

Bellingham, Washington.
February 11th, 1913.

Minutes of the meeting of the Board of Trustees of the Bellingham State Normal School held in their room this afternoon at 2:30 o'clock.

Present: Chairman J. J. Edens, Trustee J. J. Donovan, Principal E. T. Mathes and the Registrar.

Minutes of the meeting of January 16th read and approved.

The Registrar reported that under the directions of the Board in regard to placing an order for 75 to 100 cords of wood, that he had asked bids from A. H. Montgomery, Trunkey & Sons and Scott & Co., but that Mr. Montgomery declined to bid on account of the scarcity of slabs, and Trunkey & Sons tendered a written bid of \$3.50 per cord, and that Scott & Co., had tendered a bid of \$3.00 per cord. He placed the order with Scott & Company.

The action of the faculty in granting elementary certificates to the following was approved:

Ethlyn Clark)
Mamie Poble) January 24th.
Glenn Allen)

Etta Waite)
Norma E. E. Abrams) February 1st.

The Principal reported that Mrs. Harriet Dellinger-Brown had filed an application for the position of teacher of drawing.

It was ordered that the Principal be authorized to expend \$500.00, or so much thereof as necessary for additional tools for the Manual Training Department.

The Principal was authorized to purchase 250 copies of a song book at a wholesale price, ~~for~~ 80¢ each, for use in the auditorium.

A concrete vault was ordered built according to the plans of Architect Lee and under his directions.

The Principal was authorized to purchase several sets of drawing instruments, now the property of the Normal Book Store, and the Registrar to rent them to students on such terms as will protect the school.

It was the sense of the Board, that ⁱⁿ proposed sale by the Underwood Typewriter Company of typewriters to teachers, at a price now being offered schools, namely, \$50.00 per machine, that the school should not sign a guarantee that such machines will be used for educational purposes.

The appended bills were audited and approved for payment:

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MAINTENANCE FUND.

J. L. Hamnett Co.	45.10
Norris Safe & Lock Co.	140.00
Earles-Cleary L. & S. Co.	80.67
Central Scientific Co.	38.45
Thiel & Welter	66.15
B. B. Furniture Co.	61.90
Morse Hardware Co.	82.95
Rives & Clark	31.60
Puget Sound T. L. & P. Co.	57.55
Northwest Hardware Co.	21.11
Munro & Haskell	181.55
Pacific Tel. & Tel. Co. (Portland)	19.50
Lowman & Hanford Co.	65.75
J. Wayland Clark, Registrar.	609.46
Union P. B. & S Co.	57.00

LOCAL FUND.

Peter Frank	1.75
C. M. Anderson	23.85
Bellingham Bakery	40.71
P. S. Traction L. & P. Co.	8.37
Bellingham Cider & Vin. Factory	9.40
A. P. Erickson	183.90
Whatcom Dairy	76.50
Commercial Importing Co.	57.80
Pacific Steam Laundry	14.80
Soren Theil	5.10
Bellingham Truck Co.	13.60
E. T. Trimble, City Treas.	3.90
Ford Creamery Co.	145.62
Wilson-Nobles Barr Co.	85.25
B. P. Furniture Co.	35.62
Sweet Grocery Co.	95.55
Pac. Tel. & Tel. Co.	5.20
Normal Bookstore	67.80
Puget Sound T. L. & P. Co.	41.95
A. H. Montgomery	27.00
Munro & Haskell	18.74

24th. The Board adjourned to meet at 2:30 o'clock, Monday, February

Minutes approved.

J. W. Clark
Registrar.

W. H. Deas
Chairman.

Minutes of the meeting of the Board of Trustees of the Bellingham State Normal School held in their room this afternoon at 2:30 o'clock.

Present: Chairman J. J. Edens, Trustee J. J. Donovan, Principal E. T. Mathes and the Registrar.

The minutes of the meeting of February 4th were read and approved.

The Principal offered the appended schedule of salaries of members of the faculty, from April 1st, 1913 to September 1st, 1913. The schedule was adopted in its entirety, but the Registrar was instructed, when notifying the faculty of the adoption of such schedule, to inform them that the increases in salary for the five months noted, are in execution of an implied promise of increase at the time of the election of the faculty for the present year, and that the salaries named in executing such promise, cover five extra weeks of service in summer school, but are distributed over five months of payment; that the faculty must not assume that in case of re-election for next year, that the rate per month, established for these five months, is to apply on a new contract.

STATE NORMAL SCHOOL

BELLINGHAM, WASHINGTON.

Salaries of Faculty from April 1st, 1913, to September 1st, 1913.

	<u>Present annual salary.</u>	<u>Present monthly salary.</u>	<u>Proposed monthly salary for five months.</u>	<u>Additional salary paid for summer school work.</u>
Mr. Deerwester	\$2,300.00	\$191.66	\$235.00	\$216.70
Mr. Epley	2,100.00	175.00	215.00	200.00
Mr. Bond	1,860.00	155.00	190.00	175.00
Miss Sperry	1,740.00	145.00	178.00	165.00
Mr. Bever	1,740.00	145.00	178.00	165.00
Mr. Philippi	1,620.00	135.00	166.00	155.00
Miss Hays	1,560.00	130.00	160.00	150.00
Miss Hogle	1,500.00	125.00	153.00	140.00
Miss Baker	1,440.00	120.00	147.00	135.00
Miss Lawrence	1,440.00	120.00	147.00	135.00
Miss Baxter	1,440.00	120.00	147.00	135.00
Miss Jensen	1,440.00	120.00	147.00	135.00
Mr. Patchin	1,440.00	120.00	147.00	135.00
Miss Montgomery	1,440.00	120.00	147.00	135.00
Miss Gray	1,380.00	115.00	141.00	130.00
Miss Drake	1,320.00	110.00	135.00	125.00
Mrs. Thatcher	1,260.00	105.00	129.00	120.00
Miss Sheafer	1,260.00	105.00	129.00	120.00
Miss Felt	1,260.00	105.00	129.00	120.00
Miss Dawson	1,200.00	100.00	123.00	115.00
Miss Bowen	1,080.00	90.00	110.00	100.00
Miss Knowles	900.00	75.00	92.00	85.00

Note: The salaries of the following teachers are fixed by contract until September 1st, 1913. Under the law no increases can be made in these salaries during the present contract.

Dr. Mathes	3,750.00	312.50
Mr. Moodie	1,740.00	145.00
Miss Norton	1,920.00	160.00
Miss Wilson	1,500.00	125.00
Mrs. Termaat	1,440.00	120.00
Mr. Gebaroff	1,260.00	105.00
Miss Worden	1,200.00	100.00
Miss Personet	1,080.00	90.00
Miss Brown	1,080.00	90.00
Miss Sands	900.00	75.00

Additional teachers for summer session:

Dr. Charles McMurry	Special Lecturer	500.00
T. E. Hulse	Rural School Methods	250.00
Alfred Roos	Assistant in Botany	180.00
S. E. Carver	Assistant in Athletics	80.00

TOTAL additional cost for summer school work - - - - \$4101.70

The following communication to the Mayor, Board of Public Works and City Council, with regard to the permanent improvement of High and Indian Streets and Garden Drive, from High Street to a connection with Garden Street, was the result of a thorough discussion of the matter and unanimous adoption by the Board:

February 25th, 1913.

To the Honorable,

The Mayor, Board of Public Works,
and City Council.

Gentlemen:--

The Trustees of the State Normal School respectfully ask that you proceed to secure the improvement of High Street, from Oak to Cedar and Cedar Street from High to Indian, past the Normal campus and Garden Drive from High Street to a connection with Garden Street, with suitable concrete curbs and gutters and concrete foundation, five inches thick between the curbs, together with such wearing surface as seems most suitable.

This school is patronized by twelve hundred students and pupils annually, and the approaches to the school are not creditable to the State or city.

We have made repeated efforts and requests to have this condition improved. Last year the effort failed, largely through including some streets not vital, though desirable. The above request is for the minimum. We are willing to agree to such width and wearing surface as you may determine, but we ask that the work be ordered by resolution and that you proceed with the least possible delay.

The foregoing petition was approved by the Board of Trustees at its meeting of February 24th, 1913.

Mayland Clark
Registrar.

Michael Hendershott, present night watchman, was directed to take his former position as gardener on March 1st, at a salary of \$65.00 per month, effective from that date. The Principal was authorized to employ a man as night watch and fireman, to take his place.

The Registrar was authorized to investigate the matter of building insurance and boiler insurance.

The Principal presented a letter from P. S. T. L. & P. Co., under date of February 24th, proposing to furnish the Manual Training Department with single phase motors, exchanging our old single phase motor for a new one of the same capacity, free of charge; further proposing that at any time the total load may developed to exceed 20 H. P., to furnish three-phase service and exchanging H. P. for H. P., and new three phase motors for the old single phase motors. The Principal was authorized to make such arrangements with the company, as will protect the interests of the school, along the line of the proposals in the letter referred to.

The Principal was authorized to call for bids for the raising of the manual training building to a height which would allow a first story and basement; bids to be presented as soon as possible.

There being no further business, the Board adjourned.

Minutes approved.

Mayland Clark
Registrar

W. Henders