of the Board of Trustees of the Bellingham State Normal School held in the office of the principal this afternoon at 2:30 o'clock.

Present: Chairman J. J. Edens, J. J. Donovan, F. F. Handschy, Principal Mathes and the clerk.

Minutes of the regular meeting of Jan. 25th, and the special meetings of Feb. 3rd, Feb. 4th, Feb. 28th and March 14th read and on motion of Mr. Handschy approved.

Principal Mathes presented the appended:

CALENDAR

School Year, ¹⁹⁰⁸⁻¹⁹⁰⁹ 1908-1909.

1908

- September 7 - Organization of Training School.
- September 8 - Entrance Examination and Registration.
- September 9 - First Semester begins.
- November 16 - Second Quarter begins.
- November 26 to 30 - Thanksgiving vacation.
- December 18 - Holiday vacation begins.

1909

- January 4 - School opens after holiday vacation.
- January 29 - First Semester closes.
- February 1 - Entrance Examinations for Second Semester.
- April 2 to 7 - Spring vacation.
- April 7 - Fourth Quarter begins.
- May 30 - Decoration Day (holiday).
- June 4 - Training School closes.
- June 6 - Baccalaureate Sermon.
- June 8 - Class Day.
- June 9 - Reception.
- June 10 - Annual Commencement.
- June 14 - Summer Session begins.
- July 25 - Summer Session closes.

Note: Edens Hall will not be open for boarders until Monday, September seventh.

Miss Gray, dean, and Mrs. Powell, matron, presented the following:

EDWARD T. MATHES.
PRINCIPAL

MISS NELLIE A. GRAY.
DEAN OF WOMEN

STATE NORMAL SCHOOL
BELLINGHAM. WASHINGTON

February 7, 1908.

To The Honorable,
The Board of Trustees,
Bellingham State Normal School,
Bellingham, Wash.

Gentlemen:-
We beg to submit a report for the Boarding Department of Edens Hall for the first semester of the year 1907 and 1908.

Receipts:		Disbursements:	
Regular Boarders	\$3792.93	Groceries	\$1679.20
Transients	85.17	Bread	152.63
Laundry	16.00	Meat	699.30
Sundries	28.70	Milk	236.99
		Help	457.95
		Sundries	207.37
		Rebates &c	18.50
		Cash on hand	23.76
		Cash in bank	447.10
	<u>\$3922.80</u>		<u>\$3922.80</u>

The item under disbursements, "Rebates &c", is made up of a very small balance, returned to one who left sooner than she anticipated, and two checks drawn to make change during the recent financial stringency.

Nellie A. Gray Dean.
Ida E. Powell Matron

March 1, 1908.

To the Honorable,
The Board of Trustees,
Bellingham State Normal School,
Bellingham, Washington

Gentlemen:-
We beg to submit a report for the boarding department of Edens Hall for the month of

February, 1908.

Receipts		Disbursements	
Regulars	\$679.85	Groceries	\$ 527.02
Transients	17.75	Milk	68.37
Laundry	3.25	Bread	33.68
Sundries	8.09	Meat	145.45
	<u>708.94</u>	Help	96.00
		Sundries	20.31
			<u>\$ 690.83</u>
Cash on hand, Feb. 1	23.76	Cash on hand, Mar. 1	14.85
Cash in bank, Feb. 1	447.10	Cash in bank, Mar. 1	474.12
	<u>\$1179.80</u>		<u>\$1179.80</u>

Bal. 488.97

IDA E. POWELL.
MATRON
Nellie A. Gray, Dean.
EDENS HALL.

The clerk of the board was instructed to communicate with C. H. Kuehnoel, Goshen, asking when he expected to begin delivery of 300 cords of body fir wood for which he was awarded the contract and whether he will be willing to execute a bond for the faithful performance of such contract.

The City Water department having presented a bill for the month of February for \$42.16, which is \$7.16 in excess of the flat rate of \$35.00 per month which this institution has been paying for a year, and upon report of the clerk who had investigated the reason and found that the extra charge was due to the waste of water by Booker & Campbell, contractors for the Science annex, on motion of Mr. Donovan, the clerk was instructed to write Booker & Campbell asking them to reimburse the Normal school to the amount of \$7.16; and upon motion of the same gentleman, Mr. Handschy was appointed a special committee of one to confer with the Water board of the city and secure a restoration of the flat rate of \$35.00.

The abuse of the privileges of Edens Hall by the students resident in it, especially in the way of excessive use of electric lights involved in the late hours kept by a number of the roomers received long and careful consideration. The outcome was an expression of the sense of the board that all lights used after 11 o'clock P. M. should be used at the expense of the individual burning them, such expense to be figured at 50 cents per month per light, but with the understanding that the dean might grant permission to burn lights later in her discretion; further that the authority of the dean should be paramount in Edens hall, subject only to the Board of Trustees; that the dean might have the authority to discipline disobedients by asking them to leave the hall and find rooms elsewhere, but that such action should not be taken without consultation with the principal. The foregoing action was expressed in part by consent and in part by a motion of Mr. Donovan, seconded by Mr. Handschy.

By consent the Board expressed an opinion adverse to the holding of dances at the Normal school.

The principal reported that he had engaged Dr. Alva Bushnell Hart for five lectures during the summer school session at an expense of \$100.00.

The principal also reported that he had secured Dean Henry L. Southwick, president of the Emerson college of Oratory in Boston for the baccalaureate sermon June 7th next and H. G. Lull for the Commencement address June 10th.

The clerk was authorized to pay a bill of W. H. Towner Printing Co. amounting to \$7⁰⁰ from funds received from the Training school.

Action on the matters of calcimining the walls on the main floor of the Science annex, repainting of the old roofs and painting of the new roof of the annex was postponed.

On motion of Mr. Donovan, seconded by Mr. Handschy, the principal was authorized to have the hall-way connecting with the stairway in the basement of the annex temporarily finished.

Adjournment taken for dinner in Edens hall.

After inspection of Edens Hall, the Board resumed deliberations and the principal was authorized, after conferring with the chief of the fire department of the city to have fire escapes installed on Edens hall at an expense of not to exceed \$100.00.

The principal was also authorized to have a partition put in the bathroom on the main floor of the hall and to provide another toilet and several lavatories.

The principal was also authorized to investigate the matter of establishing a Training school play ground and put up a fence on the rear of the campus.

The matter of securing more pianos was laid on the table.

The clerk was instructed to further investigate the matter of a flag pole.

Correspondence between the clerk and S. G. Harris regarding a plan for the improvement of the campus read before the board.

The settlement of the bill of F. B. Charroin for \$7.30 for changes in the hot water apparatus of Edens Hall and the sale of a discarded hot water boiler referred to the clerk with power to act.

The following bills were audited and ordered paid:

MAINTENANCE FUND.

Ginn & Co.- - - - -	16 54
Chas. H. Lilly Co.- - - - -	120 00
Long Bros. Supply House - - - - -	11 00
City Water Department - - - - -	35 00
Central Scientific Co.- - - - -	15 35
Chapman Bros. & Co. - - - - -	65 55
D. Appleton & Co. - - - - -	19 68
Mineral Tablet Ink Co.- - - - -	6 00
Lowman & Hanford S. & P. Co.- - - - -	22 44
School Journal Publishing Co. - - - - -	40 00
Great Northern Furniture Co.- - - - -	21 88
Houghton, Mifflin & Co. - - - - -	1 65
Ginn & Co.- - - - -	2 92
A. C. McClurg & Co. - - - - -	5 03
C. M. Sherman - - - - -	11 45
Electric Construction Co. - - - - -	35 01
Cole Truck & Storage Co.- - - - -	8 90
B. B. Furniture Co.- - - - -	14 80
Lowman & Hanford S. & P. Co.- - - - -	25 98
Home Telephone Co.- - - - -	10 00
J. A. McCormick - - - - -	13 60
The Smith)Premier Typewriter Co.- - - - -	5 00
Whatcom Co. Ry. & Lt. Co. - - - - -	15 80
Pacific Telephone & Telegraph Co. - - - - -	25 30
Cole Truck & Storage Co.- - - - -	15 80
B. Uhlman - - - - -	6 50
W. I. Baumeister & Co.- - - - -	54 38
Munro & Haskell - - - - -	32 35
National Educational Association- - - - -	2 00
The Plant World - - - - -	1 00
Fairhaven Publishing Co.- - - - -	6 90
W. I. Baumeister & Co.- - - - -	146 06
Whatcom Co. Ry. & Lt. Co. - - - - -	166 70
P. K. Dodd- - - - -	13 75
B. B. Lumber Co.- - - - -	10 80
S. B. Irish & Co. - - - - -	7 10
Perolin Co. of the North Pacific- - - - -	50 00
Central Scientific Co.- - - - -	83 59
Total - - - - -	1,145 81
E. A. Bond- - - - -	40 52
A. N. Thompson- - - - -	8 35
Frank Deerwester- - - - -	2 80
A. P. Romine- - - - -	6 36
J. T. Forrest - - - - -	1 00
	1,204 84

MUSEUM FUND

N. L. Davis - - - - - 84 25

There being no further business the Board adjourned.

Minutes approved.

Grayland Clark
 Secretary.

W. H. ...
 Chairman.

March 31, 1908.

Minutes of the special meeting of the Board of Trustees of the Bellingham State Normal School held in the office of the principal this afternoon at 2:30 o'clock.

Present: Chairman J. J. Edens, J. J. Donovan, F. F. Handschy, Principal Mathes and the clerk.

The proposed improvement of Cedar street was studied with Mr. Becker of the City Engineer's office and the latter was instructed to show a sketch of the proposed grade to meet the wishes of the board.

The proposed Planting Plan of S. G. Harris, landscape artist of Tarrytown, N. Y. and accompanying letter were presented and studied. The board instructed the principal with the aid of Engineer Lyle to stake out the proposed lower pond and determined not to put in the second, or upper pond, this season. It was also determined not to take any active steps toward constructing the proposed 12-foot roadway this season. It was, however, decided to start in on the work.

Letter from C. H. Kuehnoel, to whom was awarded the contract for furnishing 300 cords of four-foot sound body fir wood at \$2.60 per cord, was read and on motion of Mr. Donovan, seconded by Mr. Handschy, the clerk was instructed to notify Mr. Kuehnoel that he might begin the delivery of the wood as soon as he chose and that the Board would offer him either one of two methods of payment: 1st:- To measure the wood delivered on the grounds each month and issue a warrant for the amount, less 10% to be retained by the Board as liquidated damages, in case of non-fulfillment of the contract: or 2nd, In case Mr. Kuehnoel furnished a bond for the completion of the contract as proposed, to measure the wood monthly and issue a warrant for the full amount.

Miss Gray, dean, and Mrs. Powell, matron, were authorized to purchase a rug for the parlor in Edens hall and a carpet for Mrs. Powell's room, payment to be made out of Edens hall funds.

Miss Moore was authorized to secure a piano from Sherman, Clay & Co. to cost \$250.00; terms of payment to be \$75.00 down; \$75.00 in six months and \$100.00 in one year, the board to make the first and last payments and Miss Moore to make the second payment from the proceeds of a proposed entertainment.

On motion of Mr. Handschy, seconded by Mr. Donovan, these bills were audited and ordered paid from the

MAINTENANCE FUND

S. G. Harris-	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- 39.00
F. B. Charroin-	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	7 30
Sherman, Clay & Co.	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	-75 00

There being no further business, the Board adjourned.

Minutes approved.

J. W. Maynard Clark
Secretary.

J. J. Edens
President.