

**WESTERN WASHINGTON UNIVERSITY
BOARD OF TRUSTEES
MEETING MINUTES
FRIDAY FEBRUARY 7, 2014**

1. CALL TO ORDER, APPROVAL OF MINUTES

Chair Peggy Zoro called the regular meeting of the Board of Trustees of Western Washington University to order at 8:15 a.m., Friday, February 7, 2014 at the Bell Harbor International Conference Center, Mariana Conference Room, 2211 Alaskan Way in Seattle, Washington.

Board of Trustees

Peggy Zoro, Chair
Karen Lee, Vice Chair
Betti Fujikado, Secretary
Dennis Madsen
Dick Thompson
Ralph Munro
Sue Sharpe
Heather Flaherty

Western Washington University

Bruce Shepard, President
Brian Burton, Associate Vice President for Academic Affairs
Eileen Coughlin, Senior VP, Vice President for Enrollment and Student Services
Richard Van Den Hul, Vice President for Business and Financial Affairs
Stephanie Bowers, Vice President for University Advancement
Steve Swan, Vice President for University Relations and Community Development
Johann Neem, Faculty Senate President
Carly Roberts, Associated Students President
Lisa Wochos, Assistant Attorney General
Sherry Burkey, Associate Vice President for University Relations and Community Development
Paul Cocke, Director of University Communications
Barbara Sandoval, Assistant to the President and Secretary to the Board of Trustees
Elissa Hicks, Assistant Secretary to the Board of Trustees
Steve Vanderstaay, Vice Provost of Undergraduate Education
Lise Fitzpatrick, Director, Extended Education Administrative Services and Financial Management

Chair Zoro removed the agenda item Seattle Presence, noting that the topic had been combined with the Thursday February 6th, afternoon discussion regarding Western in Seattle.

MOTION 2-1-2014: Trustee Madsen moved, that the Board of Trustees of Western Washington University, upon the recommendation of the President, approve the following minutes:

- Board of Trustees Meeting, December 12 & 13, 2013

The motion passed unanimously.

2. PUBLIC COMMENT

Per Substitute House Bill 2313, time was provided for public comment at the February 7, 2014 regular meeting of the Board of Trustees. There were no requests for public comment.

3. BOARD CHAIR

Chair Zoro reported that during Thursday's Committee on Trustee discussions, the new trustee orientation process had been reviewed. She recommended that every current trustee review their orientation packet every so often because it contains a wealth of information adding that it also serves as a reminder of their duties. Zoro also stated that she was excited about the Trustees conversation on Thursday regarding the progress and future of the Western in Seattle office and program.

4. UNIVERSITY PRESIDENT

President Shepard said he was energized by the conversation regarding Western's presence in Seattle and was looking forward to the next steps for that program. Shepard then turned the remainder of his time over to Vice President Steve Swan who gave the Board a brief update on the Armory property. Swan said that the University is looking at transferring the property to the Western Foundation so that it can look into a public/private partnership with a private developer to fully utilize the property in order to enhance the neighborhood and the University. Swan also said that his office is currently in talks with the surrounding neighborhoods to ensure that their voices are heard and that they are a participant in the planning.

5. ASSOCIATED STUDENTS

Carly Roberts provided an update and answered questions about the follow-up work by the AS Board regarding the October riot. She also mentioned the incident has helped move forward discussions on rental safety for students. Roberts commented on the AS Board's efforts in coordinating this year's National Volunteer Day on campus during the first week of April.

Roberts also briefed the board on the current student legislative fee, which is currently an opt-in fee which students can choose to pay or not to pay. She stated that the AS Board was taking a look at restructuring the fee. There were questions from the Trustees about what the fee covered and whether or not the student body constituency understood what the fee was and how it was used.

6. FACULTY SENATE

Faculty Senate President Johann Neem started his report by saying the working relationships between the University Planning and Resources Council (UPRC), the budget office and the faculty senate have been improving and that good progress is being made. Neem also mentioned that there were discussions in the Senate regarding President Shepard's blog post on changing demography adding that there was support from the Senate and they were looking forward to participating in the ongoing discussions.

7. CONSENT ITEMS

Chair Zoro introduced the consent items, there were no questions regarding the items.

MOTION 2-2-2014: Trustee Lee moved, that the Board of Trustees of Western Washington University, on recommendation of the president, approve the following consent items:

- Approval of Winter Quarter Degrees
- Construction Contract for Nash Hall Fire Sprinklers and Interior Improvements, PW 664
- Consultant Contract for Ridgeway Kappa, PW 682

The motion passed unanimously.

8. APPROVAL OF 2014 SUMMER SESSION TUITION AND FEES

Brian Burton, Associate Vice President for Academic Affairs provided background on this item and answered questions from the Trustees regarding whether the summer session was supplemented by state money. Burton said that Western's summer programs are self-sustaining and that state money is not used for these programs. Trustee Flaherty commented that in some programs students are required to take summer classes and that scholarships and financial aid are not available in the summer, so any increase puts a financial strain on students during those summer classes.

MOTION 2-3-2014: Trustee Munro moved, that the Board of Trustees of Western Washington University, on recommendation of the President, approves the recommended Summer Session Tuition for Summer 2014: specifically that tuition be set at \$239.00 per credit for undergraduate courses and \$256.00 per credit for graduate courses. Non-resident students would pay tuition at \$253.00 per credit for undergraduate courses and \$270.00 for graduate courses. Student tuition will be charged on a per credit basis for Summer Session.

The motion passed unanimously.

9. AWARDING OF HONORARY DEGREES

President Shepard introduced the names of two candidates for honorary degrees and provided some background on each. Trustees Thompson, Munro and Lee all provided additional personal information and accolades for each of the candidates.

MOTION 2-4-2014: Trustee Thompson moved, that the Board of Trustees of Western Washington University, upon recommendation of the President, award the degrees Doctorate of Humane Letters, *Honoris Causa* to Pauline Dyer and Gary Locke.

The motion passed unanimously.

10. ACCREDITATION: THREE YEAR SELF-EVALUATION REPORT

Steve VanderStaay, Vice Provost for Undergraduate Education explained the process and future events for the current evaluation and accreditation process going on at Western. He talked about the self-evaluation document that his office is preparing explaining that it is based on the core themes outlined on Western's accreditation website of: 1) Serve the State of Washington by Expanding Student Access; 2) Foster Student Success; 3) Strengthen Communities Beyond the Campus. Trustee Lee had a question about what has been learned through this process and what was going to be done with the information. VanderStaay pointed out that the results were searchable on the website so that anyone can search and learn from the data.

11. STRATEGIC PLANNING/BUDGETING

President Shepard introduced the idea of the strategic work of the budget and then handed the presentation over to Brian Burton, Associate Vice President for Academic Affairs and Richard Van Den Hul, Vice President for Business & Financial Affairs. Burton outlined the first steps in this fiscal year's budget and where they are in the process and how it relates to the SCOT analysis, which identifies priorities, opportunities and challenges which then generates budget priorities and decision packages. Burton went on to explain which groups to date have reviewed the SCOT analysis adding that it is still a draft. Vice President Van Den Hul explained that the SCOT analysis ties the budget to Western's strategic plan and recognizes our values of shared governance along with the complexity of the state government process. The Trustees found this document helpful and are looking forward to hearing about the outcomes of the process. There were comments from Trustees regarding accessibility, affordability, inclusion and state needs, and how those issues should be the focus for the future for Western.

Chair Zoro announced a break at 10:07 a.m. The board returned and reconvened the meeting at 10:26 a.m.

12. RESIDENCE HALL EXPANSION UPDATE

Eileen Coughlin, Sr. Vice President and VP for Enrollment and Student Services reminded the Trustees of previous conversations regarding the needed renovation of Eden's North and some of the potential plans. Coughlin gave more detail to the possibilities that were still on the table. She said that a decision on which direction to pursue would be made by the next board meeting and brought forward for discussion with the Trustees at that time.

13. CAMPAIGN UPDATE

Stephanie Bowers, Vice President for University Advancement reported that as of January 31, 2014 the campaign was at \$36 million. Bowers went on to say that her division is currently preparing for the official announcement of the campaign this fall with a special recognition of large donations. She added that her office is still evaluating what the campaign goal should be for its conclusion on June 30, 2016.

14. OLYMPIA UPDATE

Sherry Burkey, Associate Vice President for University Relations and Community Development gave a verbal report on the events and happenings of this year's legislative session. Burkey said she has been meeting with members on various subjects including what Western has done with the funds from last year, what Western's priorities are for this year, and other various requests from legislative members. There was a general discussion about funding and possibilities this year both in per student funding and in capital project funding, but Burkey said there isn't anything final so it could go any way with funding.

15. COMMITTEE ON TRUSTEES REPORT

Karen Lee, Chair, Committee on Trustees gave a brief report of the previous day's meeting. Chair Lee said that the Governor's office still has not appointed a Trustee to replace Dennis Madsen and no word on when that will happen. Lee said the committee also discussed the current process of new trustee orientation and what could be modified or improved to create a better overall process. The committee discussed such options as new trustees participating in a class, or leading a guest lecture in order to be more familiar with the student experience. Lee also stated that upon her review of the Board's Rules of Operation that it truly does reflect the culture of the University and is glad for its direction of the Board's affairs.

16. INFORMATION ITEMS

a. Academic Affairs Report

Provost Carbajal provided a written report regarding the newly hired director of Shannon Point Marine Center, Dr. Ericka McPhee-Shaw.

b. Quarterly Grant Report

Provost Carbajal provided a written report from the Office of Research and Sponsored Programs concerning grant awards for the period of October 1, 2013 through December 31, 2013.

c. Admissions and Enrollment Report

Vice President Coughlin provided a written report regarding the university's enrollment and admissions.

d. Annual University Police Report

Vice President Van Den Hul provided a written annual report on the university police department's activities.

e. University Advancement: Foundation and Alumni

Vice President Bowers provided a written report on the university's Alumni Relations and Western Foundation activities.

f. Capital Program Report

Vice President Van Den Hul provided a written report on the university's capital projects

g. University Relations and Community Development Report

Vice President Swan provided a written report documenting recent activities of University Relations and Community Development.

17. DATE FOR NEXT REGULAR MEETING: April 3, 4, 2014

18. The meeting adjourned at 11:19 a.m.

19. LUNCH

The Trustees and invited guests enjoyed box lunches on their travels home.